



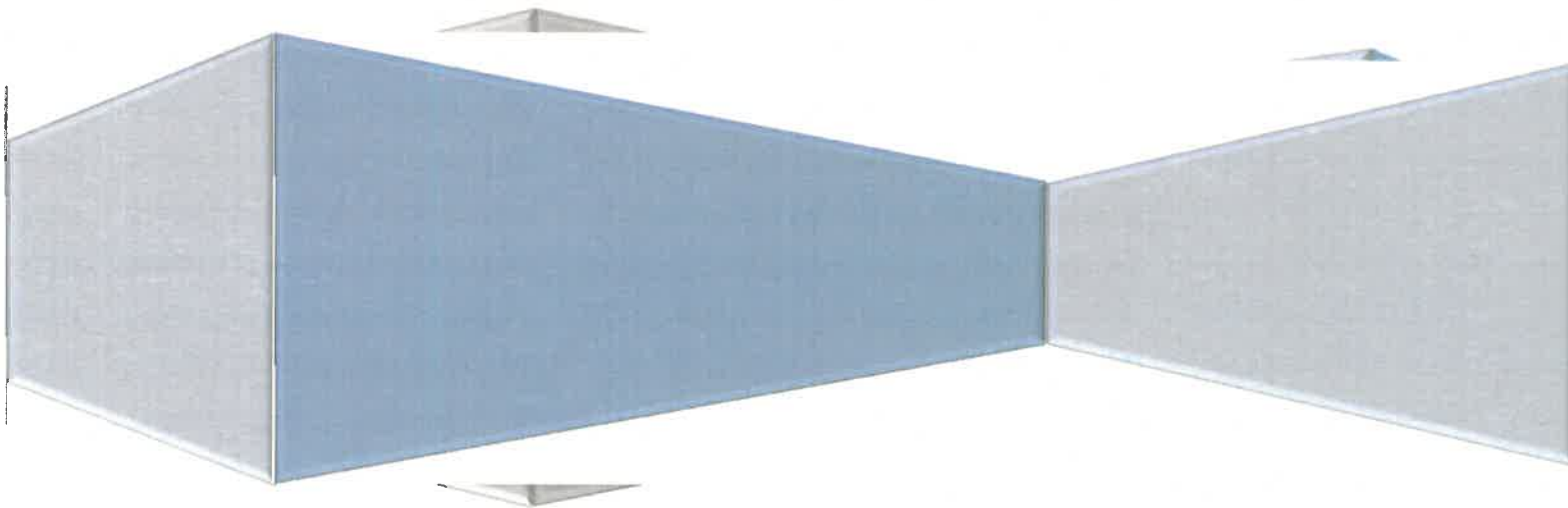
CLARK COUNTY
WASHINGTON

BUDGET OFFICE

2019 Spring Budget Supplemental

Exhibit B: Budget Request Narratives with Summary by Fund

Budget Stage: County Manager Recommended, May 22, 2019



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Decision Package Report Guide

How the report fits into the process

The County Council is required by state law to adopt a budget for the County. The Council adopts an annual budget and typically amends the budget multiple times per year as needed through budget supplemental actions. The County Manager is required by the County Charter to prepare a recommended budget and present it to the Council for consideration.

The Budget Office facilitates the process that leads to the formation of a recommended budget. This includes collecting, reviewing, and evaluating budget requests called “decision packages”. The decision package report summarizes the budget requests submitted by Clark County departments and offices.

Understanding the Report Elements

The decision package report summarizes key decision package elements for quick review:

[Request #] **[Dept Name]** **[Request Description]**

[Priority]

[Request Type]

[Contact Information]

[Requested Action]

[Justification]

[Cost Estimate / Comments]

[Impacts/Outcomes if not approved]

[Fund Impact Summary Table]

[Request #] Sequential decision package number.

[Dept Name] The name of the department or office making the request.

[Request Description] Briefly describes what the request accomplishes.

[Priority] The assigned priority of the decision package by the department/office. Determines the order in which the department/office's packages appear in the report.

[Request Type] Categorizes the request as follows:

- **Previously approved by Council** = the decision package is a necessary follow-up to implement budget changes occurring as a consequence of a staff report previously approved by the Council.
- **Budget Neutral** = the decision package recognizes revenues and associated expenses that were not previously approved by the Council and do not require county funding commitment, such as budget neutral grants, contractual reimbursements or technical adjustments that are not expected to have a material impact on fund balance.
- **New request** = the decision package impacts fund balance, e.g. requests for new funding, reductions in existing funding, revenue forecast updates, grants that require new local match dollars, etc.
- **Budget Intervention** = the decision package recognizes or proposes budgetary savings as part of a contemporary effort to address budget shortfalls.

[Contact Information] Staff member to contact for questions regarding the decision package.

[Requested Action] Concisely describes what the decision package is requesting to do.

[Justification] Justifies the change being requested.

[Cost Estimate / Other Comments] Describes the methodology used to arrive at the cost of the package.

[Impacts if not approved] The consequences and alternatives to county operations if the package is not approved.

[Fund Impact Summary Table] Summarizes by fund the monetary impact the package will have if adopted; columns are as follows:

- **Request Type**: The type of commitment adopting the package will entail – either a one-time ask or an ongoing commitment.
- **20##-## Rev**: Change in revenues flowing into the fund.
- **20##-## Exp**: Change in expense flowing out of the fund.
- **20##-## FB Chg**: Change in the Fund balance – positive = more money in the fund, negative = less money in the fund

AUD-01-19SP Auditor's Office – Recording Carryforward of 2018 Unspent Project Budget

Priority: 1

New request

Contact Info: name: Charlene Huffman email: charlene.huffman@clark.wa.gov phone: 4791

Requested Action:

This is a one-time request to carryforward \$180,000 in unused funds from the 2018 Auditor's Operations and Maintenance (O&M) budget to complete our historical documents imaging project. On March 6, 2018 the Council approved \$379,000 to digitize the remainder of the Auditor's microfilmed permanent records. We were unable to complete the project in 2018 and failed to carryforward the remaining O&M budget capacity to the 2019 budget to complete the project. The Auditor's O&M fund is restricted for the preservation of permanent records. This has no general fund impact.

Justification:

It is necessary to carryforward these funds to the 2019 O&M budget to complete the digitizing project so that we can pay the vendor, US Imaging, for the work they have performed. The 2019 budget was established without the capacity to complete the historical image digitizing project.

Cost Estimate/Comments:

With the current budget capacity, we need an additional \$180,000 carried forward from the unused 2018 budget. The original contract was for \$379,000 and we have paid \$43,000 for Phase I. The expectation is that Phase II will be approximately \$165,000 and Phase III will be \$125,000. We have come in a bit under budget and feel that with the current budget capacity in the 2019 budget and the \$180,000 we should be able to complete the project.

Impacts/Outcomes if not Approved:

We would not be able to pay for the imaging services provided to digitize the remainder of Auditor permanent records, fulfilling our contract with US Imaging.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
1002	Auditor's O & M Fund	One-time	\$ 0	\$ 180,000	(\$ 180,000)	\$ 0	\$ 0	\$ 0
Totals			\$ 0	\$ 180,000	(\$ 180,000)	\$ 0	\$ 0	\$ 0

AUD-02-19SP Auditor's Office Remodel of Elections Security/Customer Service

Priority: 2

New request

Contact Info: name: Cathie Garber email: cathie.garber@clark.wa.gov phone: 564-397-5179

Requested Action:

Remodel for Security/Customer Service - Using Auditor's O&M Fund 1002 to address dramatic increase of citizens coming to Elections on Primary and General elections, resulting from new Same Day Registration law and Dept. Homeland Security Audit. Additional state-mandated ballot drop sites.

Remodel front counter creating 1 ADA-accessible and 8 additional workstations; additional door for through-put; wall removed between current office space and secured ballot room for additional space; anticipated recommendations by Dept. of Homeland Security such as proximity cards, and other recommendations.

Justification:

With new same day registration law, much heavier volume of citizens are expected on Election Day. Creating additional workstations and another door will provide faster through-put of citizens and ADA accessibility. Employees will be able to complete all tasks of voter registration / ballot issuance without leaving station reducing time helping the customer.

Removal of wall between office space and secured ballot room will allow larger secure room and more efficient workflow of ballots to be scanned.

Anticipated recommendations by Dept. Homeland Security review to secure Elections Building.

Cost Estimate/Comments:

Approximate cost - \$385,000. Elections Office would like to use Fund 1002 for the remodel.

Enough money needs to be available so plans can be developed. The current office configuration may be able to handle local elections, but with the new Same Day Registration law, there will definitely be a problem handling Primaries and Generals, and especially the 2020 Presidential election. It is important the project begin this year so it is completed well in advance of next year.

Impacts/Outcomes if not Approved:

If remodel does not take place, larger lines and longer wait times will occur for citizens wishing to register and vote on Election Day. If security features, such as proximity cards into high security rooms are not implemented, it could allow a non-authorized person to infiltrate tabulation room and/or ballot room where sensitive tabulation and server hardware are stored.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
5193	Major Maintenance Fund	One-time	\$ 385,000	\$ 385,000	\$ 0	\$ 0	\$ 0	\$ 0
1002	Auditor's O & M Fund	One-time	\$ 0	\$ 385,000	(\$ 385,000)	\$ 0	\$ 0	\$ 0
Totals			\$ 385,000	\$ 770,000	(\$ 385,000)	\$ 0	\$ 0	\$ 0

BCC-01-19SP County Manager/Clark County Council 2019 County Reorganization Impacts

Priority: 1

New request

Contact Info: name: Shawn Henessee email: Shawn.Henessee@clark.wa.gov phone: 564-397-4307

Requested Action:

This request formalizes the budget impacts of the 2019 reorganization implemented by the County Manager effective January 1, 2019. The net impacts by fund are provided in the table below.

Justification:

This reorganization of departments and functions was implemented primarily to increase efficiencies and additionally to realize salary cost savings. A new department called Internal Services has been created and is comprised of budget and financial support, facilities, human resources and technology services. Additionally, there have been other changes in the remaining departments to increase service efficiencies.

Cost Estimate/Comments:

Specific actions accomplished through the reorganization are:

Indigent Defense moved to Community Services

Medical Examiner moved to Public Health

Transportation Planning moved to Public Works

Developmental Engineering moved Community Development

Purchasing moved to the Auditor's Office

General Services Department eliminated

Internal Services Department created which includes IT, Facilities (Maintenance, Print Shop, Mailroom, Parking, Leases and Contracts), HR, and Budget and Financial Support Office

Community Outreach, PDR and Communications moved to the County Managers Office

Impacts/Outcomes if not Approved:

These changes were effective January 1, 2019 and have already taken place. This budget request formalizes the budget action and shifts in organizational structure outside of administrative departments as defined by the county charter needed to realize these changes.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
1025	Health Department	Ongoing	\$ 0	\$ 16,412	(\$ 16,412)	\$ 0	\$ 54,335	(\$ 54,335)
1025	Health Department	One-time	\$ 16,412	\$ 0	\$ 16,412	\$ 0	\$ 0	\$ 0
0001	General Fund	Ongoing	(\$ 589,345)	(\$ 621,553)	\$ 32,208	(\$ 594,637)	(\$ 711,507)	\$ 116,870
0001	General Fund	One-time	\$ 0	(\$ 89,608)	\$ 89,608	\$ 0	\$ 0	\$ 0
1012	County Road Fund	Ongoing	(\$ 1,284,992)	(\$ 1,308,261)	\$ 23,269	(\$ 1,284,992)	(\$ 1,308,261)	\$ 23,269
1012	County Road Fund	One-time	\$ 0	\$ 3,367,152	(\$ 3,367,152)	\$ 0	\$ 0	\$ 0
1011	Planning And Code Fund	Ongoing	\$ 2,281,800	\$ 2,540,701	(\$ 258,901)	\$ 2,281,800	\$ 2,540,701	(\$ 258,901)
1011	Planning And Code Fund	One-time	\$ 3,500,000	\$ 132,848	\$ 3,367,152	\$ 0	\$ 0	\$ 0
5093	Central Support Services Fund	Ongoing	(\$ 1,015,008)	(\$ 1,043,120)	\$ 28,112	(\$ 1,015,008)	(\$ 1,043,120)	\$ 28,112
5040	General Liability Insurance Fund	Ongoing	\$ 0	(\$ 322,337)	\$ 322,337	\$ 0	(\$ 322,337)	\$ 322,337
5043	Workers Comp. Insurance Fund	Ongoing	\$ 0	(\$ 27,981)	\$ 27,981	\$ 0	(\$ 27,981)	\$ 27,981
1027	Campus Development Fund	Ongoing	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Totals			\$ 2,908,867	\$ 2,644,253	\$ 264,614	(\$ 612,837)	(\$ 818,170)	\$ 205,333

BGT-01-19SP Budget and Financial Support Office City of Vancouver - Therapeutic Courts

Priority: 1

New request

Contact Info: name: Lisa Boman email: Lisa.Boman@clark.wa.gov phone: 564-397-4389

Requested Action:

This decision package formally requests an ongoing increase of \$20,159 per year in additional budget authority from the Mental Sales Tax Fund for the services provided by the City of Vancouver to support the Therapeutic Courts. This is an existing service and does not require approval from the Mental Health Sales Tax Funding Advisory Board.

Justification:

In 2017 the City of Vancouver re-calculated the value of Mental Health Sales tax dollars to be charged to the County for the first time since 2013. While the city's Therapeutic Courts staffing needs have not changed, the payroll costs and overhead have increased in that time.

Cost Estimate/Comments:

The current budget is \$72,579 (which equates to the city's costs in 2014). The projected costs in 2018 were \$92,738.

The following detail outlines where the additional costs are being realized:

0.4 Assistant City Attorney II increased \$16,569 to \$52,936 in 2018

0.1 Legal Assistant increased \$1,648 to \$9,237 in 2018

0.1 Legal Secretary I decreased -\$778 to \$6,193 in 2018

Other expenses increased \$560 to \$14,436 in 2018

Overhead increased \$2,160 to \$9,936 in 2018

Additional amount needed to cover overall cost increase is \$20,159

Impacts/Outcomes if not Approved:

If this package is not approved, the City of Vancouver may have trouble providing the same level of ongoing services to this program.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
1033	Mental Health Sales Tax Fund	Ongoing	\$ 0	\$ 20,159	(\$ 20,159)	\$ 0	\$ 20,159	(\$ 20,159)
Totals			\$ 0	\$ 20,159	(\$ 20,159)	\$ 0	\$ 20,159	(\$ 20,159)

BGT-02-19SP Budget and Financial Support Office Technical Adjustment to Mental Health Sales Tax

Priority: 2

New request

Contact Info: name: Lisa Boman email: Lisa.Boman@clark.wa.gov phone: 564-397-4389

Requested Action:

This decision package is a one-time, technical adjustment to reduce the amount of budget authority in the Mental Health Sales Tax (MHST) Fund by \$365,000. The package also establishes equal revenue and expense capacity of \$835,000 in the Mental Health Fund (1952) that is managed by the Department of Community Services.

Justification:

Decision package #BGT-06-19AD approved in the 2019 adopted budget for \$1.2M for RFP applicants approved by the MHST Advisory Board in November 2018. The awards were too late to be considered for the Adopted Budget. Awards approving 5 applicants with 7 contracts plus overhead for a total of approx. \$835K. This package will reduce the budget set aside in contingency to match the actual dollars awarded. Determination was made that the contracts would be administered by the Department of Community Services. In order to do so, this package also adds the necessary budget capacity in Fund 1952.

Cost Estimate/Comments:

Columbia River Mental Health - \$182,456
Consumer Voices are Board - \$74,242
Lifeline Connections 1 - \$79,207
Lifeline Connections 2 - \$109,253
Lifeline Connections 3 - \$138,686
Lutheran Community Services NW - \$54,800
Mullen-Polk Foundation - \$120,416
Overhead - \$75,906
Total - \$834,966

Impacts/Outcomes if not Approved:

If the package were not approved an unnecessary amount of budget capacity would remain tied up in contingency in the Mental Health Sales Tax Fund. Also not adding budget capacity to administer the contracts within Community Services could put the county at risk of not being able to adequately fund the amounts awarded.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
1033	Mental Health Sales Tax Fund	One-time	\$ 0	(\$ 365,000)	\$ 365,000	\$ 0	\$ 0	\$ 0
1952	Mental Health Fund	One-time	\$ 835,000	\$ 835,000	\$ 0	\$ 0	\$ 0	\$ 0
Totals			\$ 835,000	\$ 470,000	\$ 365,000	\$ 0	\$ 0	\$ 0

BGT-03-19SP Budget and Financial Support Office Emergency Mgmt Division per capita fee increase

Priority: 3

New request

Contact Info: name: Willy Traub

email: willy.traub@clark.wa.gov

phone: 5077

Requested Action:

The Emergency Management Division of the Clark Regional Emergency Services Agency (CRESA) assesses a fee to its participating jurisdictions on a per capita basis. That fee has increased in 2019. This is an ongoing request for General Fund dollars to pay for the increased fees.

Justification:

The 2019 CRESA budget with updated per capita fee figures was released after the due date for new requests to be included in the 2019 adopted budget.

Cost Estimate/Comments:

Costs are based on the 2019 CRESA budget report available at <http://cresa911.org/wp-content/uploads/2018/10/2019-Budget-Narrative.pdf>.

Impacts/Outcomes if not Approved:

Clark County is a participating jurisdiction in the CRESA organization and is represented on the administrative board. Failure to pay our obligations to the organization could jeopardize the services provided by the organization which includes 9-1-1 dispatch services.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
0001	General Fund	Ongoing	\$ 0	\$ 45,169	(\$ 45,169)	\$ 0	\$ 45,169	(\$ 45,169)
Totals			\$ 0	\$ 45,169	(\$ 45,169)	\$ 0	\$ 45,169	(\$ 45,169)

BGT-04-19SP Budget and Financial Support Office Rental Increase for PSC Tenants

Priority: 4

New request

Contact Info: name: Michelle Schuster email: michelle.schuster@clark.wa.gov phone: 564-397-4118

Requested Action:

This package is recognizing the rental rate increase and space allocation changes at the Public Services Center (PSC) for county tenants. This money is collected quarterly from the departments and deposited into the Campus Development Fund (1027) where it pays for the bond debt and maintenance and operational (M&O) cost to run the PSC. This package will increase the revenue going to the Campus Development Fund by \$152,039. This rate is an ongoing cost until such time as a market analysis suggests an increase or decrease in the rate.

Justification:

At the end of each year a market analysis is completed by the Auditor's Office to see how rental rates charged to the tenants in the PSC compare to class A and B property rates in the surrounding community. If there is a significant change the rental rates at the PSC are adjusted for the next year based on those findings. Rental rates for the PSC have not been increased since at least 2012. The previous rate to cover the bond, maintenance and operational cost for the building was \$27.80 per sq. ft.; this rate is being increased to \$28.50 for 2019, which is a 2.5% increase.

Cost Estimate/Comments:

The rate and space adjustment have increase the rental rates we charged quarterly to Public Works (PW), Community Development (CD), and Clean Water (CW).

The increases per year are:

PW increased by \$27,076

CD increased by \$122,648

CW increased by \$2,315

Impacts/Outcomes if not Approved:

If this package is not approved then rent to support the cost to run the Public Service Center will not be collected and the General Fund or REET would have to support a large portion of the debt and M&O on this building.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
0001	General Fund	Ongoing	\$ 0	\$ 10,887	(\$ 10,887)	\$ 0	\$ 10,887	(\$ 10,887)
4420	Clean Water Fund	Ongoing	\$ 0	\$ 2,315	(\$ 2,315)	\$ 0	\$ 2,315	(\$ 2,315)
1012	County Road Fund	Ongoing	\$ 0	\$ 16,189	(\$ 16,189)	\$ 0	\$ 16,189	(\$ 16,189)
1011	Planning And Code Fund	Ongoing	\$ 0	\$ 122,648	(\$ 122,648)	\$ 0	\$ 122,648	(\$ 122,648)
1027	Campus Development Fund	Ongoing	\$ 152,039	\$ 0	\$ 152,039	\$ 152,039	\$ 0	\$ 152,039
Totals			\$ 152,039	\$ 152,039	\$ 0	\$ 152,039	\$ 152,039	\$ 0

BGT-05-19SP Budget and Financial Support Office Superior and District Court Judges Salary increase

Priority: 5

New request

Contact Info: name: Lisa Boman email: Lisa.Boman@clark.wa.gov phone: 564-397-4389

Requested Action:

This decision package formally requests the recognition of salary increases for Superior Court and District Court Judges. Increases were approved by the Washington Citizens' Commission on Salaries for Elected Officials (WCCSEO). The new salaries will go into effect July 1, 2019 and represent ongoing increases of \$127,270 in the General Fund and \$3,450 in the Mental Health Sales Tax Fund. In an effort to move towards "parity with the Federal Bench, the WCCSEO approved higher than typical incremental increases for the Judicial branch last fall for the 2019 and 2020 budgets.

Justification:

RCW 43.03.310 establishes that the WCCSEO shall set salaries of state elected officials including judges. Currently Clark County shares the cost of salaries for Superior Court judges 50/50 with the State of Washington. Clark County is responsible for 100% of the salaries & benefits of District Court judges. WCCSEO's recommendations were too late to be added into Clark County's 2019 adopted budget process. Past practice has been that incremental increases in salaries/benefits for judges have been adequately covered by contingency. However, the increases for 2019 are substantially higher.

Cost Estimate/Comments:

The base salary for judges' positions will be increased by 8.5% in 2019 and 2.5% in 2020. Additionally a cost of living adjustment of 2% for 2019 and 2% for 2020 was also approved.

Impacts/Outcomes if not Approved:

This is mandated by RCW. Failure to approve the package may result in a shortage of budget authority for payroll of the judges' salaries.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
1033	Mental Health Sales Tax Fund	Ongoing	\$ 0	\$ 3,450	(\$ 3,450)	\$ 0	\$ 6,900	(\$ 6,900)
0001	General Fund	Ongoing	\$ 0	\$ 193,792	(\$ 193,792)	\$ 0	\$ 387,556	(\$ 387,556)
Totals			\$ 0	\$ 197,242	(\$ 197,242)	\$ 0	\$ 394,456	(\$ 394,456)

BGT-06-19SP Budget and Financial Support Office 2019 Miscellaneous Revenue Forecast Updates

Priority: 6

New request

Contact Info: name: Willy Traub

email: willy.traub@clark.wa.gov

phone: 5044

Requested Action:

Make minor updates to revenue budgets to recognize unanticipated receipts in the General Fund for payments in lieu of taxes and extensions services from the Sheriff's Office.

Justification:

These were unplanned receipts that were not accounted for in the 2019 adopted budget.

Cost Estimate/Comments:

Estimates are based on actual receipts already received.

Impacts/Outcomes if not Approved:

The budget for revenues would be inaccurate, degrading the quality of information regarding the availability of resources.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
0001	General Fund	One-time	\$ 146,477	\$ 0	\$ 146,477	\$ 0	\$ 0	\$ 0
Totals			\$ 146,477	\$ 0	\$ 146,477	\$ 0	\$ 0	\$ 0

BGT-08-19SP Budget and Financial Support Office LRF '18 Sales Tax Increment & Prop. Tax Correction

Priority: 8

New request

Contact Info: name: Willy Traub

email: willy.traub@clark.wa.gov

phone: 5044

Requested Action:

Execute a correction of the property tax increment for the Local Revitalization Fund area (LRF) established by the County. The General Fund has been historically contributing the entire increment - a review has determined that some of the increment should've been contributed by the Road Fund. Also execute the 2018 sales tax increment for the LRF.

Justification:

In 2010, Clark County established the LRF area. Until such time that the conditions of the funding from the state are triggered, a portion of the property and sales tax collected within that area are redirected into the LRF fund to help pay for bond financing of improvements associated with development in the area. The review of the increment payments wasn't completed until after the 2019 budget was adopted.

Cost Estimate/Comments:

Property tax increments are determined by capturing the value of new construction occurring in the area since the establishment of the LRF. Property taxes from participating districts attributable to the new construction are redirected into the LRF fund. Both the Road Fund and the General Fund are participants in the LRF, so both must contribute. Please contact the Budget Office for details of the review of the property tax increments.

Impacts/Outcomes if not Approved:

Clark County may lose eligibility for \$12 million dollars in state funds which can be used to assist in the payment of bonds potentially secured in the future to fund infrastructure improvements in the area.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
0001	General Fund	One-time	\$ 14,732	\$ 82,879	(\$ 68,147)	\$ 0	\$ 0	\$ 0
1012	County Road Fund	One-time	\$ 0	\$ 20,891	(\$ 20,891)	\$ 0	\$ 0	\$ 0
1035	LRF-Local Revitalization Financing	One-time	\$ 89,038	\$ 0	\$ 89,038	\$ 0	\$ 0	\$ 0
Totals			\$ 103,770	\$ 103,770	\$ 0	\$ 0	\$ 0	\$ 0

BGT-09-19SP Budget and Financial Support Office Budget Cleanup of Debt Fund

Priority: 9

New request

Contact Info: name: Willy Traub

email: willy.traub@clark.wa.gov

phone: x5044

Requested Action:

Update the budget to complete the work initiated in TRS-03-18SP, reassigning the transfers for debt payments of the PNC Capital Lease from the REET 2 fund to the REET 1 fund and aligning the budget for principal and interest payments post-refinance. Also update the debt fund with a small amount of additional appropriation to handle rounding errors in the development of the 2019 baseline budget.

Justification:

In the development of the 2019 baseline, the budget for debt payments was not updated to realign the payments for the PNC capital lease to come from REET. Also, after the 2019 budget adopt, small misalignments were found in the debt fund budget versus the expected activity for the fund.

Cost Estimate/Comments:

Debt payment and fund transfer schedules are used to closely monitor the activity of the fund. This will bring the budget into alignment with these schedules.

Impacts/Outcomes if not Approved:

The budget for the debt fund will be out of alignment with the expected activity of the fund, hampering forecasting efforts.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
1012	County Road Fund	Ongoing	\$ 0	\$ 1	(\$ 1)	\$ 0	\$ 1	(\$ 1)
2914	General Obligation Bonds Fund	Ongoing	(\$ 43,546)	(\$ 43,547)	\$ 1	\$ 1	\$ 1	\$ 0
Totals			(\$ 43,546)	(\$ 43,546)	\$ 0	\$ 1	\$ 2	(\$ 1)

BGT-10-19SP Budget and Financial Support Office 2019 Adopt Technical Adjustments

Priority: 10

New request

Contact Info: name: Lisa Boman

email: lisa.boman@clark.wa.gov

phone: x4389

Requested Action:

This Decision Package represents several technical adjustments to update the 2019 budget. The net impacts by fund are provided in the table below.

Justification:

These are technical adjustments that are needed to correct the 2019 Adopted Budget.

Cost Estimate/Comments:

These adjustments include:

- (1) Some of the 2018 Final Supplemental impacts that were not captured in the 2019 Adopted Budget due to challenges with the manual budgeting process
- (2) Correction to baseline calculations for payroll that were overestimated
- (3) Correction to the expenditure budget for the Major Maintenance Fund (5193)
- (4) Correction to miscoding affecting the expense budget for the SW Washington Clean Air Agency
- (5) Corrections to indirect charges in the Solid Waste Fund (4014)

Impacts/Outcomes if not Approved:

These are technical adjustments that are needed to correct the 2019 Adopted Budget.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
1025	Health Department	Ongoing	\$ 0	\$ 150,000	(\$ 150,000)	\$ 0	\$ 150,000	(\$ 150,000)
1033	Mental Health Sales Tax Fund	Ongoing	\$ 0	(\$ 20,214)	\$ 20,214	\$ 0	(\$ 20,214)	\$ 20,214
0001	General Fund	Ongoing	\$ 16,074	\$ 427,124	(\$ 411,050)	\$ 16,074	\$ 427,124	(\$ 411,050)
1019	Veterans Assistance Fund	Ongoing	\$ 0	\$ 300,000	(\$ 300,000)	\$ 0	\$ 300,000	(\$ 300,000)
4014	Solid Waste Fund	Ongoing	\$ 0	\$ 182,573	(\$ 182,573)	\$ 0	\$ 182,573	(\$ 182,573)
4420	Clean Water Fund	Ongoing	\$ 0	\$ 3,021	(\$ 3,021)	\$ 0	\$ 3,021	(\$ 3,021)
1012	County Road Fund	Ongoing	\$ 137,705	\$ 7,188	(\$ 130,517)	\$ 137,705	\$ 7,188	(\$ 137,517)
1011	Planning And Code Fund	Ongoing	\$ 24,337	\$ 94,080	(\$69,743)	\$ 24,337	\$ 94,080	(\$ 69,743)
5093	Central Support Services Fund	Ongoing	(\$ 18,035)	(\$ 18,035)	\$ 0	(\$ 18,035)	(\$ 18,035)	\$ 0
5193	Major Maintenance Fund	One-time	\$ 0	(\$ 2,347,000)	\$ 2,347,000	\$ 0	\$ 0	\$ 0
Totals			\$ 0	(\$ 1,221,263)	\$ 1,221,263	\$ 0	\$ 1,125,737	(\$ 1,125,737)

BGT-11-19SP Budget and Financial Support Office 2019 Budget Deep Dive Savings

Priority: 11

Budget Intervention

Contact Info: name: Michelle Schuster email: michelle.schuster@clark.wa.gov phone: 564-397-4118

Requested Action:

This package recognizes the savings realized to date through the 2019 Budget Deep Dive project. Impact is a total of \$362,200 ongoing savings to the General Fund. These reductions have been realized by the Human Resources Department, the Treasurer's Office, and Community Planning.

Justification:

The overarching goal for the deep dive project is to start the conversation with departments about how to find additional efficiencies and cost savings within existing department/office budgets that will help steer the County's financial outlook to a more fiscally resilient and sustainable future. Meetings are ongoing through the end of May 2019 and there may be additional savings realized that will be addressed in the final Supplemental. There will also be additional savings recognized in the 2020 budget adoption.

Cost Estimate/Comments:

This package recognizes a grand total of \$362,200 in savings for 2019.

Savings came from HR for \$277,900 and where made up of:

Elimination of Position P002063-\$122,016

Elimination of Position P001075-\$74,148

Elimination of Position P002062-\$23,736

HR service cuts of: Advertising-\$10,000, Temp Employment-\$10,000, Professional Services -\$30,000, Copy-\$3000 and Other Professional Services-\$5,000.

Community Planning also found \$78,000 in savings.

The Treasurer realized \$6,300 in savings and another \$20,200 that was repurposed for postage increase in the mailroom.

Impacts/Outcomes if not Approved:

This is a budget reduction and cost savings will be repurposed to address General Fund needs in other areas.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
0001	General Fund	Ongoing	\$ 0	(\$ 362,200)	\$ 362,200	\$ 0	(\$ 362,200)	\$ 362,200
Totals			\$ 0	(\$ 362,200)	\$ 362,200	\$ 0	(\$ 362,200)	\$ 362,200

BGT-12-19SP Budget and Financial Support Office Board of Equalization 2019 Budget Increase

Priority: 12

Budget neutral

Contact Info: name: Michelle Schuster email: Michelle.Schuster@clark.wa.gov phone: (564) 397-4118

Requested Action:

This package is requesting the one-time transfer of vacancy savings in the amount of \$12,256 from the Budget and Financial Support Office to the Board of Equalization (BOE) for additional 2019 petition hearing dates and annual training needs.

Justification:

In 2018, the BOE reviewed a total of 869 petitions on the assessed values of properties. That number has increased to 1528 petitions in 2019. In order to provide timely hearing dates to taxpayers, additional hearing dates must be scheduled. This results in an increase in personnel costs for the BOE members.

Cost Estimate/Comments:

This package is a one-time transfer requesting a total of \$12,256 that will cover the following costs: Extra days for hearings: \$9,900, Extra Days for Chair to write decisions letters: \$1,600, Annual Training for 2 alternates: \$756.

Impacts/Outcomes if not Approved:

The Board of Equalization will not be able to schedule enough hearing dates to address all of the 2019 petitions. This will leave the taxpayer with no resolution until they have already paid the higher tax amount.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
0001	General Fund	One-time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Totals			\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

BGT-14-19SP Budget and Financial Support Office Assignment of '18 General Fund Ending Fund Balance

Priority: 14

Previously approved by Council

Contact Info: name: Lisa Boman

email: lisa.boman@clark.wa.gov

phone: x4389

Requested Action:

This Decision Package recognizes the approval of the County Council in Council time on May 8, 2019 to direct the Auditor's Office to proceed with the assignment of 2018 General Fund ending fund balance to Community Development in the Planning and Code Fund (1011) of \$1.299M and Facilities in the Central Support Services Fund (5093) of \$1M and to establish this budget in each fund for 2019.

Justification:

Board policy requires the General Fund to reimburse the Planning and Code Fund 1011 for Land Use Review in the amount of \$967,000 and the Permit Center in the amount of \$332,000 for a total of \$1,299,000.

The Central Support Service Fund 5093 has an operating deficit of \$2.71M. It is proposed to eliminate the deficit over three years with \$1,000,000 contributed in 2019. This will be reassessed for the 2020 Budget Adopt.

Cost Estimate/Comments:

Impacts/Outcomes if not Approved:

This action has been previously approved by Council.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
0001	General Fund	Ongoing	\$ 0	\$ 1,000,000	(\$ 1,000,000)	\$ 0	\$ 1,000,000	(\$ 1,000,000)
0001	General Fund	One-time	\$ 0	\$ 1,299,000	(\$ 1,299,000)	\$ 0	\$ 0	\$ 0
1011	Planning And Code Fund	One-time	\$ 1,299,000	\$ 0	\$ 1,299,000	\$ 0	\$ 0	\$ 0
5093	Central Support Services Fund	Ongoing	\$ 1,000,000	\$ 0	\$ 1,000,000	\$ 0	\$ 0	\$ 0
Totals			\$ 2,299,000	\$ 2,299,000	\$ 0	\$ 1,000,000	\$ 1,000,000	\$ 0

CJC-01-19SP Children's Justice Center CJC City-County Funding Adjustment

Priority: 1

New request

Contact Info: name: Amy Russell email: amy.russell@clark.wa.gov phone: 360.397.6002 x5624

Requested Action:

This Decision Package requests an on-going change in revenue from both the City of Vancouver and Clark County, due to a recalculation of the cost allocations for CJC services. The majority of the CJC budget is funded by the City of Vancouver and Clark County based on their respective child abuse investigation caseloads. The caseload numbers used to develop the 2019 budget were incorrectly based on a previous cost allocation, this Decision Package corrects the cost allocations.

Justification:

This request is necessary to reflect actual child abuse investigation caseload for Vancouver Police Department and Clark County. Pursuant the 1993 Interlocal Agreement Establishing a Child Abuse Intervention Center (now CJC) initiated, costs for the Center will be allocated to the City of Vancouver and Clark County based on caseload. The City and the County cost allocations as reflected in the 2019 budget were incorrectly calculated, and this Decision Package is to correct the allocations for the CJC budget.

Cost Estimate/Comments:

The majority of CJC expenses are allocated for payment by the City of Vancouver and Clark County based upon the percentage of felony-level child abuse cases investigated by CJC-housed detectives from Vancouver Police Department and the Clark County Sheriff's Office, respectively. This adjustment corrects an over-billing to the City of Vancouver (\$120,743) and an under-billing to Clark County (\$43,448) per annum for CJC expenses.

Impacts/Outcomes if not Approved:

2019 invoices to the City of Vancouver have been reduced to reflect the appropriate billing amount based upon the actual cases investigated by CJC detectives from the Vancouver Police VPD and CCSO. Transfers in to CJC from the County require an increase to meet the agreement outlined in the Interlocal Agreement to share costs for CJC services, and to balance the CJC budget.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
0001	General Fund	Ongoing	\$ 0	\$ 43,452	(\$ 43,452)	\$ 0	\$ 43,452	(\$ 43,452)
1018	Arthur D. Curtis Children's Justice Center (CJC)	Ongoing	(\$ 77,290)	\$ 0	(\$ 77,290)	(\$ 77,290)	\$ 0	(\$ 77,290)
Totals			(\$ 77,290)	\$ 43,452	(\$ 120,742)	(\$ 77,290)	\$ 43,452	(\$ 120,742)

COS-01-19SP Community Services Increase in expenditures for Veterans Fund

Priority: 4

Budget neutral

Contact Info: name: Harold Rains email: Harold.Rains@clark.wa.gov phone: 564-397-7819

Requested Action:

Community Services is requesting \$180,000 in additional one-time spending authority for the Veterans Fund, due to an increase in demand for services. This increase in budget capacity will use existing fund balance.

Justification:

This request is due to an increase in demand for services. This is requesting budget capacity to fund services with existing fund balance only. The Veterans Assistance Fund was developed to provide assistance to indigent veterans and their families. Eligible Veterans may receive assistance with housing, utilities, food, transportation, prescription coverage, burial or cremation, clothing/tools/licensing, auto repair and dental care. This program is mandated through RCW 73.080.

Cost Estimate/Comments:

Veterans Direct Services \$180,000.00

Impacts/Outcomes if not Approved:

If this decision package is not approved, services to our Veterans will have to be reduced.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
1019	Veterans Assistance Fund	One-time	\$ 0	\$ 180,000	(\$ 180,000)	\$ 0	\$ 0	\$ 0
Totals			\$ 0	\$ 180,000	(\$ 180,000)	\$ 0	\$ 0	\$ 0

COS-02-19SP Community Services Ongoing support for Indigent Defense

Priority: 1

Budget neutral

Contact Info: name: Harold Rains email: Harold.Rains@clark.wa.gov

phone: 564-397-7819

Requested Action:

This package is requesting to move the ongoing revenue of \$312,784 received as general fund support for DCS services from Youth & Family Resource (Fund 1934) to Administration & Grants Management (Fund 1935).

Justification:

DCS is requesting to reinvest on-going support from the general fund for youth programs, and repurpose those funds for administrative costs for the Indigent Defense program.

Cost Estimate/Comments:

Fund 1934 Youth Programs -312,784.00

Fund 1935 Indigent Defense Administrative Support 312,784.00

Impacts/Outcomes if not Approved:

Community Services will not have the capacity to allocate indirect costs to Indigent Defense equitably, which would result in being out of compliance with state and federal guidelines, which include 2 CFR part 200.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
1935	DCS-Administration & Grants Management	Ongoing	\$ 0	(\$ 312,784)	\$ 312,784	\$ 0	(\$ 312,784)	\$ 312,784
1934	DCS-Youth & Family Resource Fund	Ongoing	\$ 0	\$ 312,784	(\$ 312,784)	\$ 0	\$ 312,784	(\$ 312,784)
Totals			\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

COS-03-19SP Community Services Carryover unspent Service contract funds

Priority: 3

Budget neutral

Contact Info: name: Harold Rains email: Harold.Rains@clark.wa.gov phone: 564.397.7819

Requested Action:

One-time request for a 2019 budget increase to fund four 18-month provider contracts from 1/1/18 to 6/30/19 in which the providers underspent in 2018 by \$19,290. The providers were under no obligation to spend the money or lose it by 12/31/18 based on the contract language. The funding source is general fund transfer to Fund 1932 (formerly Fund 1957) for Human Service Funds.

Justification:

At the time of the adopted budget we would not have known that these contracts may be lagging behind in payments as of 12/31/18. However, the providers were under no obligation to spend the money or lose it by 12/31/18 based on the contract language, which gives them until 6/30/19 to spend out their contracts. We respectfully request to add the underspent contracts balance of \$19,290 to this year's budget in order to spend the fund balance generated as of 12/31/18 in Fund 1957 that was transferred to Fund 1932 as part of the 2019 budget and Workday transition.

Cost Estimate/Comments:

Impacts/Outcomes if not Approved:

These services were contracted as part of an RFA conducted in 2015 for the 1/1/16-6/30/19 contract period. these services are part of the Community Action National Performance Indicators goals.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
1932	DCS-Community Action Programs	One-time	\$ 19,290	\$ 19,290	\$ 0	\$ 0	\$ 0	\$ 0
Totals			\$ 19,290	\$ 19,290	\$ 0	\$ 0	\$ 0	\$ 0

COS-04-19SP Community Services Access to Recovery budget adjustment

Priority: 2

Budget neutral

Contact Info: name: Harold Rains email: Harold.Rains@clark.wa.gov phone: 564-397-7819

Requested Action:

This decision package is a one-time adjustment to increase the Access-To-Recovery IMPREST checking account from \$120,000 to \$200,000. This is to accommodate expanded services as a result of additional grant funding. ATR is currently funded by the Mental Health Sales Tax at \$400,000 per year. Additionally, DCS is receiving the Health Care Authority's State Opioid Response (SOR) grant, \$605,000 annually. And finally, DCS has committed to receive the Health Care Authority's Substance Abuse Block Grant (SABG), \$525,000.

Justification:

The Access-To-Recovery program originated with a federally funded program structured around recovery services provided by client choice using a voucher program. Payment turnaround ranges from immediate to within 2-3 days to provide housing, recovery coaching, spiritual support, and other on-demand type services. Clark County is recognized as a leader in administering ATR and has received two more grants using the same service model, which adds to the volume in the IMPREST account. This account is regularly reviewed by the County Auditor and this increase has been reviewed with their office.

Cost Estimate/Comments:

Because of replenishment of the account through the County Auditor's office on a monthly basis, it is necessary to have on hand in excess of one month's average service level. Increasing the level to \$200,000 will accommodate program delivery of all three grants and maintain the monthly replenishment process and grant billings. The source of the \$80,000 for the increase will be from existing fund balance in fund 1954 which is restricted to Alcohol and Drug programs.

Impacts/Outcomes if not Approved:

Potential delays in replenishing the ATR IMPREST account by depleting the account balance, more than monthly, will have the impact of those clients needing immediate payment of housing or other recovery support services unable to receive those services.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
1954	Substance Abuse Fund	One-time	\$ 0	\$ 80,000	(\$ 80,000)	\$ 0	\$ 0	\$ 0
Totals			\$ 0	\$ 80,000	(\$ 80,000)	\$ 0	\$ 0	\$ 0

COS-05-19SP Community Services Substance Abuse Fund Grants

Priority: 5

Budget neutral

Contact Info: name: Harold Rains email: Harold.Rains@clark.wa.gov phone: 564-397-7819

Requested Action:

This decision package is a request for additional on-going spending and revenue capacity in Fund 1954 for two upcoming grants from the state of Washington, Health Care Authority. The Substance Abuse Block Grant, from April 2019 to June 2020 amounts to \$525,000. The Health Transitions grant, also from the Health Care Authority will span the next five years at \$300,000/yr. These grants build on existing recovery services provided by the Department of Community Services utilizing existing contractors and partners.

Justification:

The Department of Community Services is recognized as a leader in administering alcohol and drug recovery through support services providing housing, spiritual, dental, educational and those necessities unavailable from other sources. Being sought out by the Health Care Authority as a recipient of state and federal monies, these grants continue to provide residents facing the challenges of recovery additional opportunities for success.

Cost Estimate/Comments:

This decision package estimates an additional \$600,000 annually needed for the two grants, on both the revenue and expenditure sides. Upon completion of the grant cycle(s), there will be decision packages to reduce down this amount unless extensions are forthcoming from the Health Care Authority.

Impacts/Outcomes if not Approved:

Potential impact of not approving this package is the loss of the capacity needed to accept these awards. The availability of recovery services needed by a great number of low-income residents experiencing substance abuse disorder continues to be paramount.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
1954	Substance Abuse Fund	Ongoing	\$ 600,000	\$ 600,000	\$ 0	\$ 600,000	\$ 600,000	\$ 0
Totals			\$ 600,000	\$ 600,000	\$ 0	\$ 600,000	\$ 600,000	\$ 0

FAC-01-19SP Facilities Department Carryforward Capital Facilities Plan Funding

Priority: 1

Previously approved by Council

Contact Info: name: Michelle Schuster email: Michelle.Schuster@clark.wa.gov phone: (564) 397-4118

Requested Action:

This is a one-time request to carryforward \$176,320 of General Fund dollars previously appropriated in Decision Package GEN-20-17RA. Meng Analysis, the company selected to complete the Phase 1 Facility assessment as part of the Comprehensive Improvement Plan (CIP), did not complete their study until 2019. This carry forward amount will allow the Facilities Department to finalize payment to the vendor.

Justification:

This project is the start to a multi-phased plan to address the county’s need for a comprehensive Capital Improvement Program (CIP). A CIP is meant to provide a means for documenting assets, identifying current conditions of facilities, making prioritized recommendations for future work and preventative maintenance for county buildings and assets, utilizing county resources to their fullest extent, and protecting county assets as part of a long-term strategic financial plan.

Cost Estimate/Comments:

Meng Analysis is the vendor that was selected through a competitive bid process. The full bid for the Phase 1 Facility assessment was awarded at \$271,533. A total amount of \$95,233 was expended in 2018 and the balance of \$176,320 will be expended in 2019.

Impacts/Outcomes if not Approved:

This package was previously approved by the Clark County Council via Staff Report SR#174-18.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
0001	General Fund	One-time	\$ 0	\$ 176,320	(\$ 176,320)	\$ 0	\$ 0	\$ 0
5193	Major Maintenance Fund	One-time	\$ 176,320	\$ 176,320	\$ 0	\$ 0	\$ 0	\$ 0
Totals			\$ 176,320	\$ 352,640	(\$ 176,320)	\$ 0	\$ 0	\$ 0

FAC-02-19SP Facilities Department Facilities Carryover Projects

Priority: 2

New request

Contact Info: name: Michelle Schuster email: Michelle.Schuster@clark.wa.gov phone: (564) 397-4118

Requested Action:

This package is asking for a total of \$1,399,629 of one-time expense appropriation for the Major Maintenance Fund (5193) and the Road Fund (1012) for carryover projects. This package is also asking for corresponding one-time transfer authority for the REET 1 Fund and the Major Maintenance Fund. This will allow the county to complete several projects that were approved in the 17-18 budget but not completed.

Justification:

All of these projects have been approved by the Clark County Council in prior budget appropriations. The projects were not completed during the 17-18 budget cycle and appropriation needs to be carried forward into the 2019 budget. Some of the projects were originally funded by the REET 1 fund but will need to be paid for by the General Fund.

Cost Estimate/Comments:

This package is asking for a total of \$1,399,629 of expense authority in Funds 5193 and 1012 to complete carryover projects and transfer authority in the following amounts:

REET 1 sending to Major Maintenance (Fund 5193): \$1,423,136, Reimbursable from outside agencies to 5193: \$27,868.35, REET 2 (Fund 3083) to Fund 5193: \$123,739.78. Due to changes enacted in the 2017-2018 budget cycle relating to how debt is paid out of REET 1 versus REET 2, the REET 1 fund may require an internal loan to cover these projects and meet debt obligations in early 2020. REET 1 cash flow will be monitored closely and a decision package may be submitted in the 2018 Fall Supplemental requesting the loan.

Impacts/Outcomes if not Approved:

These projects have been previously approved by the Clark County Council and this package is requesting carryforward budget appropriation to complete them in 2019.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
1012	County Road Fund	One-time	\$ 0	\$ 1,120,908	(\$ 1,120,908)	\$ 0	\$ 0	\$ 0
5193	Major Maintenance Fund	One-time	\$ 1,574,744	\$ 402,460	\$ 1,172,283	\$ 0	\$ 0	\$ 0
3083	Real Estate Excise Tax II Fund	One-time	\$ 0	\$ 123,740	(\$ 123,740)	\$ 0	\$ 0	\$ 0
3056	Real Estate Excise Tax Fund - I	One-time	\$ 0	\$ 1,263,439	(\$ 1,263,439)	\$ 0	\$ 0	\$ 0
3066	Rural 2 Traffic Impact Fee Fund	One-time	\$ 0	\$ 159,697	(\$ 159,697)	\$ 0	\$ 0	\$ 0
Totals			\$ 1,574,744	\$ 3,070,244	(\$ 1,495,500)	\$ 0	\$ 0	\$ 0

FAC-04-19SP Facilities Department Carryforward Exhibit Hall North Roof Replacement

Priority: 3

Previously approved by Council

Contact Info: name: Michelle Schuster email: Michelle.Schuster@clark.wa.gov phone: (564) 397-4118

Requested Action:

The Clark County Council approved authority for Facilities to spend \$400,300 in Fund 1026-Exhibition Hall Dedicated Revenue for the Exhibition Hall North Roof Replacement Project in package GEN-13-18SP. This request is for the one-time approval to carryforward expense budget capacity in the amount of \$399,979 to complete this project. Limited project resources and the required weather window for the roof installation necessitated the project’s advertisement for bids be delayed until 2019.

Justification:

The Clark County Exhibition Hall has been in operation since 2005. The existing flat roofing system on the north side of the building is a single membrane Thermoplastic Polyolefin (TPO) roofing system. Many years after this system was developed, it was found to have a shorter than expected lifespan. The manufacture of this roof system is no longer in business. The TPO membrane system is failing and leaks have developed in restrooms and concession stand areas.

Cost Estimate/Comments:

The roof replacement project will include removal of the existing TPO roofing system, replacement of damaged insulation as needed, installation of additional insulation to meet the current energy standards and installation of a new single membrane roofing system. The anticipated one-time project cost is \$400,300, of which \$321 was already expensed in 2018. The remaining \$399,979 will be expensed in 2019.

Impacts/Outcomes if not Approved:

This package was previously approved by the Clark County Council via Staff Report SR#21-19.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
5193	Major Maintenance Fund	One-time	\$ 399,979	\$ 399,979	\$ 0	\$ 0	\$ 0	\$ 0
1026	Exhibition Hall Dedicated Revenue Fund	One-time	\$ 0	\$ 399,979	(\$ 399,979)	\$ 0	\$ 0	\$ 0
Totals			\$ 399,979	\$ 799,958	(\$ 399,979)	\$ 0	\$ 0	\$ 0

FAC-05-19SP Facilities Department Jail Work Center Remodel

Priority: 9

Budget neutral

Contact Info: name: Michelle Schuster email: michelle.schuster@clark.wa.gov phone: 564-397-4118

Requested Action:

This package is requesting one-time expense and revenue authority in the amount of \$5.5M to remodel one of the Jail Work Center buildings to a Crisis Stabilization and Secure Detox Facility. Lifeline will rent this facility from the County and is requesting up to \$5.5M in Tenant Improvements. These improvements will be paid through State and Department of Commerce funds designated for these specific purposes. The County will manage and pay for the project out of the Major Maintenance Fund (5193) and will be reimbursed by Lifeline who is the recipient of the awarded funds.

Justification:

The Washington State Legislature provided funding to create more capacity for stabilization/triage facilities. The intention is to both divert individuals from more restrictive options and decrease dependence on state hospital beds. Services in these facilities may include crisis stabilization and intervention, individual counseling, peer support, medication management, education, and referral assistance. This project will update the internal layout of one of the existing buildings at the Jail Work Center to create both Crisis Triage/Stabilization and Secure Detox beds.

Cost Estimate/Comments:

This project is estimated to cost no more than \$5.5M. All money expensed on the project will be fully reimbursed to the County by Lifeline.

Impacts/Outcomes if not Approved:

Lifeline will not be able to secure awarded funds. The County will not be able to lease the property to Lifeline for crisis stabilization and intervention, individual counseling, peer support, medication management, education, and referral assistance.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
5193	Major Maintenance Fund	One-time	\$ 5,500,000	\$ 5,500,000	\$ 0	\$ 0	\$ 0	\$ 0
Totals			\$ 5,500,000	\$ 5,500,000	\$ 0	\$ 0	\$ 0	\$ 0

FAC-06-19SP Facilities Department Event Center Vehicle Repair and Replacement

Priority: 4

Previously approved by Council

Contact Info: name: Michelle Schuster email: Michelle.Schuster@clark.wa.gov phone: (564) 397-4118

Requested Action:

This request was approved by the Council on February 5, 2019 and is for the use of the remaining ER&R funds authorized in Decision Package GEN-04-18SP for equipment purchases in the 2019 budget year. The prior package authorized the use of \$137,733 of reserved ER&R funds for the purchase and repair of equipment for the Event Center/Fairgrounds in 2018. Purchases of 3 pieces of equipment were made and the remaining \$19,193 was requested to be used for additional equipment purchases based on operation need. This is a one-time request for expense authority only for Event Center Fund 1003.

Justification:

In 2012 the Fair Site Management Group moved equipment from the Fleet ER&R program as a cost savings measure. They had planned to perform regular and routine maintenance and repair of the equipment with a variety of vendors and suspend capital contributions for a year or two to maximize savings. The equipment was aging and had not been maintained as planned. GEN-04-18SP was approved to use the ER&R reserve funds to purchase new and repair existing equipment. These funds will be used for the acquisition of one or two items for the operations of the Event Center and Fair.

Cost Estimate/Comments:

For 2019 the Event Center fund needs \$19,193 of new expense authority to spend the remaining funds allocated to them in 2018 for the repair and replacement of their vehicles.

Impacts/Outcomes if not Approved:

This package was previously approved by the Clark County Council via Staff Report SR#14-19.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
1003	Event Center Fund	One-time	\$ 0	\$ 19,193	(\$ 19,193)	\$ 0	\$ 0	\$ 0
Totals			\$ 0	\$ 19,193	(\$ 19,193)	\$ 0	\$ 0	\$ 0

FAC-07-19SP Facilities Department Carryforward Event Center Grant Funds (Fund 1003)

Priority: 5

Previously approved by Council

Contact Info: name: Michelle Schuster email: Michelle.Schuster@clark.wa.gov phone: 564-397-4118

Requested Action:

This request was approved by the Council on February 19, 2019. The Staff Report requested approval to carryforward the budget authority in the Event Center Fund (Fund 1003) for the Washington State Department of Agriculture (WSDA) Health and Safety Grant funds awarded in 2018. This is a one-time request to carryforward expense budget in the amount of \$25,556 and revenue budget in the amount of \$75,447.

Justification:

One June 26, 2018 the Clark County Council approved authority for the Fair Site Management Group (FSMG) to spend \$75,447 in funds granted under the Health and Safety Grant Program for Fairgrounds by the Washington State Department of Agriculture.

Cost Estimate/Comments:

Three projects were proposed in the Grant Application: (1) security gate upgrades at the maintenance shop, (2) grounds security cameras, and (3) additional grounds lighting. Two of these projects were completed in 2018 at a cost of \$49,891, leaving \$25,556 for the grounds lighting project. This request is to carryforward budget authority to complete the lighting project approved as a part of the Grant Award and to carryforward the revenue budget so that the grant funds can be receipted once the project has been completed.

Impacts/Outcomes if not Approved:

This package was previously approved by the Clark County Council via Staff Report SR#24-19.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
1003	Event Center Fund	One-time	\$ 75,447	\$ 25,556	\$ 49,891	\$ 0	\$ 0	\$ 0
Totals			\$ 75,447	\$ 25,556	\$ 49,891	\$ 0	\$ 0	\$ 0

FAC-08-19SP Facilities Department Fairgrounds Site Management Horse Trailer Purchase

Priority: 6

Previously approved by Council

Contact Info: name: Michelle Schuster email: Michelle.Schuster@clark.wa.gov phone: 564-397-4118

Requested Action:

This request was approved by the Council on March 19, 2019. The Fairgrounds Site Management Group (FSMG) is requesting budget expense appropriation and authority to spend \$29,000 of uncashed County Fair premium and awards checks from 2016 and prior years to purchase a new horse trailer and advertising wrap for the trailer. These funds were reconciled by the FSMG and deposited into the County's Event Center Fund (Fund 1003) in December 2018.

Justification:

The horse trailer will be a benefit to the Clark County Fair Court as they are required to attend numerous events throughout the year as part of the marketing effort for the Clark County Fair. The Fair Court individuals are required to ride horses in parades and at other engagements. While not in use, the trailer will be parked at the Event Center or at partner Fair Sponsor Locations to further promote the County Fair. In addition, Fair Sponsors will have an opportunity to upgrade and purchase logo space on the trailer on an annual basis.

Cost Estimate/Comments:

The cost estimate for the trailer and wrap is \$29,000. As with other items of this type, the FSMG will provide the insurance for this activity. Due to the dollar amount the Municipal Research and Services Center (MRSC) Roster will be used for this purchase. The sponsor purchased logo spaces should provide some return on investment for the purchase of the trailer and help financially support on-going maintenance costs.

Impacts/Outcomes if not Approved:

This package was previously approved by the Clark County Council via Staff Report SR#41-19.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
1003	Event Center Fund	One-time	\$ 0	\$ 29,000	(\$ 29,000)	\$ 0	\$ 0	\$ 0
Totals			\$ 0	\$ 29,000	(\$ 29,000)	\$ 0	\$ 0	\$ 0

FAC-09-19SP Facilities Department Event Center M&O Budget Increase

Priority: 7

New request

Contact Info: name: Michelle Schuster email: Michelle.Schuster@clark.wa.gov phone: (564) 397-4118

Requested Action:

This decision package is requesting on-going additional expenditure authority in the Event Center Fund (1003) for \$10,000 and additional on-going revenue appropriation in the Central Support Services Fund (5093) for \$10,000 to cover Maintenance and Operation Cost (M&O) services.

Justification:

Each year, the Facilities Department completes a review of Maintenance and Operation (M&O) Costs to support the Event Center and, if it is determined the level of support has gone up, an increase in the revenue collected from that department is requested. This year it was determined that the amount of support provided to the Event Center and Fairgrounds has increased.

Cost Estimate/Comments:

The M&O cost for the Fair and Event Center are split between the General Fund and the Event Center Fund. A report is run each year to see how much was expensed in the prior years for Maintenance and Operations for the Event Center and Fairgrounds. This analysis is then used to build the new rates that will be charged to the Event Center Fund the following year. The current analysis reflects the need to implement an ongoing increase the amount collected by the Event Center Fund by \$10,000.

Impacts/Outcomes if not Approved:

If this request is not approved, the \$10,000 increase will fall to the General Fund or services provided to the Event Center will need to be reduced.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
5093	Central Support Services Fund	Ongoing	\$ 10,000	\$ 0	\$ 10,000	\$ 10,000	\$ 0	\$ 10,000
1003	Event Center Fund	Ongoing	\$ 0	\$ 10,000	(\$ 10,000)	\$ 0	\$ 10,000	(\$ 10,000)
Totals			\$ 10,000	\$ 10,000	\$ 0	\$ 10,000	\$ 10,000	\$ 0

FAC-10-19SP Facilities Department Event Center Budget Updates

Priority: 10

Budget Intervention

Contact Info: name: Michelle Schuster email: michelle.schuster@clark.wa.gov phone: 564-397-4118

Requested Action:

This package requests a one-time adjustment to realize cost savings relating to the General Fund’s support of the Event Center Fund (1003) in the amount of \$472,465.

Justification:

This adjustment to funding sources that support the Event Center is part of ongoing efforts to realize savings and reduce the burden on the General Fund.

Cost Estimate/Comments:

Services levels to the Event Center will remain the same. Savings to the General Fund are possible due to use of one-time Event Center (1003) fund balance and support from the Exhibition Hall Dedicated Revenue Fund (1026). Ongoing support from the Exhibition Hall Dedicated Revenue Fund (1026) will be reassessed on an annual basis.

Impacts/Outcomes if not Approved:

This is a budget intervention action and cost savings will be repurposed to address General Fund needs in other areas.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
0001	General Fund	One-time	\$ 0	(\$ 472,465)	\$ 472,465	\$ 0	\$ 0	\$ 0
5093	Central Support Services Fund	One-time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
1003	Event Center Fund	One-time	\$ 27,535	\$ 250,000	(\$ 222,465)	\$ 0	\$ 0	\$ 0
1026	Exhibition Hall Dedicated Revenue Fund	One-time	\$ 0	\$ 250,000	(\$ 250,000)	\$ 0	\$ 0	\$ 0
Totals			\$ 27,535	\$ 27,535	\$ 0	\$ 0	\$ 0	\$ 0

GIS-01-19SP Geographic Information Systems Correct 2019 GIS indirect costs to DCS

Priority: 1

New request

Contact Info: name: Willy Traub

email: willy.traub@clark.wa.gov

phone: 5044

Requested Action:

Eliminate the 2019 county indirect charges for Geographic Information System (GIS) operations charged to the Department of Community Services (DCS). GIS will instead direct bill DCS for the correct amount. This is a one-time action to correct an error having a net impact of reducing revenue to the General Fund in the amount of \$49,456.

Justification:

In 2018, a model to allocate a portion of costs for the GIS division was approved. This model distributed the costs of some of GIS operations to other funds that make use of the services provided by the division, relieving some of the cost burden borne by the General Fund. The model didn't however, get adjusted to a flat rate for Community Services to reflect their limited use of GIS services. This resulted in too much expense being allocated to Community Services when in fact it should've been borne by the General Fund.

Cost Estimate/Comments:

The 2019 amount charged to DCS in the county indirect cost model for GIS operations was \$51,456. It should've been \$2,000. The cost allocation amount has been eliminated and GIS will direct bill DCS for the \$2,000. This will result in a net reduction in revenue to the General Fund of \$49,456.

Impacts/Outcomes if not Approved:

If this correction is not approved, the 2019 services provided by the Community Services department will be negatively impacted as other activities may have to be stopped to cover the incorrectly-charged amount. This may also negatively impact the grant activity within the department as well.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
0001	General Fund	One-time	(\$ 49,456)	\$ 0	(\$ 49,456)	\$ 0	\$ 0	\$ 0
1935	DCS-Administration & Grants Management	One-time	\$ 0	(\$ 51,456)	\$ 51,456	\$ 0	\$ 0	\$ 0
Totals			(\$ 49,456)	(\$ 51,456)	\$ 2,000	\$ 0	\$ 0	\$ 0

HRS-01-19SP Human Resources Wellness Committee Reimbursables

Priority: 1

Budget neutral

Contact Info: name: Michelle Schuster email: Michelle.Schuster@clark.wa.gov phone: (564) 397-4118

Requested Action:

This package is requesting revenue and expense authority in the amount of \$500 per year to collect and expend money for Wellness Committee Activities.

Justification:

Due to a change in staffing, the previous account which was used for this purpose is no longer available. The account will be used to deposit employee payments for the fall apple/pear sale and payment in turn made to the vendor.

Cost Estimate/Comments:

Human Resources is asking for expense and revenue authority in the amount of \$500 per year to collect and expend money for Wellness Committee Activities.

Impacts/Outcomes if not Approved:

We would need to find a vendor willing to take direct payments from employees or stop offering the fruit sales.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
0001	General Fund	Ongoing	\$ 500	\$ 500	\$ 0	\$ 500	\$ 500	\$ 0
Totals			\$ 500	\$ 500	\$ 0	\$ 500	\$ 500	\$ 0

ITS-01-19SP Information Services Server & Storage Replacement Fund Budget Adjustment

Priority: 1

New request

Contact Info: name: Mike Sprinkle email: mike.sprinkle@clark.wa.gov phone: 5859

Requested Action:

Provide a one-time \$420,000 increase of budget expense capacity of the Server & Storage Replacement Fund 5090. This request will use existing fund balance and is not requesting new budget dollars.

Justification:

A significant server/storage replacement purchase that was scheduled for the end of 2018 was pushed into 2019 to meet the needs of the vendor. That purchase, plus the previous year's pre-pay responsibilities, does not leave enough budget capacity in the fund to cover those purchases or other anticipated purchases.

Cost Estimate/Comments:

Cash in fund as of Dec 31st 2018 = \$619,595

2019 Revenue = \$450,000

Total Cash in Fund for 2019 = \$1,069,595

2019 Budget Capacity = \$428,430

Total Estimated 2019 Purchases and Pre-Pay = \$847,890

Remaining Fund Balance after Purchases = \$221,705

Fund Balance will be rolled forward to prepare for future required purchases.

Impacts/Outcomes if not Approved:

The lack of budget capacity in Fund 5090 would prevent the acquisition of necessary server/storage hardware. These purchases would require an alternate budget source to pick up the difference between expected expenses and budget capacity; unfortunately there is no excess budget capacity available in the IT Operational budget.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
5090	Server Equipment Repair & Replacement Fund	One-time	\$ 0	\$ 420,000	(\$ 420,000)	\$ 0	\$ 0	\$ 0
Totals			\$ 0	\$ 420,000	(\$ 420,000)	\$ 0	\$ 0	\$ 0

ITS-02-19SP Information Services Data Processing Revolving Fund Budget Adjustment

Priority: 2

New request

Contact Info: name: Steve Dahlberg

email: Steve.dahlberg@clark.wa.gov

phone: x4793

Requested Action:

This package is a one-time request to increase the 2019 expense authority by \$300,000 in Non-Capital Equipment (S0032) in the Data Processing Revolving Fund for Technology Equipment Repair and Replacement (Fund 5092). This is not requesting new revenue as it will use existing fund balance.

Justification:

2019 will have a substantially higher replacement cycle of computers and laptops due to switching from Windows 7 to Windows 10. This request will use the replacement money that has already been collected through the TERR process in Fund 5092. Also, the County has enrolled in Microsoft's Enterprise Agreement for licensing Windows 10, a better value than purchasing individual licenses, but it's for the entire county, not just those devices being currently replaced. The 2019 adopted budget was baseline plus the approval for the 2020 office 365 subscription.

Cost Estimate/Comments:

There are nearly 400 PC's and laptops remaining. Our current budget allows for approximately 190 more devices to be replaced. The Windows 10 team has completed 1,432 units thus far and 1,118 remain. Of the remaining, an estimated 400 will be hardware and the rest will be upgraded in-place.

Impacts/Outcomes if not Approved:

Technology Services must complete the upgrade to all Windows devices to Windows 10 as Microsoft is ending support for Windows 7 at the end of 2019; running on software that is out of support introduces high risk of security related instances and potential for software to stop functioning within the environment.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
5092	Data Processing Revolving Fund	One-time	\$ 0	\$ 300,000	(\$ 300,000)	\$ 0	\$ 0	\$ 0
Totals			\$ 0	\$ 300,000	(\$ 300,000)	\$ 0	\$ 0	\$ 0

ITS-03-19SP Information Services Technology Reserve Fund Budget Carryforward Adj

Priority: 3

New request

Contact Info: name: Steve Dahlberg email: Steve.dahlberg@clark.wa.gov phone: x4793

Requested Action:

To approve updating the expense authority for the projects in Fund 3194 - Technology Reserve. The revenues were provided in prior periods. These amounts reflect the change from last year's year-end estimate which was rolled-over into 2019 to create budgeted expense authority.

Workday Implement	\$533,924	Telecom Replace	\$<47,411>
Tidemark Replace	\$ 33,832	Document Mgmt	\$<43,165>
Network Remediation	\$ 6,216	Security	\$ 73,413
Sheriff's RMS 2.0	\$ 75,795	2-Factor	\$<8,200>

Justification:

The fund 3194 contains a number of technology projects where the estimated remaining balance was carried-forward in August/September but now needs to be updated to reflect the actual amount that remains to be spent. This request is a technical adjustment and no new revenue is being requested, just the expense authority to complete these existing projects.

Cost Estimate/Comments:

This request is a technical adjustment to the expense authority and no new revenue is being requested. This reflects the change from last years estimated carryforward amount, making budget capacity available for these outstanding projects at the beginning of 2019.

Impacts/Outcomes if not Approved:

Many of these projects should be completed by the end of 2019. The existing amounts are to complete the ongoing efforts of these projects. If these projects were to be cancelled, the remaining benefits to the departments and county would not be realized and vendors would still be owed payments.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
3194	Technology Reserve Fund	One-time	\$ 0	\$ 624,404	(\$ 624,404)	\$ 0	\$ 0	\$ 0
Totals			\$ 0	\$ 624,404	(\$ 624,404)	\$ 0	\$ 0	\$ 0

JUV-01-19SP Juvenile Department Add 1 FTE Grant Funded Position

Priority: 1

Budget neutral

Contact Info: name: Chris Simonsmeier email: Christine.simonsmeier@clark.wa.gov phone: 360-397-2201

Requested Action:

This request is to add one full time project position to the Juvenile Court for a period of two years, with a one year extension. A grant awarded to the Department of Community Services (DCS) will cover the cost of salary and benefits for this position from the Substance Abuse Fund (1954) during that time in the amount of \$59,521 in 2019. After three years, if a program evaluation finds that Navigator position achieves the intended outcomes, a request will be made from Mental Health Sales Tax funding to continue the position.

Justification:

DCS, in collaboration with the Therapeutic Courts, was awarded a grant through the Office of Juvenile Justice & Delinquency Prevention. This grant provides for program enhancements in the Juvenile Recovery Court. The grant will fund one FTE, called a Navigator, who will provide engagement & support for youth & parents participating in the Juvenile Recovery Court program. This grant has specific target outcomes intended to increase family engagement, reduce barriers to accessing resources, improve individualized case management & reduce criminogenic risk factors & increase protective factors.

Cost Estimate/Comments:

2019 estimation \$59,521, 2020 estimation \$77,969

Impacts/Outcomes if not Approved:

The Juvenile Recovery Court program would be unable to participate in the grant.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
1954	Substance Abuse Fund	One-time	\$ 59,521	\$ 59,521	\$ 0	\$ 77,969	\$ 77,969	\$ 0
Totals			\$ 59,521	\$ 59,521	\$ 0	\$ 77,969	\$ 77,969	\$ 0

PAT-02-19SP Prosecuting Attorney's Office Extend Project DPA position

Priority: 2

New request

Contact Info: name: Shari Jensen email: shari.jensen@clark.wa.gov phone: 4763

Requested Action:

In December of 2018 the Prosecutor requested a six month project position to cover a leave of absence of the Chief Criminal Deputy as well as the maternity leave for a Major Crimes attorney. Since that time, the Prosecutor has been notified that four additional attorneys will be taking maternity and paternity leave this year. The Prosecutor does not have the capacity to cover these absences and is requesting an additional one-time appropriation of \$78,749 to cover the cost of the position, including extending the project position for an additional six months.

Justification:

Due to the number of extended absences and the critical nature of the duties performed by these positions, the Prosecutor does not have the capacity to cover the work without the extension of the project position. The extended leaves were not known at the time the budget was being prepared.

Cost Estimate/Comments:

The cost estimate is based on the salary and benefits for an entry level Deputy Prosecuting Attorney of approx. \$97k, offset by a one-time transfer of \$7,000 from temporary services and \$11,569 from professional services. It is anticipated that there will also be salary savings from the Chief Criminal Deputy absence that will be used to partially offset the cost of the position.

Impacts/Outcomes if not Approved:

The Prosecutor runs a very lean office and does not have the ability to cover the magnitude of absences that will continue throughout the year. Additionally, the absences affect key operations in that all positions currently reside in Major Crimes, the Children's Justice Center and a two Team Leader positions.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
0001	General Fund	One-time	\$ 0	\$ 78,749	(\$ 78,749)	\$ 0	\$ 0	\$ 0
Totals			\$ 0	\$ 78,749	(\$ 78,749)	\$ 0	\$ 0	\$ 0

PAT-03-19SP Prosecuting Attorney's Office Amend Child Support Budget

Priority: 3

Budget neutral

Contact Info: name: Shari Jensen email: shari.jensen@clark.wa.gov phone: 4763

Requested Action:

The Child Support Enforcement division of the Prosecutor's Office is funded by a contract with the Department of Social and Health Services. The budget is set annually and typically approved in September for the following year. Due to unanticipated increases in indirect rates, a supplemental budget request for \$12,000 was made to DSHS and approved on January 11, 2019. Therefore, the Prosecutor is requesting an increase in budget authority in the amount of \$12,000 for this program.

Justification:

In order to expend the funds and receive reimbursement, it is necessary to increase the budget authority for this program.

Cost Estimate/Comments:

The expense is driven by increased indirect rates.

Impacts/Outcomes if not Approved:

Indirect rates are set by the County. In order to pay the rates for this program and receive reimbursement, the budget authority must be increase for the program.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
0001	General Fund	Ongoing	\$ 12,000	\$ 12,000	\$ 0	\$ 12,000	\$ 12,000	\$ 0
Totals			\$ 12,000	\$ 12,000	\$ 0	\$ 12,000	\$ 12,000	\$ 0

PBH-01-19SP Public Health Measles Outbreak Response

Priority: 1

New request

Contact Info: name: Jeff Harbison email: Jeff.Harbison@clark.wa.gov

phone: (564) 397-8475

Requested Action:

A one-time increase in budget capacity to reflect incident response activity costs related to the measles outbreak in Clark County and the acceptance of State grant funds to partially offset those costs. Clark County Public Health launched its incident command response on January 15 and a local declaration of emergency was declared by the Clark County Council on January 19. The outbreak was declared over April 28. Washington State legislature has made available over \$744,000 for Clark County to partially fund incident response costs; CCPH fund balance will fund the remaining costs.

Justification:

Cost Estimate/Comments:

While costs related to CCPH incident response activities are not finalized, any additional costs should be immaterial. Should costs grow beyond expectations; a decision package will be included in the Fall Budget Supplemental.

Impacts/Outcomes if not Approved:

If not approved, Clark County Public Health will not have sufficient budget capacity for 2019 operations.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
1025	Health Department	One-time	\$ 744,000	\$ 744,000	\$ 0	\$ 0	\$ 0	\$ 0
Totals			\$ 744,000	\$ 744,000	\$ 0	\$ 0	\$ 0	\$ 0

PBH-02-19SP Public Health TruNarc Detection Instrument and Fed. Grant Funds

Priority: 2

Budget neutral

Contact Info: name: Jeff Harbison email: Jeff.Harbison@clark.wa.gov

phone: (564) 397-8475

Requested Action:

A one-time budget neutral General Fund increase of \$25,000 in the Medical Examiner's Office revenue and capital budget capacity to accommodate receipt of Federal Public Health Crisis Response-Biosurveillance grant funds and purchase of a TruNarc™ instrument to improve real time surveillance aimed at rapidly identifying overdose deaths and the drugs responsible.

Justification:

Clark County Public Health accepted allocation of these Federal Public Health Crisis Response grant funds as an amendment to its 2018-20 Consolidated Contract agreement with Washington State Department of Health. The statement of work for this allocation is specifically written to accommodate the purchase of the TruNarc™ instrument to improve real time surveillance aimed at rapidly identifying overdose deaths and the drugs responsible.

Cost Estimate/Comments:

The allocation of grant funds is sufficient for the purchase of the TruNarc™ detection instrument.

Impacts/Outcomes if not Approved:

If not approved, the Clark County will miss out on Federal grant funding sufficient to outfit the Medical Examiner's Office with a critical piece of equipment; a piece of equipment that will provide virtually immediate information on potential overdose death investigations.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
0001	General Fund	One-time	\$ 25,000	\$ 25,000	\$ 0	\$ 0	\$ 0	\$ 0
Totals			\$ 25,000	\$ 25,000	\$ 0	\$ 0	\$ 0	\$ 0

PBH-03-19SP Public Health Solid Waste Closure (FARF) flare project

Priority: 3

New request

Contact Info: name: Jeff Harbison email: Jeff.Harbison@clark.wa.gov

phone: (564) 397-8475

Requested Action:

This Decision Package increases the Solid Waste Closure fund controllable budget capacity to accommodate the necessary replacement of the gas flare system at the site. The Solid Waste Closure fund, often referred to as the Financial Assurance Reserve Fund (FARF), has sufficient fund balance to accommodate this request; no additional County funds are being requested.

Justification:

Post-closure landfill monitoring at the former Leichner landfill must continue. This request will accommodate a new unitized, modular, landfill gas flare system, replacing the existing flare, which has become obsolete. The post-closure landfill oversight committee has approved this project.

Cost Estimate/Comments:

The quotation for the replacement of the flare is \$359,200. The request in this decision package brings the 2019 budget for the Solid Waste Closure fund to a level to accommodate this project and any small project overruns.

Impacts/Outcomes if not Approved:

The flare system must be replaced. If this package is not approved, the Solid Waste Closure fund (6310) will exceed its budget capacity later in 2019.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
6310	Solid Waste Closure Fund	One-time	\$ 0	\$ 126,143	(\$ 126,143)	\$ 0	\$ 0	\$ 0
Totals			\$ 0	\$ 126,143	(\$ 126,143)	\$ 0	\$ 0	\$ 0

PBH-04-19SP Public Health Regional Health Officer program

Priority: 4

Previously approved by Council

Contact Info: name: Jeff Harbison email: Jeff.Harbison@clark.wa.gov

phone: (564) 397-8475

Requested Action:

This Decision Package adds a 0.60 FTE Deputy Health Officer position and the County enters into agreements with Cowlitz, Skamania, and Wahkiakum Counties for provision of health officer services, which was approved by Clark County Council on 02/19/2019 in Staff Report #22-19.

Justification:

The purpose of the Regional Health Officer program is to provide a unified and systemic approach to health officer services by ensuring reasonable consistency in public health practice approaches as well as appropriate flexibility and variations among the four Counties in Southwest Washington. Under supervision of the Regional Health Officer, Dr. Alan Melnick, the Deputy Regional Health Officer will have a broad portfolio in Clark, Cowlitz, Skamania and Wahkiakum Counties.

Cost Estimate/Comments:

The agreements with Cowlitz, Skamania and Wahkiakum Counties are sufficient to fund the additional 0.60 FTE Deputy Health Officer position.

Impacts/Outcomes if not Approved:

This item was previously approved by the Clark County Council. If not approved, Clark County Public Health's budget will not include necessary capacity to the fund the Deputy Health Officer position.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
1025	Health Department	Ongoing	\$ 92,250	\$ 90,250	\$ 2,000	\$ 123,000	\$ 123,000	\$ 0
Totals			\$ 92,250	\$ 90,250	\$ 2,000	\$ 123,000	\$ 123,000	\$ 0

PBH-05-19SP Public Health Kaiser Healthy Eating/Active Living (HEAL)

Priority: 5

Previously approved by Council

Contact Info: name: Jeff Harbison email: Jeff.Harbison@clark.wa.gov

phone: (564) 397-8475

Requested Action:

Update position, controllable and revenue budget capacity related to items already approved by Clark County Council. No additional County funds are requested.

P002061, Community Health Specialist, Chronic Disease Prevention program Staff report CCPH SR2018-732, signed by the County Manager 11/21/2018, extended this project position through March 2019. Staff reports SR43-19 and SR44-19, both approved by Clark County Council on 03/20/2019, extended the position through March 2020. The extension of this position is funded with Kaiser Permanente grant funds.

Justification:

Timing

Cost Estimate/Comments:

This is a budget neutral decision package; no additional County funds are being requested.

Impacts/Outcomes if not Approved:

This item was previously approved by the Clark County Council. If not approved, Clark County Public Health's budget will not include necessary capacity to the fund the position.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
1025	Health Department	One-time	\$ 60,000	\$ 60,000	\$ 0	\$ 15,000	\$ 15,000	\$ 0
Totals			\$ 60,000	\$ 60,000	\$ 0	\$ 15,000	\$ 15,000	\$ 0

PBH-06-19SP Public Health Nurse-Family Partnership (NFP) staffing, funding

Priority: 6

Budget neutral

Contact Info: name: Jeff Harbison email: Jeff.Harbison@clark.wa.gov

phone: (564) 397-8475

Requested Action:

Update position, controllable and revenue budget capacity related to items already approved by Clark County Council. No additional County funds are requested.

Staff report SR85-18 approved by CCC on 04/24/2018 gave permission for CCPH to apply for additional Federal Maternal Infant and Early Childhood Home Visiting (MIECHV) grant funds and add a 0.60 FTE Public Health Nurse II position.

Staff Report SR153-18 approved by CCC on 09/18/2018 gave permission for CCPH to apply for additional State grant funds and increase P003007 (0.20 FTE), P001056 (0.10 FTE) and P001057 (0.10 FTE).

Justification:

Timing - we were not notified of our success with the initial MIECHV grant application until long after the initial 2019 budget submission was due.

Cost Estimate/Comments:

This is a budget neutral decision package; no additional County funds are being requested.

Impacts/Outcomes if not Approved:

This item was previously approved by the Clark County Council. If not approved, Clark County Public Health's budget will not include necessary capacity to the fully fund the positions.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
1025	Health Department	Ongoing	\$ 152,783	\$ 152,783	\$ 0	\$ 152,783	\$ 152,783	\$ 0
Totals			\$ 152,783	\$ 152,783	\$ 0	\$ 152,783	\$ 152,783	\$ 0

PBH-07-19SP Public Health Physical Activity & Nutrition (LSPAN) grant

Priority: 7

Previously approved by Council

Contact Info: name: Jeff Harbison email: Jeff.Harbison@clark.wa.gov

phone: (564) 397-8475

Requested Action:

This DP updates position, controllable and revenue budget capacity related to items already approved by Clark County Council. Staff report SR29-19, approved by Clark County Council on 02/26/2019, increased Position P003004, Community Health Worker, Chronic Disease Prevention program, from 0.60 FTE to 0.70 FTE and provided permission for Clark County Public Health to apply for Federal Local Strategies for Physical Activity & Nutrition (LSPAN) grant. Remuneration will be \$60,000 per year over the five year grant period, which begins March 1, 2019.

Justification:

Timing

Cost Estimate/Comments:

This is a budget neutral decision package; no additional County funds are being requested.

Impacts/Outcomes if not Approved:

This item was previously approved by the Clark County Council. If not approved, Clark County Public Health's budget will not include necessary capacity to the carry out the statement of work agreed to in the Federal grant agreement.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
1025	Health Department	Ongoing	\$ 50,000	\$ 50,000	\$ 0	\$ 60,000	\$ 60,000	\$ 0
Totals			\$ 50,000	\$ 50,000	\$ 0	\$ 60,000	\$ 60,000	\$ 0

PBH-08-19SP Public Health Project Environmental Operations Specialist

Priority: 8

Previously approved by Council

Contact Info: name: Jeff Harbison email: Jeff.Harbison@clark.wa.gov

phone: (564) 397-8475

Requested Action:

This Decision Package updates the position budget capacity related to items already approved by Clark County Council. No additional County funds are requested. This item creates a new position, Environmental Operations Specialist, Solid Waste Operations program. Staff report SR57-19, approved by Clark County Council on 04/16/2019, and added a project 1.0 FTE Environmental Operations Special position funded with Solid Waste fund balance.

Justification:

Timing

Cost Estimate/Comments:

This decision package utilizes Solid Waste fund balance; no additional County funds are being requested.

Impacts/Outcomes if not Approved:

This item was previously approved by the Clark County Council. If not approved, Clark County Public Health's budget will not include necessary capacity to fund the position.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
4014	Solid Waste Fund	One-time	\$ 0	\$ 62,789	(\$ 62,789)	\$ 0	\$ 95,089	(\$ 95,089)
Totals			\$ 0	\$ 62,789	(\$ 62,789)	\$ 0	\$ 95,089	(\$ 95,089)

PWK-01-19SP Public Works - Engineering & Construction - Administration TIF Fund Budgeted Revenue and Transfer Authority

Priority: 5

New request

Contact Info: name: Lori Pearce email: lori.pearce@clark.wa.gov phone: 4461

Requested Action:

To add budget capacity to the Traffic Impact Fee (TIF) Funds to accommodate the transfer of money into the Road Fund. The TIFs fluctuate due to the economy. Every six months they are analyzed to ensure there is enough capacity to transfer the monies to the Road Fund for road projects.

Justification:

The Traffic Impact Fee (TIF) forecast has been compared to actuals. This request will align the budget with the forecast for both the TIF revenues and the transfer of money from the TIF funds to the Road Fund. By adding budget capacity, it allows for the transfer of the TIFs into Road Fund. These monies are used for road projects adopted by the Council in the Transportation Improvement Program.

Cost Estimate/Comments:

N/A

Impacts/Outcomes if not Approved:

There may not be sufficient budget capacity in the TIF funds to transfer fees collected to fund capital road projects.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
1012	County Road Fund	One-time	\$ 1,100,000	\$ 0	\$ 1,100,000	\$ 0	\$ 0	\$ 0
3061	Mt. Vista Road Impact Fee Fund	One-time	\$ 0	\$ 400,000	(\$ 400,000)	\$ 0	\$ 0	\$ 0
3167	Mt. Vista 2 TIF	One-time	\$ 700,000	\$ 700,000	\$ 0	\$ 0	\$ 0	\$ 0
3168	Orchards 2 TIF	One-time	\$ 252,000	\$ 0	\$ 252,000	\$ 0	\$ 0	\$ 0
3169	Rural Combined TIF	One-time	\$ 93,000	\$ 0	\$ 93,000	\$ 0	\$ 0	\$ 0
Totals			\$ 2,145,000	\$ 1,100,000	\$ 1,045,000	\$ 0	\$ 0	\$ 0

PWK-02-19SP Public Works – Parks and Lands Park Impact Fee Acquisitions

Priority: 6

New request

Contact Info: name: Lori Pearce email: Lori.pearce@clark.wa.gov phone: x4461

Requested Action:

This request is to add budget capacity to the Park Impact Fee (PIF) combined funds for potential park acquisitions.

Justification:

Our combined Park Impact Fee Funds have cash balances that will allow for the acquisition of land for future parks. Being proactive and having budget capacity available will allow us to act quickly on land for sale that meets the park property requirements. These monies are used for park projects adopted by Council in the Parks Recreation and Open Space Plan.

Cost Estimate/Comments:

Park Impact Fees can also be used as matching funds to leverage grants that can be obtained for acquisition of parks.

Impacts/Outcomes if not Approved:

If not approved, the Park Impact Fee collected will not be accessible for potential park land acquisitions.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
3275	PIF District 5 - Acquis& Develop. combined	One-time	\$ 0	\$ 500,000	(\$ 500,000)	\$ 0	\$ 0	\$ 0
3276	PIF District 6- Acquis& Develop. combined	One-time	\$ 0	\$ 1,000,000	(\$ 1,000,000)	\$ 0	\$ 0	\$ 0
3277	PIF District 7- Acquis& Develop. combined	One-time	\$ 0	\$ 150,000	(\$ 150,000)	\$ 0	\$ 0	\$ 0
3278	PIF District 8- Acquis& Develop. combined	One-time	\$ 0	\$ 1,000,000	(\$ 1,000,000)	\$ 0	\$ 0	\$ 0
3279	PIF District 9- Acquis& Develop. combined	One-time	\$ 0	\$ 500,000	(\$ 500,000)	\$ 0	\$ 0	\$ 0
3280	PIF District 10- Acquis& Develop. combined	One-time	\$ 0	\$ 500,000	(\$ 500,000)	\$ 0	\$ 0	\$ 0
Totals			\$ 0	\$ 3,650,000	(\$ 3,650,000)	\$ 0	\$ 0	\$ 0

PWK-03-19SP Public Works – Administration and Finance Road Fund Budget Alignment

Priority: 7

New request

Contact Info: name: Lori Pearce email: lori.pearce@clark.wa.gov phone: ext.4461

Requested Action:

This request will align both the expense and revenue budget for the Road Fund to align with current projections. The net effect to Road Fund is an increase of \$14,476,975.

Justification:

This decision package was going to be incorporated into the 2019 budget, but our department was instructed by the Budget Office to put it in the spring supplemental for 2019 due to time constraints.

Cost Estimate/Comments:

The net reduction to expenses is \$3,440,000. This number is primarily a reduction of professional services across multiple divisions of \$2,940,000. The remainder of \$500,000 is a reductions of signal supplies. Both the professional services and supplies are not needed at the current budgeted levels for 2019. The net increase to revenue is \$11,036,975. This is primarily due to increased grants revenue of \$10,896,150 and the remainder of net revenue adjustment of \$140,125 to other accounts.

Impacts/Outcomes if not Approved:

If this is not approved, the Road Fund budget will not align with the current forecast for 2019.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
1012	County Road Fund	Ongoing	\$ 11,036,975	(\$ 3,440,000)	\$ 14,476,975	\$ 11,036,975	(\$ 3,440,000)	\$ 14,476,975
Totals			\$ 11,036,975	(\$ 3,440,000)	\$ 14,476,975	\$ 11,036,975	(\$ 3,440,000)	\$ 14,476,975

PWK-04-19SP Public Works – Treatment Plant Reconcile Treatment Plant and the Alliance Budget

Priority: 8

New request

Contact Info: name: Travis Capson email: travis.capson@clark.wa.gov phone: x7013

Requested Action:

This request is to reconcile the treatment plant budget for both funds 4580 (Treatment Plant Operations) and 4583 (Treatment Plant Capital Repairs) to match with the approved Alliance budget. Each year, due to timing differences, a package is done to align these budgets. This is a recurring decision package each year.

Justification:

This is done to ensure consistency between the Clark County budget and the Alliance budget.

Cost Estimate/Comments:

Adjustments are reconciling salaries, benefits, supplies, services, capital outland and the transfer in/out budgets.

Impacts/Outcomes if not Approved:

If this is not approved, the treatment plant will not have sufficient budget to carry out the terms of the contract with the Alliance.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
4580	Wastewater Maintenance & Operation Fund	One-time	(\$ 200,000)	\$ 77,017	(\$ 277,017)	\$ 0	\$ 0	\$ 0
4583	SCWPT Repair & Replacement Fund	One-time	(\$ 88,750)	(\$ 200,000)	\$ 111,250	\$ 0	\$ 0	\$ 0
Totals			(\$ 288,750)	(\$ 122,983)	(\$ 165,767)	\$ 0	\$ 0	\$ 0

PWK-05-19SP Public Works – Clean Water Add Budget for Stormwater Facilities

Priority: 9

New request

Contact Info: name: Lori Pearce

email: lori.pearce@clark.wa.gov

phone: ext. 4461

Requested Action:

This package requests ongoing additional budget beginning in 2019 in the Clean Water Fund for stormwater facility maintenance and repairs in the amount of \$433,439.

Justification:

Since adoption of the 2019 Clean Water Division budget, development rate estimates have been revised showing a sharper increase in stormwater facilities maintenance, particularly bioretention cells and subsurface cartridge filter systems. Drywell inspections have been added in 2019, and street sweeping increased. Greater need for sediment removal and re-grading of facilities was identified during late 2018 inspections, and an increase in fencing contracts also added costs. Additional engineering services are required to assess larger repairs and retrofits that require capital construction.

Cost Estimate/Comments:

After receiving this new data (after budget was adopted for 2019), each of these facility types will require a higher level of maintenance in 2019. Additional funding is needed in the amount of \$85,000 for engineering services for design of stormwater capital facility repairs and retrofits, and \$348,439 for repair and maintenance conducted by Public Works Operations staff and/or contractors. Increasing ongoing Clean Water appropriations will not have an impact on future Clean Water rates.

Impacts/Outcomes if not Approved:

This cannot wait until 2020; the repairs have to be made in 2019. If not approved, necessary stormwater capital facility repairs and maintenance will not be completed, resulting in an increased risk of non-compliance with our National Pollutant Discharge Elimination System Permit (NPDES).

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
4420	Clean Water Fund	Ongoing	\$ 0	\$ 433,439	(\$ 433,439)	\$ 0	\$ 433,439	(\$ 433,439)
Totals			\$ 0	\$ 433,439	(\$ 433,439)	\$ 0	\$ 433,439	(\$ 433,439)

PWK-06-19SP Public Works – Clean Water Change Clean Wtr Position to Senior Envir Ops Spec

Priority: 10

New request

Contact Info: name: Lori Pearce

email: lori.pearce@clark.wa.gov

phone: ext. 4461

Requested Action:

This package is for an ongoing funding request to increase the Clean Water Fund 4420 position budget for Environmental Operations Specialist (P001511) by \$3,818 to the Environmental Operations Specialist Senior level.

Justification:

Positions in the Clean Water Fund are typically budgeted at the senior level to enable opportunities for advancement and increase retention of skilled staff. This position was vacant during the budget adoption process and it was not apparent that the position was not budgeted at the senior level. This decision package to increase the position budget to the senior level is submitted based on guidance from Human Resources.

Cost Estimate/Comments:

The increase in 2019 position costs of \$3,818 was estimated using the Budget Office Position Costing Tool.

Impacts/Outcomes if not Approved:

If this is not approved, there is a risk the ability to retain skilled staff is limited which will increase long-term costs from the work accumulating while the position is vacant, staff time to complete the recruitment process, and training the new employee.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
4420	Clean Water Fund	Ongoing	\$ 0	\$ 3,818	(\$ 3,818)	\$ 0	\$ 3,901	(\$ 3,901)
Totals			\$ 0	\$ 3,818	(\$ 3,818)	\$ 0	\$ 3,901	(\$ 3,901)

PWK-07-19SP Public Works – Clean Water Eliminate Program Coordinator II FTE P001508

Priority: 11

New request

Contact Info: name: Lori Pearce

email: lori.pearce@clark.wa.gov

phone: ext. 4461

Requested Action:

This decision package eliminates position P001508 (1.0 FTE Program Coordinator II, vacant) from the Clean Water Fund.

Justification:

Through the 2019 Budget Deep Dive process, it has been determined this position is not needed.

Cost Estimate/Comments:

By eliminating this position, Clean Water's potential expenses will be reduced by \$100,614 in 2019.

Impacts/Outcomes if not Approved:

If this decision package is not approved, the position will remain vacant and inflate the budget.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
4420	Clean Water Fund	Ongoing	\$ 0	(\$ 133,728)	\$ 133,728	\$ 0	(\$ 133,728)	\$ 133,728
Totals			\$ 0	(\$ 133,728)	\$ 133,728	\$ 0	(\$ 133,728)	\$ 133,728

PWK-08-19SP Public Works – Clean Water Carryforward Budget for Tay Terrace

Priority: 12

New request

Contact Info: name: Lori Pearce

email: lori.pearce@clark.wa.gov

phone: ext. 4461

Requested Action:

This is a one-time request to carryforward the remaining approved budget of \$400,000 from the Clean Water fund 2017-2018 biennium to the 2019 budget for the Tay Terrace Underground Injection Control Retrofit Project.

Justification:

The biennium period ended prior to project completion due to the contractor delaying construction in 2018. This is a result of the contractor starting late, and then he ran into significant weather-related delays. Due to the contractor, this package is necessary since the bulk of their work still needs to be completed.

Cost Estimate/Comments:

The remaining approved budget of \$400,000 is for work to be completed by a local construction firm under an existing contract.

Impacts/Outcomes if not Approved:

If not approved, there are risks of defaulting on the existing contract and non-compliance with state Underground Injection Control requirements. This project in lower Salmon Creek decommissions three drywells serving the Tay Terrace subdivision that pose a high threat to groundwater, replacing them with a bioretention area and shallow infiltration pipes.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
4420	Clean Water Fund	One-time	\$ 0	\$ 400,000	(\$ 400,000)	\$ 0	\$ 0	\$ 0
Totals			\$ 0	\$ 400,000	(\$ 400,000)	\$ 0	\$ 0	\$ 0

PWK-09-19SP Public Works – Clean Water Authorize Fund Transfer from 4420 to 3085

Priority: 13

New request

Contact Info: name: Lori Pearce email: lori.pearce@clark.wa.gov phone: x4461

Requested Action:

This package authorizes a repurposing of capital outlay funds into a one-time fund transfer from the Clean Water Fund 4420 to the Conservation Futures Fund 3085 in the amount of \$300,000 for the Legacy Lands property purchase.

Justification:

The adopted 2019 Clean Water Division budget includes a \$300,000 contribution toward purchase of Legacy Lands. Property purchases of this kind can also address structural stormwater control program requirements under the Phase I Municipal Stormwater Permit. The approved 2019-2024 Stormwater Capital Plan identifies potential Legacy Lands purchases eligible to receive this contribution. A planned East Fork Lewis River - Mason Creek purchase of 50 acres is the likely 2019 recipient of this contribution. This package authorizes the transfer between funds for the eventual purchase.

Cost Estimate/Comments:

The Department of Ecology recognizes that forest and riparian habitat provide excellent stormwater benefits, and has promoted acquisition of these types of lands as part of our required stormwater program. Clean Water is required to consider property acquisition when developing the stormwater capital plans. Legacy Lands are attractive for cooperative purchases for the long term benefits of forest and riparian habitat. This money comes from the Clean Water fee and is in compliance with section S5.C.6 of our permit.

Impacts/Outcomes if not Approved:

If not approved, Legacy Lands would proceed with property purchases using Conservation Futures dollars, without the benefit of leveraging Clean Water funds.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
4420	Clean Water Fund	One-time	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
3085	Conservation Future Fund	One-time	\$ 300,000	\$ 0	\$ 300,000	\$ 0	\$ 0	\$ 0
Totals			\$ 300,000	\$ 0	\$ 300,000	\$ 0	\$ 0	\$ 0

PWK-10-19SP Public Works – Engineering & Construction Floodplain Program Funding

Priority: 14

New request

Contact Info: name: Lori Pearce

email: lori.pearce@clark.wa.gov

phone: ext. 4461

Requested Action:

This Decision Package transfers cash from the General Fund to the Road Fund for the administration of the National Flood Insurance Program.

Justification:

RCW 86.16.020 and WAC 173-158-084 require local governments to administer the National Flood Insurance Program (NFIP). The cost to process floodplain permits and formal floodplain inquiries are covered with fees from the applicants. These fees, however, do not cover the general tasks associated with administering the program such as: answering questions from the public, assisting FEMA on updated studies, adopting new maps, and other required tasks. These costs vary and are higher when FEMA publishes new maps.

Cost Estimate/Comments:

Administering the NFIP keeps the County compliant with state law and enables property owners to obtain federally backed mortgages for homes in special flood hazard areas.

Impacts/Outcomes if not Approved:

In the past, the General Fund has been used to fund the program per the discretion of the council to ensure compliance with the RCWs. If a transfer of funds from General Fund to Road Fund does not happen, Clark County is at risk of an audit finding for using Road Fund dollars for unapproved purposes.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
0001	General Fund	Ongoing	\$ 0	\$ 12,000	(\$ 12,000)	\$ 0	\$ 12,000	(\$ 12,000)
1012	County Road Fund	Ongoing	\$ 12,000	\$ 0	\$ 12,000	\$ 12,000	\$ 0	\$ 12,000
Totals			\$ 12,000	\$ 12,000	\$ 0	\$ 12,000	\$ 12,000	\$ 0

PWK-12-19SP Public Works – Fleet Services Carryforward for Purchase of One Ton Utility Truck

Priority: 16

New request

Contact Info: name: George Lackey email: George.lackey@clark.wa.gov phone: ext.1643

Requested Action:

This request is to carryforward the budget for the purchase of a one ton utility truck for the Parks and Land Division that was approved in the prior biennium budget cycle, but not finished before the end of 2018.

Justification:

The 2017-2018 biennium budget included funding for a one-ton utility truck with specialty accessories to meet the Parks Department needs. Fleet services ordered the truck and its accessories in 2018 from two different vendors. The truck and chassis was delivered in 2018, however, the accessories, including the cab, were not completed and delivered before the end of 2018 due to unforeseen delays. The vendor is working to complete the work on the cab to be delivered later in 2019.

Cost Estimate/Comments:

One Ton Utility Truck - \$66,000

Impacts/Outcomes if not Approved:

The Parks and Land Division is starting their heavy workload season, and this vehicle will be a key asset to manage the Clark County parks.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
5091	Equipment Rental & Revolving Fund	Ongoing	\$ 6,492	\$ 0	\$ 6,492	\$ 6,492	\$ 0	\$ 6,492
5091	Equipment Rental & Revolving Fund	One-time	\$ 66,000	\$ 66,000	\$ 0	\$ 0	\$ 0	\$ 0
1032	MPD-Operations Fund	Ongoing	\$ 0	\$ 6,492	(\$ 6,492)	\$ 0	\$ 6,492	(\$ 6,492)
1032	MPD-Operations Fund	One-time	\$ 0	\$ 66,000	(\$ 66,000)	\$ 0	\$ 0	\$ 0
Totals			\$ 72,492	\$ 138,492	(\$ 66,000)	\$ 6,492	\$ 6,492	\$ 0

PWK-13-19SP Public Works - Fleet Services Carryforward Vehicle Replacements for Health Dept.

Priority: 17

New request

Contact Info: name: George Lackey email: George.lackey@clark.wa.gov phone: Ext 1637

Requested Action:

This request is to increase budget capacity one-time and approve vehicle purchases that were included in the 2018 budget, but were not purchased. This package will allow these two vehicles to be purchased in 2019.

Justification:

The Public Health Department uses their 1997 van to transport supplies to Harm Reduction Centers throughout the county. The 2003 SUV is used for remote outlying field visits on unimproved roads. The reliability of these vehicles is poor and, due to age and maintenance costs, they have reached the end of their useful life. They are in danger of breakdowns leaving staff without a vehicle. It is more cost effective to replace the vehicles to decrease the maintenance and repair costs and improve employee safety.

Cost Estimate/Comments:

The Health Department has \$37,000 in ER&R to offset the replacement cost of \$70,000 for both vehicles. The Health Department will be contributing the \$33,000 in 2019 for these purchases.

Impacts/Outcomes if not Approved:

The Health Department fleet will have vehicles and equipment that are not safe or reliable. The county will incur additional costs due to repairs and having vehicles and equipment unavailable when they are needed.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
1025	Health Department	One-time	\$ 0	\$ 33,000	(\$ 33,000)	\$ 0	\$ 0	\$ 0
5091	Equipment Rental & Revolving Fund	One-time	\$ 33,000	\$ 70,000	(\$ 37,000)	\$ 0	\$ 0	\$ 0
Totals			\$ 33,000	\$ 103,000	(\$ 70,000)	\$ 0	\$ 0	\$ 0

PWK-14-19SP Public Works – Fleet Services Carryforward Capital Budget for Fleet Purchases

Priority: 18

Previously approved by Council

Contact Info: name: George Lackey email: George.lackey@clark.wa.gov phone: ext. 1643

Requested Action:

This request is to increase budget in 2019 for vehicle purchases that were approved, but not procured before the end of 2018. Council previously approved this carryforward in SR45-19 in March of 2019.

Justification:

Replacing vehicles at the end of their life cycle will minimize the use of unsafe vehicles and improve vehicle availability and reliability. Having safe, reliable vehicles and equipment allows county employees to responsibly serve the community, including both responding to public safety emergencies and handling more routine work. Replacing and adding new fleet will increase reliability and decrease maintenance cost.

Cost Estimate/Comments:

We are requesting to increase the capital budget to accommodate the following replacement and new addition purchases.

Five 1 Ton Utility Trucks - \$182,000

Four Dump Trucks - \$1,500,000

One Water Truck - \$245,000

One Service Truck - \$280,000

One Hydro Seed Tank and Trailer - \$25,000

One Tanker - \$50,000

Impacts/Outcomes if not Approved:

The county fleet will have vehicles and equipment that are not as safe or reliable. The county will incur additional costs due to repairs and increased rental costs, which is expensive.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
1012	County Road Fund	One-time	\$ 0	\$ 745,000	(\$ 745,000)	\$ 0	\$ 0	\$ 0
5091	Equipment Rental & Revolving Fund	One-time	\$ 745,000	\$ 2,282,000	(\$ 1,537,000)	\$ 0	\$ 0	\$ 0
Totals			\$ 745,000	\$ 3,027,000	(\$ 2,282,000)	\$ 0	\$ 0	\$ 0

PWK-15-19SP Public Works – Fleet Services Carryforward Budget for Dispenser and Piping

Priority: 19

New request

Contact Info: name: George Lackey email: George.lackey@clark.wa.gov phone: ext. 1643

Requested Action:

This request is to roll-forward \$250,000 to replace a fluids dispenser and related piping, which was previously approved in the 2017/2018 budget cycle (PWK-16).

Justification:

The dispenser and piping are used to pump oil and lubrications from the tanks to the maintenance bays. The existing pipes do not meet code for how they are being used and need to be updated. The dispenser and piping are leaking oil and causing it to drip on to the shop floor, technicians, and customers; creating safety concerns. Some of the equipment needed was bought in 2018, but not all of it. This package will allow for the purchase of all of the equipment needed in 2019 so that the system can be installed.

Cost Estimate/Comments:

In the 2017-2018 budget cycle, \$250,000 was approved in decision package PWK-16 for a new lube-oil dispensing system. The project was delayed during that budget cycle due to fire code-related issues in the fleet building.

Impacts/Outcomes if not Approved:

These repairs need to be made to ensure we don't lose hundreds of gallons of oil in a short period and cause an environmental issue. We also risk increased slipping hazards and injury to employees and customers, which would lead to additional workers comp related expenses. The lube-oil dispensing system is the backbone of the maintenance operation program for all of our internal and external customer vehicles and equipment.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
5091	Equipment Rental & Revolving Fund	One-time	\$ 0	\$ 250,000	(\$ 250,000)	\$ 0	\$ 0	\$ 0
Totals			\$ 0	\$ 250,000	(\$ 250,000)	\$ 0	\$ 0	\$ 0

PWK-16-19SP Public Works - Parks and Lands**Additional MPD Budget for Project Manager and OAI****Priority: 1****New request**

Contact Info: name: Kevin Tyler email: kevin.tyler@clark.wa.gov phone: 564-397-4258

Requested Action:

This request proposes moving two positions out of Road Fund and into the Parks & Lands Division. A Program Manager position and Office Assistant II position will move from the Road Fund to a combination of the Metropolitan Parks District funding and Camp Bonneville funding. A small portion of each position will continue to receive reimbursement by the General Fund to support the Chelatchie Railroad. There is no new impact on General Fund proposed.

Justification:

Effective November 2018, Parks & Lands assumed management responsibility over Camp Bonneville and Chelatchie Railroad. These two positions were added to the division as part of the transfer. A percentage of each position will assist in ongoing parks projects to help meet some of the division's project goals and relieve administrative workload. These positions will also continue to support Camp Bonneville remediation and the Chelatchie Prairie Railroad. The decision package moves default budget coding for each position from Road Fund to MPD and Camp Bonneville funding.

Cost Estimate/Comments:

The Program Manager position will move from 100% Road Fund to 50% MPD funding and 50% Camp Bonneville funding. The Office Assistant II will move from 100% Road Fund to 80% MPD and 20% Camp Bonneville. In addition, approximately 10% of each of these two positions budgeted in MPD will continue to be reimbursed by the General Fund in support of the Chelatchie Railroad.

Impacts/Outcomes if not Approved:

These two positions are currently budgeted in the Road Fund and they are now reporting to the Parks Division Manager. They are not doing Road Fund work. By not moving them it would require a multitude of reimbursables to be set up between funds.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
1012	County Road Fund	Ongoing	(\$ 21,644)	(\$ 215,940)	\$ 194,296	(\$ 22,150)	(\$ 215,940)	\$ 193,790
1032	MPD-Operations Fund	Ongoing	\$ 21,644	\$ 124,573	(\$ 102,929)	\$ 22,150	\$ 124,573	(\$ 102,423)
1013	Camp Bonneville Fund	Ongoing	\$ 0	\$ 91,367	(\$ 91,367)	\$ 0	\$ 91,367	(\$ 91,367)
Totals			\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

PWK-17-19SP Public Works - Parks and Lands Conservation Futures Land Acquisitions

Priority: 2

New request

Contact Info: name: Kevin Tyler email: kevin.tyler@clark.wa.gov phone: 564-397-4258

Requested Action:

Update the 2019 Conservation Futures professional services and capital expense budgets to accommodate an accelerated timeline for the acquisition projects at Lewis River Ranch Phase 2 (160 acres - \$2,300,000), Washougal Greenway Connection (0.22 acre - \$55,000), La Center - Bolen Creek (5.48 acres - \$154,000) and Lacamas Lake North (70 acres - \$4,780,000), previously approved under Resolution No. 2017-11-06. This also will allow for a \$200,000 contribution to the City of Vancouver's acquisition of the Fenten Property (SR23-19).

Justification:

On November 7, 2017, County Council approved Resolution No. 2017-11-06, authorizing ten Conservation Futures acquisitions and the issuance of \$7.3 million in bonds to help fund the purchases. Following that request, the Treasurer brought forward a bond resolution for Council approval (SR54-18). As part of the 2019 budget, Public Works requested expense authority for some of these ten approve projects (PWK-25-19AD). The county and its partners have worked steadily towards acquisition on several projects this year and schedules have exceeded expectations resulting in a need to increase funding.

Cost Estimate/Comments:

The county's Lewis River Ranch Phase 2 project, and projects initiated by the cities of Washougal, La Center, and Camas have all progressed much more quickly than anticipated. Staff on both sides anticipate these will be purchased in 2019 instead of 2020. The budget is currently inadequate to cover all four of these projects. Estimated needs include \$1,232,060 in professional services which is for Conservation Futures contribution to agencies for capital purchases. The other component is \$854,401 in capital outlay for land acquisition for the Lewis River Ranch land that we will own.

Impacts/Outcomes if not Approved:

These properties may be converted to non-conservation uses. Open space, trails, and other recreational demands of county citizens will remain unmet if acquisitions do not move forward. Since the county has issued \$7.3 million in bonds, not following through with the acquisitions and debt service could have financial implications. Partners depending on funding for these acquisitions for these projects will not be able to purchase the land.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
3085	Conservation Future Fund	One-time	\$ 0	\$ 2,086,461	(\$ 2,086,461)	\$ 0	\$ 0	\$ 0
Totals			\$ 0	\$ 2,086,461	(\$ 2,086,461)	\$ 0	\$ 0	\$ 0

PWK-18-19SP Public Works – Parks and Lands Carryforward \$100K GF Match for Rail Replacement

Priority: 3

New request

Contact Info: name: Jerry Barnett email: jerry.barnett@clark.wa.gov phone: ext. 4969

Requested Action:

This decision package requests that the \$100,000 General Fund match be carried forward to the 2019 capital budget for the Chelatchie Prairie Railroad in support of SR197-17.

Justification:

Funding will be used to replace 100-year-old 85-pound rail with 115-pound to 136-pound rail to support modern rail loads. The improvements will be built from Milepost 0 to approximately Milepost 3, as needed. Efforts were made to get the rail replacement project bid and under construction in 2018. The bid was delayed until 2019. As a result, this decision package for the \$100,000 local match is being added to the spring supplemental.

Cost Estimate/Comments:

The bid was awarded to West Rail in February 2019 in the amount of \$468,081. Addition of administrative and consultant costs will likely meet the \$500,000 total. In staff report SR197-17, the Council approved WSDOT Grant Agreement RRB 1177 in the amount of \$400,000 and a local match of \$100,000 from the General Fund. Due to the delays in the project, the bid was awarded to West Rail in February 2019 in the amount of \$468,081.

Impacts/Outcomes if not Approved:

The contract has been awarded and construction is underway. If this request is not approved, Clark County would likely be in breach of the contract.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
0001	General Fund	One-time	\$ 400,000	\$ 500,000	(\$ 100,000)	\$ 0	\$ 0	\$ 0
Totals			\$ 400,000	\$ 500,000	(\$ 100,000)	\$ 0	\$ 0	\$ 0

PWK-19-19SP Public Works - Parks and Lands Clean-Up Efforts at Camp Bonneville

Priority: 4

Previously approved by Council

Contact Info: name: Jerry Barnett

email: jerry.barnett@clark.wa.gov

phone: ext. 4969

Requested Action:

This request increases the 2019 budget to accommodate the modifications to the grant agreement and contract with Weston Solutions for the Camp Bonneville clean-up effort. Council previously approved this increase in scope and revenues in staff report SR40-19 in March, 2019.

Justification:

Clark County manages the clean-up at Camp Bonneville using revenues provided through two Environmental Services Cooperative Agreements in accordance with the Department of Ecology's Proposed Purchaser Consent Decree. Weston Solutions Inc. has been Clark County's clean-up contractor for munitions or explosives of concern since 2012. The company has completed Phases 1 through 3 of the cleanup. This budget increase allows them to continue with the final Phase 4. This request was not included in the adopted budget because the scope was not defined at the time of adoption.

Cost Estimate/Comments:

The U.S. Army provided \$6,852,121 to clear 194 acres in the Western Slopes and \$1,146,735 to clear 30 acres of step-outs at the 3.5-inch rocket range, for a total of \$7,998,856 in 2019 and 2020. The fixed-price contract with Weston Solutions is for the same amounts and purposes as described above. The costs were provided by Weston Solutions with funds provided exclusively through Environmental Services Cooperative Agreement No. W912DY-11-2-0337. There is no cost to the county beyond funding provided through this agreement.

Impacts/Outcomes if not Approved:

If this budget request is not approved, cleanup activities will stop. Clark County would be in violation of the Prospective Purchaser Consent Decree entered into with the Washington State Department of Ecology.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
1013	Camp Bonneville Fund	One-time	\$ 6,500,000	\$ 6,500,000	\$ 0	\$ 1,498,900	\$ 1,498,900	\$ 0
Totals			\$ 6,500,000	\$ 6,500,000	\$ 0	\$ 1,498,900	\$ 1,498,900	\$ 0

PWK-20-19SP Public Works – Road Maintenance and Safety Bucket Truck Replacement

Priority: 20

New request

Contact Info: name: Carolyn Heniges email: carolyn.heniges@clark.wa.gov phone: x1626

Requested Action:

This request is for the funds to purchase a new bucket truck. The bucket truck currently owned by the county was purchased in 1995 and is effectively broken. It is more cost effective to replace the vehicle at \$170,000, than to attempt to repair and maintain an aging, heavily-used vehicle in the fleet. There is \$17,000 in the Equipment Rental & Revolving account that will offset a portion of the cost of purchasing the bucket truck.

Justification:

Road Operations crews perform roadside vegetation removal with a bucket truck, allowing them to reach across roadside ditches and up the bank where vegetation grows. The bucket truck has proven to assist crews in efficiently and effectively addressing roadside vegetation, which is a roadside obstacle for errant vehicles and blocks sight distance on curves and intersections. Mechanical failures, including the truck boom, have taken the truck out of service and Public Works is currently renting a replacement at a cost of over \$3,300 a month.

Cost Estimate/Comments:

The current bucket truck is not safe to operate at this time. The boom is unstable and the vehicle needs over \$35,000 in repairs to bring it back into service. It is more cost effective to replace the vehicle at \$170,000 than to repair it. There is \$17,000 in the ER&R account that will help offset some of the costs of purchasing a new one. The annual rent is \$39,600, so it is also more cost effective to buy a new one that will last a long time, than to fix the 1995 bucket truck.

Impacts/Outcomes if not Approved:

Public Works will continue to use a rental bucket truck to complete much needed roadside vegetation clearing. The rental bucket truck only has a 40’ reach, so we are able to reach all locations where vegetation is encroaching on our roadside. We will also incur about \$3,300 in rental fees per month for much of the year.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
1012	County Road Fund	Ongoing	\$ 0	\$ 15,000	(\$ 15,000)	\$ 0	\$ 30,000	(\$ 30,000)
1012	County Road Fund	One-time	\$ 0	\$ 153,000	(\$ 153,000)	\$ 0	\$ 0	\$ 0
5091	Equipment Rental & Revolving Fund	Ongoing	\$ 15,000	\$ 0	\$ 15,000	\$ 30,000	\$ 0	\$ 30,000
5091	Equipment Rental & Revolving Fund	One-time	\$ 153,000	\$ 170,000	(\$ 17,000)	\$ 0	\$ 0	\$ 0
Totals			\$ 168,000	\$ 338,000	(\$ 170,000)	\$ 30,000	\$ 30,000	\$ 0

SHR-02-19SP Sheriff's Office Kitchen and Laundry Equipment Replacement

Priority: 2

New request

Contact Info: name: Darin Rouhier email: darin.rouhier@clark.wa.gov phone: (360) 397-2071

Requested Action:

This Decision Package increases the budget within Fund 5096 one-time by \$250,000 for the purchase of replacement kitchen and laundry equipment during 2019, using ER&R funds that have accumulated for this purpose. This action will have no impact on the General Fund.

Justification:

For years efforts have been made to prolong the life of the ovens, kettles, washers, dryers and dishwasher. However, the continued failure of this vital equipment has been detrimental to the continuity of operations. After evaluating the current condition of this equipment it is apparent replacement is necessary. To meet our mandated responsibilities of providing food and clean linens to the inmate population we are requesting budget capacity to expend the Jail Kitchen & Laundry Equipment ER&R funds to replace the deteriorating equipment.

Cost Estimate/Comments:

The Sheriff's Office Jail Industries kitchen and laundry programs have been operational since the opening of the Jail Work Center in 2000. Since that time, the scale of operations has grown to producing over 990,000 meals and 736,000 pounds of laundry. The majority of the equipment being used in the kitchen and laundry are twenty years old and used multiple times a day, 365 days a year.

Impacts/Outcomes if not Approved:

Without critical equipment replacements, the Sheriff's Office kitchen and laundry functions will be at an increased risk of disruption and may be unable to provide constitutionally mandated food and laundry services to the jail and juvenile detention facilities.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
5096	Radio ER&R Fund	One-time	\$ 0	\$ 250,000	(\$ 250,000)	\$ 0	\$ 0	\$ 0
Totals			\$ 0	\$ 250,000	(\$ 250,000)	\$ 0	\$ 0	\$ 0

SHR-03-19SP Sheriff's Office WASPC Traffic Safety Equipment Grant 2019

Priority: 3

Budget neutral

Contact Info: name: John Lawler e-mail: john.lawler@clark.wa.gov phone: (360) 397-2211, x4173

Requested Action:

This Decision Package provides \$7,600 in one-time revenue and expense budget capacity for the 2019 WASPC Traffic Safety Equipment grant.

Justification:

Each year the Washington Association of Sheriffs and Police Chiefs (WASPC) offers various equipment grants. One such grant focuses on providing equipment that enhances local traffic unit goals and objectives. This year, the Sheriff's Office was awarded \$7,600 in funding for various equipment needs. This equipment will assist the Sheriff's Office Traffic Unit in enforcement of motor vehicle speed and school-zone safety laws.

A budget-neutral supplemental adjustment will provide the budget capacity to purchase the equipment and receive a reimbursement of the expenses.

Cost Estimate/Comments:

Impacts/Outcomes if not Approved:

An opportunity to improve the availability and condition of equipment with no net impact on the county budget will be lost.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
0001	General Fund	One-time	\$ 7,600	\$ 7,600	\$ 0	\$ 0	\$ 0	\$ 0
Totals			\$ 7,600	\$ 7,600	\$ 0	\$ 0	\$ 0	\$ 0

SHR-04-19SP Sheriff's Office PacifiCorp Marine Law Enforcement Contract Extens.

Priority: 4

Budget neutral

Contact Info: name: John Lawler email: john.lawler@clark.wa.gov phone: (360) 397-2211, x4173

Requested Action:

Provide a one-time, \$85,000 increase in revenue and expense budget capacity for the 2019 PacifiCorp Marine Law Enforcement agreement extension.

Justification:

PacifiCorp owns Merwin and Yale Lakes, which produce electricity and provide recreational opportunities. In 1996 PacifiCorp entered into a contract with the Sheriff's Office to provide limited marine patrol coverage on the lakes. In subsequent years, PacifiCorp agreed to provide additional funding to increase the patrol coverage on the lakes. The most recent contract was approved and signed in time for the 2018 boating season. The contract will continue this successful program through the end of 2022.

Cost Estimate/Comments:

For the 2019 season, PacifiCorp has agreed to reimburse the Sheriff's Office for all supplemental hours of marine patrol at the rate of \$61.85 per hour. PacifiCorp will pay labor costs and to contribute to vessel and vehicle operating and maintenance costs for a grand total of up to \$85,000.

Impacts/Outcomes if not Approved:

The Marine Unit will still need to perform some level of coverage at the north border of the county without the much-needed funds that PacifiCorp provides. Clark County will sacrifice a mutually-beneficial public-private partnership.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
0001	General Fund	One-time	\$ 85,000	\$ 85,000	\$ 0	\$ 0	\$ 0	\$ 0
Totals			\$ 85,000	\$ 85,000	\$ 0	\$ 0	\$ 0	\$ 0

SHR-05-19SP Sheriff's Office Recreational Boating Safety Fed. Financial Asst.

Priority: 5

New request

Contact Info: name: John Lawler email: john.lawler@clark.wa.gov phone: (564) 397-4173

Requested Action:

The sheriff requests one-time, resource-neutral budget capacity for a \$19,905 Recreational Boating Safety Federal Financial Assistance Grant award.

Justification:

The Clark County Sheriff's Office has been extended a Recreational Boating Safety (RBS) Federal Financial Assistance Grant of \$19,905 through the Washington State Parks & Recreation Commission (WPRC) for the time period of March 1 through September 30, 2019. These funds reimburse the Sheriff's Office for costs incurred to "support safer boating through the enforcement of boating safety laws and [the provision of] boating education courses."

Cost Estimate/Comments:

Among authorized uses for the funds are on-the-water patrols to enforce boating laws (especially "boating under the influence" (BUI) and life jacket carriage and wear laws) and boating safety training for citizens.

This budget request is resource neutral. Expenses to carry out grant activities and fulfill grant requirements will be balanced by revenues that the United States Coast Guard provides through WSPRC.

Impacts/Outcomes if not Approved:

The Sheriff's Office Marine Law Enforcement Unit will lose the opportunity to provide additional law enforcement and citizen education services on Clark County waterways, including the Columbia River, at no net cost to the county or state.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
0001	General Fund	One-time	\$ 19,905	\$ 19,905	\$ 0	\$ 0	\$ 0	\$ 0
Totals			\$ 19,905	\$ 19,905	\$ 0	\$ 0	\$ 0	\$ 0

SHR-06-19SP Sheriff's Office Region IV SHSP Counter-Terrorism Training

Priority: 6

New request

Contact Info: name: John Lawler emajohdarin.lawler@clark.wa.gov phone: (564) 397-4173

Requested Action:

Increase the Sheriff's Office enforcement budget revenues and expenses one-time by \$37,736 to send four deputies to attend tactical operations and counter-terrorism training funded by the Washington Region IV State Homeland Security Program (SHSP).

Justification:

The Washington Region IV Tech Committee has budgeted \$37,736 in federal SHSP training funds to send four Sheriff's Office deputies to counter-terrorism training (\$28,656) and explosive breaching training (\$9,080). This federal investment in training local law enforcement personnel will make us better prepared to respond to terrorist threats in the Pacific Northwest with no net impact on Clark County's local budget capacity.

Cost Estimate/Comments:

Expenses will include \$20,000 in tuition and training facility costs and \$17,736 in travel and living expenses for 192-200 hours of training for each of four deputies.

Impacts/Outcomes if not Approved:

Clark County will miss a valuable opportunity to prepare the Sheriff's Office to counter potential terrorist threats at no net cost to its taxpayers.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
0001	General Fund	One-time	\$ 37,736	\$ 37,736	\$ 0	\$ 0	\$ 0	\$ 0
Totals			\$ 37,736	\$ 37,736	\$ 0	\$ 0	\$ 0	\$ 0

SUP-02-19SP Superior Court Increase Part-Time Commissioner Compensation

Priority: 1

New request

Contact Info: name: Jessica Gurley email: jessica.gurley@clark.wa.gov phone: 564-397-4266

Requested Action:

The Washington Citizen' Commission on Salaries for Elected Officials published their two-year period salary schedule for July 1, 2019 - June 30, 2021. An increase in superior court judicial salaries was granted effective July 1, 2019, and an additional increase will be implemented July 1, 2020. This is an on-going, General Fund request for \$1,440 to maintain parity for the Superior Court part-time Court Commissioner from July 1, 2019 to December 31, 2019.

Justification:

Superior Court Commissioners are paid at a rate of 90% of Superior Court Judges salaries. The Superior Court part-time Commissioner adjudicates the involuntary commitment hearings pursuant to RCW 71.05.137. The Commissioner travels to secure facilities within the community to allow hearing participants to be safely housed instead of transported to the courthouse by ambulance or other secure transportation at a significant expense. This work requires the same level of education, training, and experience as the full-time Commissioners and the caseload is as equally complex.

Cost Estimate/Comments:

The Superior Court part-time Commissioner is paid through a private employment service and receives no benefits. This request covers the period from July 1, 2019-December 31, 2019 and includes the 20% charged for payroll services for \$41,252 (\$34,377 hourly pay and \$6,875 temporary employment service fees). The cost estimate for 2020 with the approved Citizen' Commission salary increase is \$86,259 (\$71,882 hourly pay and \$14,376 temporary employment service fees).

Impacts/Outcomes if not Approved:

This request is to assure equal pay for similar work and to insure the Court will continue to attract qualified individuals to perform this work in the future.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
0001	General Fund	Ongoing	\$ 0	\$ 1,440	(\$ 1,440)	\$ 0	\$ 6,635	(\$ 6,635)
Totals			\$ 0	\$ 1,440	(\$ 1,440)	\$ 0	\$ 6,635	(\$ 6,635)

SUP-04-19SP Superior Court Increased JAVS System Maintenance and Support Fees

Priority: 2

New request

Contact Info: name: Jessica Gurley email: jessica.gurley@clark.wa.gov phone: 564-397-4266

Requested Action:

The Superior Court is a Court of Record, requiring all proceedings to be recorded either electronically or by a court reporter. Since the late 1980s Clark County has recorded proceedings electronically, creating significant salary savings. This is an ongoing, General Fund request for \$13,330 to offset the increase in the court's electronic recording system (JAVS) equipment maintenance and support agreement costs.

Justification:

In 2017, some of the Court's recording equipment was upgraded providing warranty coverage that reduced maintenance and support fees in 2018. It was anticipated in 2019 the service maintenance agreement would increase once the warranty period lapsed. The increased fee was requested in the 2019 budget adoption process and not approved during that process.

Cost Estimate/Comments:

The Superior Court has 14 JAVS recording systems that require individual preventative maintenance and support agreements that cost \$3,419 plus tax each. This amount is small compared to the cost of replacement parts and labor and is significantly less expensive than hiring court reporters when equipment requires repair.

Impacts/Outcomes if not Approved:

The Court would not be able to purchase maintenance agreements for all courtrooms, resulting in increased replacement and service costs if uncovered units were to fail. Court Reporters would need to be used during the down time; their hourly rate totals \$125,000 annually, without benefits.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
0001	General Fund	Ongoing	\$ 0	\$ 13,300	(\$ 13,300)	\$ 0	\$ 13,300	(\$ 13,300)
Totals			\$ 0	\$ 13,300	(\$ 13,300)	\$ 0	\$ 13,300	(\$ 13,300)

SUP-06-19SP Superior Court Replace Courtroom Recorder Devices

Priority: 3

New request

Contact Info: name: Jessica Gurley email: jessica.gurley@clark.wa.gov phone: 564-397-4266

Requested Action:

The Superior Court is a Court of Record, requiring all proceedings to be recorded either electronically or by a court reporter. Since the late 1980s Clark County has recorded proceedings electronically, creating significant salary savings. This one-time, General Fund request of \$30,400 is a the first installment of a 3-year replacement project to upgrade courtroom recording devices that are no longer supported by the manufacturer. The 2020 and 2021 costs are estimated to be \$40,150 and \$42,650, respectively, and will be added in decision packages during the budget adoption process.

Justification:

In 2017 the Court's recording computers and some peripherals were upgraded; however the recorders themselves (essentially the hard drives) were not upgraded because they had not experienced failure and were still supported by the manufacturer. The recorders are no longer supported by the manufacturer and replacement parts are limited, if available. The Court was advised by the vendor to set aside funds for recorder replacement as these devices are no longer covered by our maintenance and support agreement. These funds were previously requested in the 2019 budget adoption process.

Cost Estimate/Comments:

Each courtroom utilizes 2 recorders, a primary and a back-up. Replacement costs at present are \$5900 per courtroom plus additional shipping, tax, labor, setup and testing. The replacement cost of these devices has increased by 33% over the past year. The planned replacement schedule is to replace 5 devices in the first two years and four devices in the last year.

Impacts/Outcomes if not Approved:

Recorders contain the only complete record of court proceedings. Hard drive failure would be costly resulting in cases needing to be re-tried, as recreating some events would be impossible. As units fail, additional funding would be sought at an increased rate as time continues to pass and court reporters would need to be used until units are replaced. Court reporter hourly costs are equivalent to \$125,000 annually.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
0001	General Fund	One-time	\$ 0	\$ 30,400	(\$ 30,400)	\$ 0	\$ 0	\$ 0
Totals			\$ 0	\$ 30,400	(\$ 30,400)	\$ 0	\$ 0	\$ 0

SUP-07-19SP Superior Court VOCA Grant - Superior Court CASA Program

Priority: 4

Budget neutral

Contact Info: name: Jessica Gurley email: jessica.gurley@clark.wa.gov phone: 564-397-4266

Requested Action:

The Superior Court has applied for one-time Victims of Crime Act of 1984 (VOCA) grant fund totaling \$400,000 over the two year period of July 1, 2019 to June 30, 2021 from the U.S. Department of Justice, Office of Victims of Crime. The Office of Crime Victims Advocacy, housed within the Washington State Department of Commerce, is the State Administering Agency of VOCA funds and sub-grants these funds to victim service providers throughout the state.

Justification:

The Superior Court, contracts with YWCA Clark County CASA Program to provide mandated best-interest advocacy (RCW 13.34.100) in and out of court for children who are victims of abuse and neglect. The YWCA can no longer continue its same level of financial support for the court's special advocates program due to imposed 2019 YWCA budget reductions. To meet staffing needs, YWCA has sustained the program with YWCA general funds to serve child victims of abuse and neglect in our community, despite increased costs and reductions in pass through funding from the court.

Cost Estimate/Comments:

This funding will sustain 3.75 FTE YWCA staff to ensure the court's special advocates program can maintain current level of mandated service for child victims of abuse and neglect appointed to the program, appropriately supervise and mentor volunteer advocates, and increase volunteer recruitment activities. YWCA Clark County's Philanthropy Department is in the process of strategic planning to source supplemental revenue to maintain this level of service once the grant sunsets.

Impacts/Outcomes if not Approved:

Currently YWCA CASA Program serves 835 children annually. Without this funding, a reduction of YWCA CASA staff positions will occur in 2019 resulting in approximately 250 fewer children being served annually. This loss in CASA Program capacity would cost the Superior Court \$600,000 annually to individually contract to meet this mandatory requirement.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
0001	General Fund	One-time	\$ 100,000	\$ 100,000	\$ 0	\$ 200,000	\$ 200,000	\$ 0
Totals			\$ 100,000	\$ 100,000	\$ 0	\$ 200,000	\$ 200,000	\$ 0

TRS-01-19SP Treasurer's Office Investments Financial Advisor Contract Funding

Priority: 1

Budget neutral

Contact Info: name: Adriana Prata

email: adriana.prata@clark.wa.gov

phone: x4669

Requested Action:

This budget neutral request appropriates \$20,000 of ongoing General Fund budget and recognizes reimbursable revenues that offset this expense increase. This action is necessary as the costs for the investments financial advisor increased from \$40,000 per year since 2014 to \$60,000 in 2019. The existing contract expired in 2018 and a new contract was awarded starting 2019, after a competitive bidding and selection process was completed in the last quarter of 2018.

Justification:

The County Treasurer manages the investment pool, which includes the County and junior taxing districts. The costs to manage the pool are 100% recovered through the investment fee. The investment pool is managed by an in-house 0.5 FTE investment officer, with input and compliance review from an independent financial advisor. The existing contract for the investment advisor expired in 2018, and the new contract is \$20,000 more per year. The additional cost is recovered through the investment fee paid by pool participants. This cost increase was unknown when 2019 budget requests were due.

Cost Estimate/Comments:

A competitive Requests for Proposals process was conducted in the last quarter of 2018 in order to award the financial advisor contract. The lowest bidder that had the ability and expertise to fulfill contractual requirements was selected. The lowest bid was \$60,000 per year, an increase of \$20,000 annually. This cost is recovered from pool participants through the annual investment fee.

Impacts/Outcomes if not Approved:

The County Treasurer would not be able to retain the financial advisor and recover costs from participating districts. The financial advisor is a valuable service that ensures the county maximizes interest earnings from investments; stays compliant with regulations; and serves as a back up to the investment officer for continuity of operations.

Fund	Fund Name	Request Type	2019 Rev	2019 Exp	2019 FB Chg	2020 Rev	2020 Exp	2020 FB Chg
0001	General Fund	Ongoing	\$ 20,000	\$ 20,000	\$ 0	\$ 20,000	\$ 20,000	\$ 0
Totals			\$ 20,000	\$ 20,000	\$ 0	\$ 20,000	\$ 20,000	\$ 0

**ATTACHMENT A1: SUMMARY BY FUND
2019 SPRING BUDGET SUPPLEMENTAL**

Fund Number	Fund Name	Sum of 2019_Rev_chg	Sum of 2019_Exp_chg	Sum of 2019_FB_chg	Sum of 2020_Rev_chg	Sum of 2020_Exp_chg	Sum of 2020_FB_chg
0001	General Fund	\$246,223	\$2,676,427	-\$2,430,204	-\$346,063	\$104,916	-\$450,979
1002	Auditor's O & M Fund	\$0	\$565,000	-\$565,000	\$0	\$0	\$0
1003	Event Center Fund	\$102,982	\$333,749	-\$230,767	\$0	\$10,000	-\$10,000
1011	Planning And Code Fund	\$7,105,137	\$2,890,277	\$4,214,860	\$2,306,137	\$2,757,429	-\$451,292
1012	County Road Fund	\$10,980,044	\$481,128	\$10,498,916	\$9,879,538	-\$4,910,823	\$14,790,361
1013	Camp Bonneville Fund	\$6,500,000	\$6,591,367	-\$91,367	\$1,498,900	\$1,590,267	-\$91,367
1018	Arthur D. Curtis Children's Justice Center (CJC)	-\$77,290	\$0	-\$77,290	-\$77,290	\$0	-\$77,290
1019	Veterans Assistance Fund	\$0	\$480,000	-\$480,000	\$0	\$300,000	-\$300,000
1025	Health Department	\$1,115,445	\$1,146,445	-\$31,000	\$350,783	\$405,118	-\$54,335
1026	Exhibition Hall Dedicated Revenue Fund	\$0	\$649,979	-\$649,979	\$0	\$0	\$0
1027	Campus Development Fund	\$152,039	\$0	\$152,039	\$152,039	\$0	\$152,039
1032	MPD-Operations Fund	\$21,644	\$197,065	-\$175,421	\$22,150	\$131,065	-\$108,915
1033	Mental Health Sales Tax Fund	\$0	-\$361,605	\$361,605	\$0	\$6,845	-\$6,845
1035	LRF-Local Revitalization Financing	\$89,038	\$0	\$89,038	\$0	\$0	\$0
1932	DCS-Community Action Programs	\$19,290	\$19,290	\$0	\$0	\$0	\$0
1934	DCS-Youth & Family Resource Fund	\$0	\$312,784	-\$312,784	\$0	\$312,784	-\$312,784
1935	DCS-Administration & Grants Management	\$0	-\$364,240	\$364,240	\$0	-\$312,784	\$312,784
1952	Mental Health Fund	\$835,000	\$835,000	\$0	\$0	\$0	\$0
1954	Substance Abuse Fund	\$659,521	\$739,521	-\$80,000	\$677,969	\$677,969	\$0
2914	General Obligation Bonds Fund	-\$43,546	-\$43,547	\$1	\$1	\$1	\$0
3056	Real Estate Excise Tax Fund - I	\$0	\$1,263,439	-\$1,263,439	\$0	\$0	\$0
3061	Mt. Vista Road Impact Fee Fund	\$0	\$400,000	-\$400,000	\$0	\$0	\$0
3066	Rural 2 Traffic Impact Fee Fund	\$0	\$159,697	-\$159,697	\$0	\$0	\$0
3083	Real Estate Excise Tax II Fund	\$0	\$123,740	-\$123,740	\$0	\$0	\$0
3085	Conservation Future Fund	\$300,000	\$2,086,461	-\$1,786,461	\$0	\$0	\$0
3167	Mt. Vista 2 TIF	\$700,000	\$700,000	\$0	\$0	\$0	\$0
3168	Orchards 2 TIF	\$252,000	\$0	\$252,000	\$0	\$0	\$0
3169	Rural Combined TIF	\$93,000	\$0	\$93,000	\$0	\$0	\$0
3194	Technology Reserve Fund	\$0	\$624,404	-\$624,404	\$0	\$0	\$0
3275	PIF District 5 - Acquis& Develop. combined	\$0	\$500,000	-\$500,000	\$0	\$0	\$0
3276	PIF District 6- Acquis& Develop. combined	\$0	\$1,000,000	-\$1,000,000	\$0	\$0	\$0
3277	PIF District 7- Acquis& Develop. combined	\$0	\$150,000	-\$150,000	\$0	\$0	\$0
3278	PIF District 8- Acquis& Develop. combined	\$0	\$1,000,000	-\$1,000,000	\$0	\$0	\$0
3279	PIF District 9- Acquis& Develop. combined	\$0	\$500,000	-\$500,000	\$0	\$0	\$0
3280	PIF District 10- Acquis& Develop. combined	\$0	\$500,000	-\$500,000	\$0	\$0	\$0
4014	Solid Waste Fund	\$0	\$245,362	-\$245,362	\$0	\$277,662	-\$277,662
4420	Clean Water Fund	\$0	\$708,865	-\$708,865	\$0	\$308,948	-\$308,948
4580	Wastewater Maintenance & Operation Fund	-\$200,000	\$77,017	-\$277,017	\$0	\$0	\$0
4583	SCWPT Repair & Replacement Fund	-\$88,750	-\$200,000	\$111,250	\$0	\$0	\$0
5040	General Liability Insurance Fund	\$0	-\$322,337	\$322,337	\$0	-\$322,337	\$322,337
5043	Workers Comp. Insurance Fund	\$0	-\$27,981	\$27,981	\$0	-\$27,981	\$27,981
5090	Server Equipment Repair & Replacement Fund	\$0	\$420,000	-\$420,000	\$0	\$0	\$0
5091	Equipment Rental & Revolving Fund	\$1,018,492	\$2,838,000	-\$1,819,508	\$36,492	\$0	\$36,492
5092	Data Processing Revolving Fund	\$0	\$300,000	-\$300,000	\$0	\$0	\$0

**ATTACHMENT A1: SUMMARY BY FUND
2019 SPRING BUDGET SUPPLEMENTAL**

5093	Central Support Services Fund	-\$23,043	-\$1,061,155	\$1,038,112	-\$1,023,043	-\$1,061,155	\$38,112
5096	Radio ER&R Fund	\$0	\$250,000	-\$250,000	\$0	\$0	\$0
5193	Major Maintenance Fund	\$8,036,043	\$4,516,760	\$3,519,283	\$0	\$0	\$0
6310	Solid Waste Closure Fund	\$0	\$126,143	-\$126,143	\$0	\$0	\$0
Grand Total		\$37,793,269	\$34,027,055	\$3,766,214	\$13,477,613	\$247,924	\$13,229,689

**ATTACHMENT A2: SUMMARY BY FUND BY PACKAGE
2019 SPRING BUDGET SUPPLEMENTAL**

Package number	Fund	Fund Name	Type	Sum of 2019_Rev_chg	Sum of 2019_Exp_chg	Sum of 2019_FB_chg	Sum of 2020_Rev_chg	Sum of 2020_Exp_chg	Sum of 2020_FB_chg
AUD-01-19SP	1002	Auditor's O & M Fund	One-time	\$ -	\$ 180,000	\$ (180,000)	\$ -	\$ -	\$ -
AUD-02-19SP	5193	Major Maintenance Fund	One-time	\$ 385,000	\$ 385,000	\$ -	\$ -	\$ -	\$ -
AUD-02-19SP	1002	Auditor's O & M Fund	One-time	\$ -	\$ 385,000	\$ (385,000)	\$ -	\$ -	\$ -
BCC-01-19SP	1025	Health Department	Ongoing	\$ -	\$ 16,412	\$ (16,412)	\$ -	\$ 54,335	\$ (54,335)
BCC-01-19SP	1025	Health Department	One-time	\$ 16,412	\$ -	\$ 16,412	\$ -	\$ -	\$ -
BCC-01-19SP	0001	General Fund	Ongoing	\$ (589,345)	\$ (621,553)	\$ 32,208	\$ (594,637)	\$ (711,507)	\$ 116,870
BCC-01-19SP	0001	General Fund	One-time	\$ -	\$ (89,608)	\$ 89,608	\$ -	\$ -	\$ -
BCC-01-19SP	1012	County Road Fund	Ongoing	\$ (1,284,992)	\$ (1,308,261)	\$ 23,269	\$ (1,284,992)	\$ (1,308,261)	\$ 23,269
BCC-01-19SP	1012	County Road Fund	One-time	\$ -	\$ 3,367,152	\$ (3,367,152)	\$ -	\$ -	\$ -
BCC-01-19SP	1011	Planning And Code Fund	Ongoing	\$ 2,281,800	\$ 2,540,701	\$ (258,901)	\$ 2,281,800	\$ 2,540,701	\$ (258,901)
BCC-01-19SP	1011	Planning And Code Fund	One-time	\$ 3,500,000	\$ 132,848	\$ 3,367,152	\$ -	\$ -	\$ -
BCC-01-19SP	5093	Central Support Services Fund	Ongoing	\$ (1,015,008)	\$ (1,043,120)	\$ 28,112	\$ (1,015,008)	\$ (1,043,120)	\$ 28,112
BCC-01-19SP	5040	General Liability Insurance Fund	Ongoing	\$ -	\$ (322,337)	\$ 322,337	\$ -	\$ (322,337)	\$ 322,337
BCC-01-19SP	5043	Workers Comp. Insurance Fund	Ongoing	\$ -	\$ (27,981)	\$ 27,981	\$ -	\$ (27,981)	\$ 27,981
BCC-01-19SP	1027	Campus Development Fund	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BGT-01-19SP	1033	Mental Health Sales Tax Fund	Ongoing	\$ -	\$ 20,159	\$ (20,159)	\$ -	\$ 20,159	\$ (20,159)
BGT-02-19SP	1033	Mental Health Sales Tax Fund	One-time	\$ -	\$ (365,000)	\$ 365,000	\$ -	\$ -	\$ -
BGT-02-19SP	1952	Mental Health Fund	One-time	\$ 835,000	\$ 835,000	\$ -	\$ -	\$ -	\$ -
BGT-03-19SP	0001	General Fund	Ongoing	\$ -	\$ 45,169	\$ (45,169)	\$ -	\$ 45,169	\$ (45,169)
BGT-04-19SP	0001	General Fund	Ongoing	\$ -	\$ 10,887	\$ (10,887)	\$ -	\$ 10,887	\$ (10,887)
BGT-04-19SP	4420	Clean Water Fund	Ongoing	\$ -	\$ 2,315	\$ (2,315)	\$ -	\$ 2,315	\$ (2,315)
BGT-04-19SP	1012	County Road Fund	Ongoing	\$ -	\$ 16,189	\$ (16,189)	\$ -	\$ 16,189	\$ (16,189)
BGT-04-19SP	1011	Planning And Code Fund	Ongoing	\$ -	\$ 122,648	\$ (122,648)	\$ -	\$ 122,648	\$ (122,648)
BGT-04-19SP	1027	Campus Development Fund	Ongoing	\$ 152,039	\$ -	\$ 152,039	\$ 152,039	\$ -	\$ 152,039
BGT-05-19SP	1033	Mental Health Sales Tax Fund	Ongoing	\$ -	\$ 3,450	\$ (3,450)	\$ -	\$ 6,900	\$ (6,900)
BGT-05-19SP	0001	General Fund	Ongoing	\$ -	\$ 193,792	\$ (193,792)	\$ -	\$ 387,556	\$ (387,556)
BGT-06-19SP	0001	General Fund	One-time	\$ 146,477	\$ -	\$ 146,477	\$ -	\$ -	\$ -
BGT-08-19SP	0001	General Fund	One-time	\$ 14,732	\$ 82,879	\$ (68,147)	\$ -	\$ -	\$ -
BGT-08-19SP	1012	County Road Fund	One-time	\$ -	\$ 20,891	\$ (20,891)	\$ -	\$ -	\$ -
BGT-08-19SP	1035	LRF-Local Revitalization Financing	One-time	\$ 89,038	\$ -	\$ 89,038	\$ -	\$ -	\$ -
BGT-09-19SP	1012	County Road Fund	Ongoing	\$ -	\$ 1	\$ (1)	\$ -	\$ 1	\$ (1)
BGT-09-19SP	2914	General Obligation Bonds Fund	Ongoing	\$ (43,546)	\$ (43,547)	\$ 1	\$ 1	\$ 1	\$ -
BGT-10-19SP	1025	Health Department	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BGT-10-19SP	1033	Mental Health Sales Tax Fund	Ongoing	\$ -	\$ (20,214)	\$ 20,214	\$ -	\$ (20,214)	\$ 20,214
BGT-10-19SP	0001	General Fund	Ongoing	\$ 16,074	\$ 427,124	\$ (411,050)	\$ 16,074	\$ 427,124	\$ (411,050)
BGT-10-19SP	1019	Veterans Assistance Fund	Ongoing	\$ -	\$ 300,000	\$ (300,000)	\$ -	\$ 300,000	\$ (300,000)
BGT-10-19SP	4014	Solid Waste Fund	Ongoing	\$ -	\$ 182,573	\$ (182,573)	\$ -	\$ 182,573	\$ (182,573)
BGT-10-19SP	4420	Clean Water Fund	Ongoing	\$ -	\$ 3,021	\$ (3,021)	\$ -	\$ 3,021	\$ (3,021)
BGT-10-19SP	1012	County Road Fund	Ongoing	\$ 137,705	\$ 7,188	\$ 130,517	\$ 137,705	\$ 7,188	\$ 130,517
BGT-10-19SP	1011	Planning And Code Fund	Ongoing	\$ 24,337	\$ 94,080	\$ (69,743)	\$ 24,337	\$ 94,080	\$ (69,743)
BGT-10-19SP	5093	Central Support Services Fund	Ongoing	\$ (18,035)	\$ (18,035)	\$ -	\$ (18,035)	\$ (18,035)	\$ -
BGT-10-19SP	5193	Major Maintenance Fund	One-time	\$ -	\$ (2,347,000)	\$ 2,347,000	\$ -	\$ -	\$ -
BGT-11-19SP	0001	General Fund	Ongoing	\$ -	\$ (362,200)	\$ 362,200	\$ -	\$ (362,200)	\$ 362,200
BGT-12-19SP	0001	General Fund	One-time	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BGT-14-19SP	0001	General Fund	One-time	\$ -	\$ 2,299,000	\$ (2,299,000)	\$ -	\$ -	\$ -
BGT-14-19SP	1011	Planning And Code Fund	One-time	\$ 1,299,000	\$ -	\$ 1,299,000	\$ -	\$ -	\$ -
BGT-14-19SP	5093	Central Support Services Fund	One-time	\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -
CJC-01-19SP	0001	General Fund	Ongoing	\$ -	\$ 43,452	\$ (43,452)	\$ -	\$ 43,452	\$ (43,452)
CJC-01-19SP	1018	Arthur D. Curtis Children's Justice Center (CJC)	Ongoing	\$ (77,290)	\$ -	\$ (77,290)	\$ (77,290)	\$ -	\$ (77,290)
COS-01-19SP	1019	Veterans Assistance Fund	One-time	\$ -	\$ 180,000	\$ (180,000)	\$ -	\$ -	\$ -
COS-02-19SP	1935	DCS-Administration & Grants Management	Ongoing	\$ -	\$ (312,784)	\$ 312,784	\$ -	\$ (312,784)	\$ 312,784
COS-02-19SP	1934	DCS-Youth & Family Resource Fund	Ongoing	\$ -	\$ 312,784	\$ (312,784)	\$ -	\$ 312,784	\$ (312,784)
COS-03-19SP	1932	DCS-Community Action Programs	One-time	\$ 19,290	\$ 19,290	\$ -	\$ -	\$ -	\$ -
COS-04-19SP	1954	Substance Abuse Fund	One-time	\$ -	\$ 80,000	\$ (80,000)	\$ -	\$ -	\$ -
COS-05-19SP	1954	Substance Abuse Fund	Ongoing	\$ 600,000	\$ 600,000	\$ -	\$ 600,000	\$ 600,000	\$ -

**ATTACHMENT A2: SUMMARY BY FUND BY PACKAGE
2019 SPRING BUDGET SUPPLEMENTAL**

FAC-01-19SP	0001	General Fund	One-time	\$ -	\$ 176,320	\$ (176,320)	\$ -	\$ -	\$ -
FAC-01-19SP	5193	Major Maintenance Fund	One-time	\$ 176,320	\$ 176,320	\$ -	\$ -	\$ -	\$ -
FAC-02-19SP	1012	County Road Fund	One-time	\$ -	\$ 1,120,908	\$ (1,120,908)	\$ -	\$ -	\$ -
FAC-02-19SP	5193	Major Maintenance Fund	One-time	\$ 1,574,744	\$ 402,461	\$ 1,172,283	\$ -	\$ -	\$ -
FAC-02-19SP	3083	Real Estate Excise Tax II Fund	One-time	\$ -	\$ 123,740	\$ (123,740)	\$ -	\$ -	\$ -
FAC-02-19SP	3056	Real Estate Excise Tax Fund - I	One-time	\$ -	\$ 1,263,439	\$ (1,263,439)	\$ -	\$ -	\$ -
FAC-02-19SP	3066	Rural 2 Traffic Impact Fee Fund	One-time	\$ -	\$ 159,697	\$ (159,697)	\$ -	\$ -	\$ -
FAC-04-19SP	5193	Major Maintenance Fund	One-time	\$ 399,979	\$ 399,979	\$ -	\$ -	\$ -	\$ -
FAC-04-19SP	1026	Exhibition Hall Dedicated Revenue Fund	One-time	\$ -	\$ 399,979	\$ (399,979)	\$ -	\$ -	\$ -
FAC-05-19SP	5193	Major Maintenance Fund	One-time	\$ 5,500,000	\$ 5,500,000	\$ -	\$ -	\$ -	\$ -
FAC-06-19SP	1003	Event Center Fund	One-time	\$ -	\$ 19,193	\$ (19,193)	\$ -	\$ -	\$ -
FAC-07-19SP	1003	Event Center Fund	One-time	\$ 75,447	\$ 25,556	\$ 49,891	\$ -	\$ -	\$ -
FAC-08-19SP	1003	Event Center Fund	One-time	\$ -	\$ 29,000	\$ (29,000)	\$ -	\$ -	\$ -
FAC-09-19SP	5093	Central Support Services Fund	Ongoing	\$ 10,000	\$ -	\$ 10,000	\$ 10,000	\$ -	\$ 10,000
FAC-09-19SP	1003	Event Center Fund	Ongoing	\$ -	\$ 10,000	\$ (10,000)	\$ -	\$ 10,000	\$ (10,000)
FAC-10-19SP	0001	General Fund	One-time	\$ -	\$ (472,465)	\$ 472,465	\$ -	\$ -	\$ -
FAC-10-19SP	5093	Central Support Services Fund	One-time	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FAC-10-19SP	1003	Event Center Fund	One-time	\$ 27,535	\$ 250,000	\$ (222,465)	\$ -	\$ -	\$ -
FAC-10-19SP	1026	Exhibition Hall Dedicated Revenue Fund	One-time	\$ -	\$ 250,000	\$ (250,000)	\$ -	\$ -	\$ -
GIS-01-19SP	0001	General Fund	One-time	\$ (49,456)	\$ -	\$ (49,456)	\$ -	\$ -	\$ -
GIS-01-19SP	1935	DCS-Administration & Grants Management	One-time	\$ -	\$ (51,456)	\$ 51,456	\$ -	\$ -	\$ -
HRS-01-19SP	0001	General Fund	Ongoing	\$ 500	\$ 500	\$ -	\$ 500	\$ 500	\$ -
ITS-01-19SP	5090	Server Equipment Repair & Replacement Fund	One-time	\$ -	\$ 420,000	\$ (420,000)	\$ -	\$ -	\$ -
ITS-02-19SP	5092	Data Processing Revolving Fund	One-time	\$ -	\$ 300,000	\$ (300,000)	\$ -	\$ -	\$ -
ITS-03-19SP	3194	Technology Reserve Fund	One-time	\$ -	\$ 624,404	\$ (624,404)	\$ -	\$ -	\$ -
JUV-01-19SP	1954	Substance Abuse Fund	One-time	\$ 59,521	\$ 59,521	\$ -	\$ 77,969	\$ 77,969	\$ -
PAT-02-19SP	0001	General Fund	One-time	\$ -	\$ 78,749	\$ (78,749)	\$ -	\$ -	\$ -
PAT-03-19SP	0001	General Fund	Ongoing	\$ 12,000	\$ 12,000	\$ -	\$ 12,000	\$ 12,000	\$ -
PBH-01-19SP	1025	Health Department	One-time	\$ 744,000	\$ 744,000	\$ -	\$ -	\$ -	\$ -
PBH-02-19SP	0001	General Fund	One-time	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ -
PBH-03-19SP	6310	Solid Waste Closure Fund	One-time	\$ -	\$ 126,143	\$ (126,143)	\$ -	\$ -	\$ -
PBH-04-19SP	1025	Health Department	Ongoing	\$ 92,250	\$ 90,250	\$ 2,000	\$ 123,000	\$ 123,000	\$ -
PBH-05-19SP	1025	Health Department	One-time	\$ 60,000	\$ 60,000	\$ -	\$ 15,000	\$ 15,000	\$ -
PBH-06-19SP	1025	Health Department	Ongoing	\$ 152,783	\$ 152,783	\$ -	\$ 152,783	\$ 152,783	\$ -
PBH-07-19SP	1025	Health Department	Ongoing	\$ 50,000	\$ 50,000	\$ -	\$ 60,000	\$ 60,000	\$ -
PBH-08-19SP	4014	Solid Waste Fund	One-time	\$ -	\$ 62,789	\$ (62,789)	\$ -	\$ 95,089	\$ (95,089)
PWK-01-19SP	1012	County Road Fund	One-time	\$ 1,100,000	\$ -	\$ 1,100,000	\$ -	\$ -	\$ -
PWK-01-19SP	3061	Mt. Vista Road Impact Fee Fund	One-time	\$ -	\$ 400,000	\$ (400,000)	\$ -	\$ -	\$ -
PWK-01-19SP	3167	Mt. Vista 2 TIF	One-time	\$ 700,000	\$ 700,000	\$ -	\$ -	\$ -	\$ -
PWK-01-19SP	3168	Orchards 2 TIF	One-time	\$ 252,000	\$ -	\$ 252,000	\$ -	\$ -	\$ -
PWK-01-19SP	3169	Rural Combined TIF	One-time	\$ 93,000	\$ -	\$ 93,000	\$ -	\$ -	\$ -
PWK-02-19SP	3275	PIF District 5 - Acquis& Develop. combined	One-time	\$ -	\$ 500,000	\$ (500,000)	\$ -	\$ -	\$ -
PWK-02-19SP	3276	PIF District 6- Acquis& Develop. combined	One-time	\$ -	\$ 1,000,000	\$ (1,000,000)	\$ -	\$ -	\$ -
PWK-02-19SP	3277	PIF District 7- Acquis& Develop. combined	One-time	\$ -	\$ 150,000	\$ (150,000)	\$ -	\$ -	\$ -
PWK-02-19SP	3278	PIF District 8- Acquis& Develop. combined	One-time	\$ -	\$ 1,000,000	\$ (1,000,000)	\$ -	\$ -	\$ -
PWK-02-19SP	3279	PIF District 9- Acquis& Develop. combined	One-time	\$ -	\$ 500,000	\$ (500,000)	\$ -	\$ -	\$ -
PWK-02-19SP	3280	PIF District 10- Acquis& Develop. combined	One-time	\$ -	\$ 500,000	\$ (500,000)	\$ -	\$ -	\$ -
PWK-03-19SP	1012	County Road Fund	Ongoing	\$ 11,036,975	\$ (3,440,000)	\$ 14,476,975	\$ 11,036,975	\$ (3,440,000)	\$ 14,476,975
PWK-04-19SP	4580	Wastewater Maintenance & Operation Fund	One-time	\$ (200,000)	\$ 77,017	\$ (277,017)	\$ -	\$ -	\$ -
PWK-04-19SP	4583	SCWPT Repair & Replacement Fund	One-time	\$ (88,750)	\$ (200,000)	\$ 111,250	\$ -	\$ -	\$ -
PWK-05-19SP	4420	Clean Water Fund	Ongoing	\$ -	\$ 433,439	\$ (433,439)	\$ -	\$ 433,439	\$ (433,439)
PWK-06-19SP	4420	Clean Water Fund	Ongoing	\$ -	\$ 3,818	\$ (3,818)	\$ -	\$ 3,901	\$ (3,901)
PWK-07-19SP	4420	Clean Water Fund	Ongoing	\$ -	\$ (133,728)	\$ 133,728	\$ -	\$ (133,728)	\$ 133,728
PWK-08-19SP	4420	Clean Water Fund	One-time	\$ -	\$ 400,000	\$ (400,000)	\$ -	\$ -	\$ -
PWK-09-19SP	4420	Clean Water Fund	One-time	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PWK-09-19SP	3085	Conservation Future Fund	One-time	\$ 300,000	\$ -	\$ 300,000	\$ -	\$ -	\$ -

**ATTACHMENT A2: SUMMARY BY FUND BY PACKAGE
2019 SPRING BUDGET SUPPLEMENTAL**

PWK-10-19SP	0001	General Fund	Ongoing	\$ -	\$ 12,000	\$ (12,000)	\$ -	\$ 12,000	\$ (12,000)
PWK-10-19SP	1012	County Road Fund	Ongoing	\$ 12,000	\$ -	\$ 12,000	\$ 12,000	\$ -	\$ 12,000
PWK-12-19SP	5091	Equipment Rental & Revolving Fund	Ongoing	\$ 6,492	\$ -	\$ 6,492	\$ 6,492	\$ -	\$ 6,492
PWK-12-19SP	5091	Equipment Rental & Revolving Fund	One-time	\$ 66,000	\$ 66,000	\$ -	\$ -	\$ -	\$ -
PWK-12-19SP	1032	MPD-Operations Fund	Ongoing	\$ -	\$ 6,492	\$ (6,492)	\$ -	\$ 6,492	\$ (6,492)
PWK-12-19SP	1032	MPD-Operations Fund	One-time	\$ -	\$ 66,000	\$ (66,000)	\$ -	\$ -	\$ -
PWK-13-19SP	1025	Health Department	One-time	\$ -	\$ 33,000	\$ (33,000)	\$ -	\$ -	\$ -
PWK-13-19SP	5091	Equipment Rental & Revolving Fund	One-time	\$ 33,000	\$ 70,000	\$ (37,000)	\$ -	\$ -	\$ -
PWK-14-19SP	1012	County Road Fund	One-time	\$ -	\$ 745,000	\$ (745,000)	\$ -	\$ -	\$ -
PWK-14-19SP	5091	Equipment Rental & Revolving Fund	One-time	\$ 745,000	\$ 2,282,000	\$ (1,537,000)	\$ -	\$ -	\$ -
PWK-15-19SP	5091	Equipment Rental & Revolving Fund	One-time	\$ -	\$ 250,000	\$ (250,000)	\$ -	\$ -	\$ -
PWK-16-19SP	1012	County Road Fund	Ongoing	\$ (21,644)	\$ (215,940)	\$ 194,296	\$ (22,150)	\$ (215,940)	\$ 193,790
PWK-16-19SP	1032	MPD-Operations Fund	Ongoing	\$ 21,644	\$ 124,573	\$ (102,929)	\$ 22,150	\$ 124,573	\$ (102,423)
PWK-16-19SP	1013	Camp Bonneville Fund	Ongoing	\$ -	\$ 91,367	\$ (91,367)	\$ -	\$ 91,367	\$ (91,367)
PWK-17-19SP	3085	Conservation Future Fund	One-time	\$ -	\$ 2,086,461	\$ (2,086,461)	\$ -	\$ -	\$ -
PWK-18-19SP	0001	General Fund	One-time	\$ 400,000	\$ 500,000	\$ (100,000)	\$ -	\$ -	\$ -
PWK-19-19SP	1013	Camp Bonneville Fund	One-time	\$ 6,500,000	\$ 6,500,000	\$ -	\$ 1,498,900	\$ 1,498,900	\$ -
PWK-20-19SP	1012	County Road Fund	Ongoing	\$ -	\$ 15,000	\$ (15,000)	\$ -	\$ 30,000	\$ (30,000)
PWK-20-19SP	1012	County Road Fund	One-time	\$ -	\$ 153,000	\$ (153,000)	\$ -	\$ -	\$ -
PWK-20-19SP	5091	Equipment Rental & Revolving Fund	Ongoing	\$ 15,000	\$ -	\$ 15,000	\$ 30,000	\$ -	\$ 30,000
PWK-20-19SP	5091	Equipment Rental & Revolving Fund	One-time	\$ 153,000	\$ 170,000	\$ (17,000)	\$ -	\$ -	\$ -
SHR-02-19SP	5096	Radio ER&R Fund	One-time	\$ -	\$ 250,000	\$ (250,000)	\$ -	\$ -	\$ -
SHR-03-19SP	0001	General Fund	One-time	\$ 7,600	\$ 7,600	\$ -	\$ -	\$ -	\$ -
SHR-04-19SP	0001	General Fund	One-time	\$ 85,000	\$ 85,000	\$ -	\$ -	\$ -	\$ -
SHR-05-19SP	0001	General Fund	One-time	\$ 19,905	\$ 19,905	\$ -	\$ -	\$ -	\$ -
SHR-06-19SP	0001	General Fund	One-time	\$ 37,736	\$ 37,736	\$ -	\$ -	\$ -	\$ -
SUP-02-19SP	0001	General Fund	Ongoing	\$ -	\$ 1,440	\$ (1,440)	\$ -	\$ 6,635	\$ (6,635)
SUP-04-19SP	0001	General Fund	Ongoing	\$ -	\$ 13,300	\$ (13,300)	\$ -	\$ 13,300	\$ (13,300)
SUP-06-19SP	0001	General Fund	One-time	\$ -	\$ 30,400	\$ (30,400)	\$ -	\$ -	\$ -
SUP-07-19SP	0001	General Fund	One-time	\$ 100,000	\$ 100,000	\$ -	\$ 200,000	\$ 200,000	\$ -
TRS-01-19SP	0001	General Fund	Ongoing	\$ 20,000	\$ 20,000	\$ -	\$ 20,000	\$ 20,000	\$ -
Grand Total				\$ 37,793,269	\$ 34,027,055	\$ 3,766,214	\$ 13,477,613	\$ 247,924	\$ 13,229,689

