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**CLARK COUNTY**  
WASHINGTON

# **TRANSPORTATION ROAD MODIFICATION APPLICATION PACKET**

**Public Works  
Development Engineering Division  
1300 Franklin Street  
Vancouver, WA 98660  
(360)397-6118 ext 4559  
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# Transportation Road Modification Summary

Public Works  
Development Engineering

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## A. What is a Road Modification?

A "Road Modification" is a variance to county transportation standards. Clark County Code (CCC) 40.550 specifies their classification of modifications, typical examples, and approval criteria.

## B. Are there different types of Road Modifications?

**Yes.** There are three types of Road Modifications depending on the complexity of the request.

**Minor Deviations:** Common minor variations that have minimal, if any impacts. See CCC40.550.010B(1)

**Technical Road Modification:** This category is for minor changes to the standards related to access, safety, cross sections, or construction materials. These variances have greater impacts onsite or offsite so require more documentation and analysis. See CCC40.550.010B(2)

**Major Road Modification:** This category is for requests with the potential of significant impacts to the public and county. These tend to be unique requiring more extensive documentation and analysis. Examples include the addition or elimination of medians, cross circulation changes, and design changes concerning traffic or pedestrian safety. See CCC40.550.010B(3)

## C. Is a pre-application conference required?

No. A pre-application conference is not required for a Road Modification request.

## D. Is a professional engineer required to stamp the application?

Minor deviations do not require preparation by a professional engineer. Technical and Major road modifications must be stamped by a professional engineer licensed in Washington.

## E. When will I receive a decision on my application?

When the road modification is requested during a preliminary land use process, the road modification decision is issued with the underlying development land use decision. Stand-alone road modifications are issued within 21 days of the fully complete submittal.

If you have any questions, please contact:

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Development Engineering Program  
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email: [devengineer@clark.wa.gov](mailto:devengineer@clark.wa.gov)

**Note:** This handout is not a substitute for county code. For more detailed information, please refer to Clark County Code, Section 40.550.010 Transportation.

# Road Modification Narrative Guideline Format:

[Date]

[Project Name]  
[Type of Road Modification (Minor Deviation, Technical or Major)] Road Modification Narrative  
[PLD, PSR, or ENG Number]  
[Parcel Number]

## **Project Summary:**

Provide a brief summary of the project that includes any pertinent background information to the road modification request(s).

## **Road Modification Request(s):**

Identify the specific road modification request(s) and what code section the road modification request(s) deviates from. Provide quantitative reasoning for road modification request(s).

## **Approval Criteria:**

Specifically identify at least 1 of the 5 approval criteria in CCC40.550.010(C)(2) the road modification request(s) meets.

2. Modifications to the standards contained in Chapter [40.350](#) may be granted when the applicant demonstrates at least one (1) of the following:
  - a. Topography, right-of-way, existing construction or physical conditions, or other geographic conditions make compliance with standards clearly impractical for the circumstances;
  - b. A minor change to a specification or standard is required to address a specific design or construction problem which, if not enacted, will result in an unusual hardship;
  - c. An alternative design is proposed which will provide a plan that is functionally equivalent or superior to the standards;
  - d. Application of the standards of Chapter [40.350](#) to the development would be grossly disproportional to the impacts created;
  - e. A change to a specification or standard is required to ensure consistency with existing features adjacent to or affected by the site where those existing features are not expected to change over time.

*Example:*

*Road Modification Request #1  
This request meets the approval criteria 2.c"*

*Road Modification Request #2  
This request meets the approval criteria 2.e"*

## **Road Modification Justification(s):**

Explain in detail how each road modification request meets the approval criteria selected. If applicable, identify any mitigating factors.

## **Supporting Maps/Documents:**

Include dimensioned maps that show code standard requirements as it relates to any deficiencies (i.e. sight distance, spacing, road width, environmental setbacks/constraints, etc.), and any other supporting evidence for the criteria selected.

Website: