



Clark County 2015 Stormwater Manual Implementation Summary of Procedure

This procedure statement documents discussions and decisions from Environmental Services, Community Development, Public Works and Prosecuting Attorney's office. Implementation of new stormwater regulations require staff to work through specific details of the regulations with applicants. The purpose is to ensure consistent application of county requirements. These procedure statements document decisions for future reference and will be kept on the [ClarkNet web page](#) (Environmental Services).

Procedure statement #2015-002 – March 9, 2016 **Emerging Technology Review Process for Clark County Acceptance**

Review Team

The review team includes Environmental Services Clean Water Division, Public Works Road Operations Division, Public Works Design Section, and Public Works Development Engineering Division. The responsible official for final acceptance is the County Engineer.

Application Submittal

The submittal must:

- include the GULD documentation;
- address each of the information requests in the manual;
- describe maintenance defects and maintenance actions for inclusion in the manual and MMS which includes feature, potential defect, condition when maintenance is needed and minimum performance standard; and,
- provide supporting documentation.

The DES CWD permit manager reviews the submittal to determine if the information is sufficient to allow review team consideration of the BMP.

If the information is insufficient to allow consideration, the request is denied with a description of the reason why.

If the submittal satisfactorily addresses the information needs, the review team will review the application

Review Steps

Approval and allowed uses are decided by consensus of the review team.

The review team members will individually review the application and form their opinion on the approval and allowable uses for the BMP.

If additional information is required by a review team member, the DES lead will contact the applicant in an effort to obtain the needed information.

The team will meet to share individual review results and decide whether to accept the BMP and place any limitations on its use. For example, a BMP may be allowed at commercial sites but not residential subdivisions due to complex maintenance requirements.

The application lead will prepare a staff report for the responsible official describing the findings of the review team and their recommendation.

The staff report will be forwarded to the responsible official for final county approval or denial. The responsible official is the county engineer.

After the responsible official makes a decision on the BMP approval, the applicant is notified. The applicant is allowed to provide additional information if they can demonstrate an error of omission in the county review.

Posting the results

After the responsible official approves the BMP, the BMP, along with any limitations on its use, the BMP is added to the list of approved emerging technologies posted on the county stormwater manuals web page.

End of procedure