

## CLARK COUNTY STAFF REPORT

**DEPARTMENT:** Public Health

CCPH SR2018-657

**DATE:** 7/17/2018

**REQUESTED ACTION:**

Clark County Council approval to reduce position HEC0082 from .85 FTE to .80 and use the budget savings to reclassify position HEW0042 from Public Health Nurse II to an Epidemiologist. No additional funding requested to accommodate these requests.

Consent    
  Hearing    
  County Manager

**BACKGROUND**

Converting position HEW0042 from a Public Health Nurse (PHN II) to an Epidemiologist will **strengthen program capacity:**

- Conduct timely investigations for priority notifiable conditions.
- Investigate and manage communicable disease outbreaks.
- Ensure stronger unit coverage for responding to questions from the public and community partners related to infectious disease concerns and recommendations.

The added Epidemiology capacity will **provide technical resources** needed to:

- Develop stronger disease and outbreak specific investigation protocols and data management systems that enhance the quality and consistency of our response.
- Conduct routine analysis of surveillance data in order to detect abnormal trends or clusters requiring further investigation.
- Translate local communicable disease surveillance data into quality data products used for externally communication to community partners.

**COUNCIL POLICY IMPLICATIONS**

N/A

**ADMINISTRATIVE POLICY IMPLICATIONS**

N/A

**COMMUNITY OUTREACH**

N/A

**BUDGET IMPLICATIONS**

YES	NO	
		Action falls within existing budget capacity.
X		Action falls within existing budget capacity but requires a change of purpose within existing appropriation
		Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

**BUDGET DETAILS**

Local Fund Dollar Amount	
Grant Fund Dollar Amount	
Account	1025
Company Name	

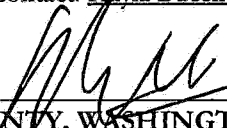
**DISTRIBUTION:**

Board staff will post all staff reports to The Grid. <http://www.clark.wa.gov/thegrid/>

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APPROVED:   
 CLARK COUNTY, WASHINGTON  
 CLARK COUNTY COUNCIL

DATE: 7/24/18

SR# 135-18



APPROVED: \_\_\_\_\_  
 Kathleen Otto, Deputy County Manager

DATE: \_\_\_\_\_

**BUDGET IMPACT ATTACHMENT**

**Part I: Narrative Explanation**

I. A – Explanation of what the request does that has fiscal impact and the assumptions for developing revenue and costing information

No overall budget impact at the fund level.

**Part II: Estimated Revenues**

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
<b>Total</b>						

II. A – Describe the type of revenue (grant, fees, etc.)

**Part III: Estimated Expenditures**

III. A – Expenditures summed up

Fund #/Title	FTE's	Current Biennium		Next Biennium		Second Biennium	
		GF	Total	GF	Total	GF	Total
<b>Total</b>							

III. B – Expenditure by object category

Fund #/Title	Current Biennium		Next Biennium		Second Biennium	
	GF	Total	GF	Total	GF	Total
Salary/Benefits						
Contractual						
Supplies						
Travel						
Other controllables						
Capital Outlays						
Inter-fund Transfers						
Debt Service						
<b>Total</b>						

Fund	Prog	Dept	Basele	Obj	Categ	2017-18 EXP Inc / REV dec (DR)	2017-18 EXP dec /REV Inc (CR)	2019-20 EXP Inc / REV dec (DR)	2019-20 EXP dec /REV Inc (CR)	Type	Operating vs capital	For Future Use1	For Future Use2	Position	Notes
1025	805	701	562805	110			1,020		5,063	Ongoing	Operating			HEC0082	
1025	805	701	562805	206			129		643	Ongoing	Operating			HEC0082	
1025	805	701	562805	211			81		400	Ongoing	Operating			HEC0082	
1025	805	701	562805	236			8		36	Ongoing	Operating			HEC0082	
1025	805	701	562805	300			554		2,938	Ongoing	Operating			HEC0082	
1025	390	706	562390	110			1,482		7,482	Ongoing	Operating			HEW0042	
1025	390	706	562390	206			182		951	Ongoing	Operating			HEW0042	
1025	390	706	562390	210			117		591	Ongoing	Operating			HEW0042	
1025	390	706	562390	236			11		56	Ongoing	Operating			HEW0042	

Package number	Fund number	Program	Dept number	Type	Add, Delete, Change	Does this change involve a reclass?	FTE CHANGE	Effective date of change (MM/YY)	Position #	New job classification	Grade & Range	Length for new project positions	For Future Use
	1025	805	701	Operating	C	No	-0.05	8/1/2018	HEC0082	N/A			
	1025	390	706	Operating	C	Yes		8/1/2018	HEW0042	Epidemiologist			

FOR STAFF REPORTS ONLY:

HR APPROVAL

BUDGET OFFICE APPROVAL

DocuSigned by:  
*Kathleen Otto*  
 Signature: *Kathleen Otto*  
 Signature: *Emily Cavatrigia*

7/17/2018

Date: 7/5/2018

Date