

CITY FINAL PLAT CHECKLIST

June 8th, 2018

Name of Plat: Click here to enter text.

OK to record

Surveyor: Click here to enter text.

By/Date: Click here to enter a date.

Firm: Click here to enter text.

Checked By: Click here to enter text.

Date Submitted: Click here to enter a date.

File No: Click here to enter text.

OK for mylar: See Corrections No Corrections

Date Reviewed: Click here to enter a date.

COMPLIES

Yes No

DRAFTING & INDEXING

1. Subdivision: 36" x 24", Short Plats: 18" x 24" accepted if necessary for scale; 3 mil mylar or thicker with 1" margin outlined. [CCC 40.540.060 \(B\)\(1\)](#)
2. Permanent Black ink on mylar, or photo mylar, and suitable for producing legible prints and scanned images. [WAC 332-130-050 \(4\)](#). All signatures and writing shall be made in permanent black ink [WAC 332-130-050 \(2\)](#).
3. No stick-ons, no hatching or dotting that interferes with text. [WAC 332-130-050 \(1\)\(d\)\(ii\), \(1\)\(e\)](#)
4. North arrow. [RCW 58.09.060 \(1\)\(b\)](#); [WAC 332-130-050 \(1\)\(a\)\(iv\)](#)
5. Scale noted and shown graphically. [WAC 332-130-050 \(1\)\(c\)](#)
6. Letter height not less than 0.08". (Surveyors are urged to use all upper-case letters as these are much easier to read on scanned docs.). [WAC 332-130-050 \(1\)\(d\)\(iii\)](#)
7. Heavy dashed line around exterior boundary of platted area. [CCC 40.540.060 \(C\)\(1\)](#)
8. Legend. [CCC 40.540.070\(B\)\(3\)\(a\)\(2\)](#)
9. Street names. [CCC 40.540.070\(B\)\(3\)\(a\)\(6\)](#)

Title block on all sheets with:

10. Business name of firm and/or surveyor. [WAC 332-130-050 \(1\)\(a\)\(i\)](#)
11. Sheet designation for multiple sheets. [WAC 332-130-050 \(1\)\(a\)\(i\)](#)

Indexing information on first sheet:

12. Located to 1/4 1/4 section, may be sectional diagram. [RCW 58.09.060 \(1\)\(c\)](#); [WAC 332-130-050 \(1\)\(a\)\(iv\)](#)
13. Additional location info such as DLC, Gov't Lot, Subdivision. [WAC 332-130-050 \(1\)\(a\)](#)
14. Surveyor's Certificate with License #, signature, date and seal with signature and date on the first sheet, following sheets must have Seal with signature and date. [RCW 58.09.080](#); [WAC 332-130-050 \(1\)\(a\)\(iii\)](#)

SURVEY INFORMATION

Monumentation

15. Monuments described as found, set, replaced or removed; type, size, location and date visited. [WAC 332-130-050 \(1\)\(f\)\(iv\)](#); [RCW 58.09.060 \(1\)\(a\)](#)

COMPLIES

Yes No

16. Monuments set are marked or tagged with surveyor's license #. Must be a minimum 1/2" diameter x 24" long steel rod with durable caps. Special provisions apply to GLO corners, see below. [RCW 58.09.120](#)
17. Monuments are set on each and every controlling corner on the exterior boundary of the plat. [RCW 58.17.240](#)
18. Mons not set at time of recording must have post-monumentation certificate note. [CCC 40.540.090 \(D\)](#)
19. Street centerline monuments set at intersections, curves (PT and PC) and Intersection with sidelines of plat. [CCC 40.540.090 \(B\)](#)
20. Monuments set at all front and rear corners and beginning and end of curves. If streets curbs are parallel and/or concentric with front right of way lines, brass screws or concrete nails may be set in curb for projection of side lot lines and as witness corners to the front lot corners, must be dimensioned from actual corner. **Must include note "Good for projection of the side lines, but not the actual front lot corner."** [CCC 40.540.090 \(C\)](#)

Dimensioning

21. Bearing shown in degrees, minutes and seconds (to the nearest second). Distances in decimal feet (to the nearest hundredth). Curves list arc length, central angle and radius. [WAC 332-130-050 \(1\)\(b\)](#)
22. All data necessary for location in the field of all point in the plat. [CCC 40.540.060 \(D\)](#)

General

23. Basis of bearing statement. May be assumed or record. [WAC 332-130-050 \(1\)\(b\); RCW 58.09.060 \(1\)\(b\)](#)
24. Record legal description. [WAC 332-130-050 \(1\)\(f\); RCW 58.09.060 \(1\)\(c\)](#)
25. Statement of equipment used (with least count of circle) and method of survey. [WAC 332-130-100](#)

GLO Corners

26. List the data on all GLO corners or points required by Survey Recording Act and information required in the "History & Evidence" section of LCR's; or reference to recorded LCR or ROS with that information. [WAC 332-130-030 \(3\)](#)
27. Show 2 references to remonumented GLO corners that are first shown on the survey. Ties to 2 mons of the survey can serve as the references; Washington Coordinates can be used as one reference. [WAC 332-130-030 \(4\)](#)
28. Remonumented GLO corners are magnetically locatable and have a cap stamped in accordance with the BLM Manual of Instructions. [WAC 332-130-030 \(4\)](#)

SURVEY INTERPRETATION

29. Controlling monuments and dimensions shown or referenced by recorded document. [WAC 332-130-030 \(2\); WAC 332-130-050 \(1\)\(f\)](#)
30. Documentation of survey clear. Sufficient section subdivision shown or referenced by recorded document. [WAC 332-130-030 \(1\), \(2\); RCW 58.09.060 \(1\)\(e\)](#)
31. Shows ties to adjoining records and notes any differences. [WAC 332-130-050 \(1\)\(f\); RCW 58.09.060 \(1\)\(c\)](#)
32. Shows deed calls at variance with measured values. [WAC 332-130-050 \(1\)\(f\); RCW 58.09.040 \(1\)\(a\)](#)

- 33. Identifies ambiguities, hiatuses, and/or overlapping boundaries.
[WAC 332-130-050 \(1\)\(f\)](#)
- 34. Gives location and description of physical appurtenances such as fences or Building that may indicate encroachment, unwritten title or conflict of title.
[WAC 332-130-050 \(1\)\(f\)](#)