

CLARK COUNTY STAFF REPORT

DEPARTMENT: Clark County Sheriff's Office

DATE: August 7, 2018

REQUESTED ACTION: Accept the 2018-19 Sex Offender Address and Residency Verification Program Grant

☒ Consent ☐ Hearing ☐ County Manager

BACKGROUND

The Washington Association of Sheriffs and Police Chiefs (WASPC), acting as funding authority for the State of Washington, has awarded \$246,405.52 to the Clark County Sheriff's Office (CCSO) acting for all Clark County law enforcement agencies. This award is to be used to "verify the address and residency of all registered sex offenders and kidnapping offenders under RCW 9A.44.130." Verification is to be face to face at a frequency designated by the state that varies based on the offender's designated offense level. The grant period is July 1, 2018 through June 30, 2019.

Of the total amount of the award, CCSO would retain \$115,260.76, which would be used to fund salary and benefits of an existing deputy sheriff project position originally authorized in 2008 and extended an additional year with this grant award. The grant would also pay other expenses related to the program. The remainder of the funds will be passed through to six other law enforcement agencies in Clark County (Battle Ground PD, Camas PD, La Center PD, Ridgefield PD, Vancouver PD, and Washougal PD) in proportion to population. These agencies will use their funding to implement the program for sex offenders living within their cities.

COUNCIL POLICY IMPLICATIONS

None

ADMINISTRATIVE POLICY IMPLICATIONS

None

COMMUNITY OUTREACH

The active registration and regular address verification of known past sex offenders serves the dual purpose of keeping citizens apprised of offenders living near them and facilitating arrests in the event of repeat offenses. Informed citizens are better able to protect themselves and their children, thus preventing future offenses.

BUDGET IMPLICATIONS

YES	NO	
	X	Action falls within existing budget capacity.
	X	Action falls within existing budget capacity but requires a change of purpose within existing appropriation
X		Additional budget capacity is necessary and will be requested at the next supplemental. If YES, please complete the budget impact statement. If YES, this action will be referred to the county council with a recommendation from the county manager.

BUDGET DETAILS

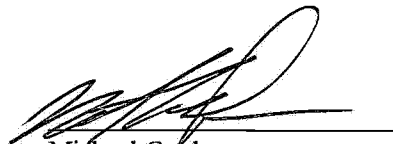
Local Fund Dollar Amount	None
Grant Fund Dollar Amount	\$246,405.52
Account	General Fund
Company Name	N/A

DISTRIBUTION:

Board staff will post all staff reports to The Grid. <http://www.clark.wa.gov/thegrid/>



Darin Rouhier
CCSO Finance Manager



Michael Cooke
Clark County Undersheriff

Attachments:

Award Letter from the Washington Association of Sheriffs and Police Chiefs (WASPC), 7/25/2018
Interagency Agreement with WASPC regarding Registered Sex Offender Address Verification
Program, 6/27/2018

APPROVED: 

Clark County, Washington
Clark County Council

DATE: 8/7/2018

SR# 139-18

APPROVED: _____

Shawn Hennessee, County Manager

DATE: _____



BUDGET IMPACT ATTACHMENT

Part I: Narrative Explanation

I.A – Explanation of what the request does that has fiscal impact and the assumptions for developing revenue and costing information

The Sheriff's Office will incur \$115,260.76 in expenses for salary, benefits, and other program-related costs and \$131,144.76 in expenses to pass through qualifying reimbursements to other law enforcement agencies in the County. These expenses will be reimbursed by WASPC from the State grant funds as they are incurred subject to a \$246,405.52 limit. Therefore, the request will result in no net fiscal impact.

Part II: Estimated Revenues

Fund #/Title	Current Year		Next Year		Years beyond 2019	
	GF	Total	GF	Total	GF	Total
0001 / General Fund	123,202.76	123,202.76	123,202.76	123,202.76		
Total	123,202.76	123,202.76	123,202.76	123,202.76		

II. A – Describe the type of revenue (grant, fees, etc.)

Revenue will be passed through by WASPC from grant funds provided by the State of Washington.

Part III: Estimated Expenditures

III. A – Expenditures summed up

Fund #/Title	FTE's	Current Year		Next Year		Years beyond 2019	
		GF	Total	GF	Total	GF	Total
0001 / General Fund		123,22.76	123,202.76	123,202.76	123,202.76		
Total		123,202.76	123,202.76	123,202.76	123,202.76		

III. B – Expenditure by object category

Fund #/Title	Current Year		Next Year		Years beyond 2019	
	GF	Total	GF	Total	GF	Total
Salary/Benefits	41,336	41,336	41,336	41,336		
Contractual (Internal Services)	5,525	5,525	5,525	5,525		
Supplies/Equipment	3,211	3,211	3,211	3,211		
Travel/Training	949	949	949	949		
Overtime	6,610	6,610	6,610	6,610		
Capital Outlays						
Inter-Agency Transfers	65,572	65,572	65,572	65,572		
Debt Service						
Total	123,303	123,203	123,203	123,203		

COUNTY MANAGER ACTION\RECOMMENDATION

By: Shawn Hennessee

Date:

SR Number:

REQUESTED ACTION: Approve the budget adjustments for the 2018-19 Sex Offender
Address and Residency Verification Program Grant

COUNTY MANAGER RECOMMENDATION:

Action	Conditions	Referral to council?
<i>Approval\denial</i>	<i>Enter conditions or requests here</i>	<i>Yes\No</i>

Shawn Hennessee
County Manager

DISTRIBUTION

WASHINGTON ASSOCIATION OF SHERIFFS & POLICE CHIEFS

3060 Willamette Drive NE Lacey, WA 98516 ~ Phone: (360) 486-2380 ~ Fax: (360) 486-2381 ~ Website: www.waspc.org

Serving the Law Enforcement Community and the Citizens of Washington

June 25, 2018

Sheriff Chuck Atkins
Clark County Sheriff's Office
PO BOX 410
Vancouver, WA 98666



Dear Sheriff Chuck Atkins:

The Washington State Legislature allocated \$10 million dollars over the 2017-2019 biennium for the Registered Sex Offender Address Verification Program. This year, local agencies will receive \$4.91 million dollars to conduct face-to-face address verifications for registered sex and kidnapping offenders as directed by RCW 9A.44.130.

I am pleased to inform you that the **Clark County Sheriff's Office** will receive **\$246,405.52** for the Registered Sex Offender Address Verification Program. The grant cycle will follow the state fiscal year, starting July 1, 2018 and ending June 30, 2019. Quarterly grant reports are due on October 10, 2018, January 10, 2019, April 10, 2019, and July 10, 2019. Quarterly grant reports are to be completed electronically and will be emailed to RSO Coordinators. Reports must be received by WASPC prior to grant payments being issued to your agency.

Address verification funds are designed to support all aspects of Registered Sex Offender Address Verification. Most importantly, funds are required to be used for face-to-face verification a sex offender's address at the place of residency.

- For Level I Offenders—Face-to-Face Address Verification will occur once every twelve months
- For Level II Offenders—Face-to-Face Address Verification will occur once every six months
- For Level III Offenders—Face-to-Face Address Verification will occur once every three months

For the purposes of this grant, unclassified offenders and kidnapping offenders are considered level I offenders, unless the local jurisdiction sets a higher classification in the interest of public safety.

Additionally, funding from this program will be used to send at least one staff person to at least one WASPC OffenderWatch User Group and SONAR Committee Meeting. Address verification data must be entered into the statewide sex offender database, OffenderWatch.

Please review the attached interagency agreement and return to the WASPC Office ASAP. If you have any questions please contact Terrina Peterson at (360) 486-2386 or tpeterson@waspc.org.

Sincerely,

A handwritten signature in black ink, appearing to read "Steven D. Strachan".

Steven D. Strachan
Executive Director

President KEN THOMAS Chief—Des Moines	President Elect JOHN SNAZA Sheriff—Thurston County	Vice President CRAIG MEIDL Chief—Spokane	Past President BRIAN BURNETT Sheriff—Chelan County	Treasurer BRIAN WINTER Sheriff—Yakima County
STEVE CROWN Chief—Wenatchee	RONNIE ROBERTS Chief—Olympia	Executive Board GARY JENKINS Chief—Pullman	BILL BENEDICT Sheriff—Clallam County	MARK NELSON Sheriff—Cowlitz County
RICK SCOTT Sheriff—Grays Harbor County	MARK COUEY Director—OIC Criminal Investigations Unit	JOHN BATISTE Chief—WA State Patrol	JAY TABB SAC—FBI, Seattle	STEVEN D. STRACHAN Executive Director

**WASHINGTON ASSOCIATION OF SHERIFFS AND POLICE CHIEFS
INTERAGENCY AGREEMENT
SPECIFIC TERMS AND CONDITIONS**

Registered Sex Offender Address Verification Program

This AGREEMENT is entered into by and between the **WASHINGTON ASSOCIATION OF SHERIFFS AND POLICE CHIEFS** (hereinafter referred to as WASPC) and the **CLARK COUNTY SHERIFF'S OFFICE** (hereinafter referred to as the RECIPIENT).

Award Recipient Name and Address:

Clark County Sheriff's Office
PO BOX 410
Vancouver, WA 98666

Agency Contact: Chuck Atkins

Title: Sheriff

Project Title

Registered Sex Offender Address Verification

Funding Cycle

July 1, 2018-June 30, 2019

Agreement No:

RSO 18-19 Clark

Funding Authority:

WA Association of Sheriffs and Police Chiefs

Grant Award:

\$246,405.52

Service Area:

Clark County


FUNDING SOURCE

Funding for this AGREEMENT is provided to WASPC from the State of Washington. Funding awarded the RECIPIENT shall not exceed the amount shown on the award letter.

SCOPE OF SERVICES

The RECIPIENT shall use the funds awarded to meet the requirements identified in the award letter. The required quarterly report will be submitted electronically by October 10, 2018, January 10, 2019, April 10, 2019, and July 10, 2019. Funds will be disbursed in equal allotments each quarter. Quarterly grant reports must be received by WASPC prior to grant payments being issued to your agency.

IN WITNESS WHEREOF, WASPC and RECIPIENT acknowledge and accept the terms of this AGREEMENT and attachments hereto, and in witness whereof have executed this AGREEMENT as of the date and year written below. The rights and obligations of both parties to this AGREEMENT are governed by the information on this Award Sheet and Letter and other documents incorporated herein.

For WASPC	For RECIPIENT
Name: Steven D. Strachan	Name: Chuck Atkins
Title: Executive Director	Title: Sheriff
Agency: WA Association of Sheriffs and Police Chiefs	Agency: Clark County Sheriff's Office
Date: June 25, 2018	Date: 6-27-2018
Signature: 	Signature: 