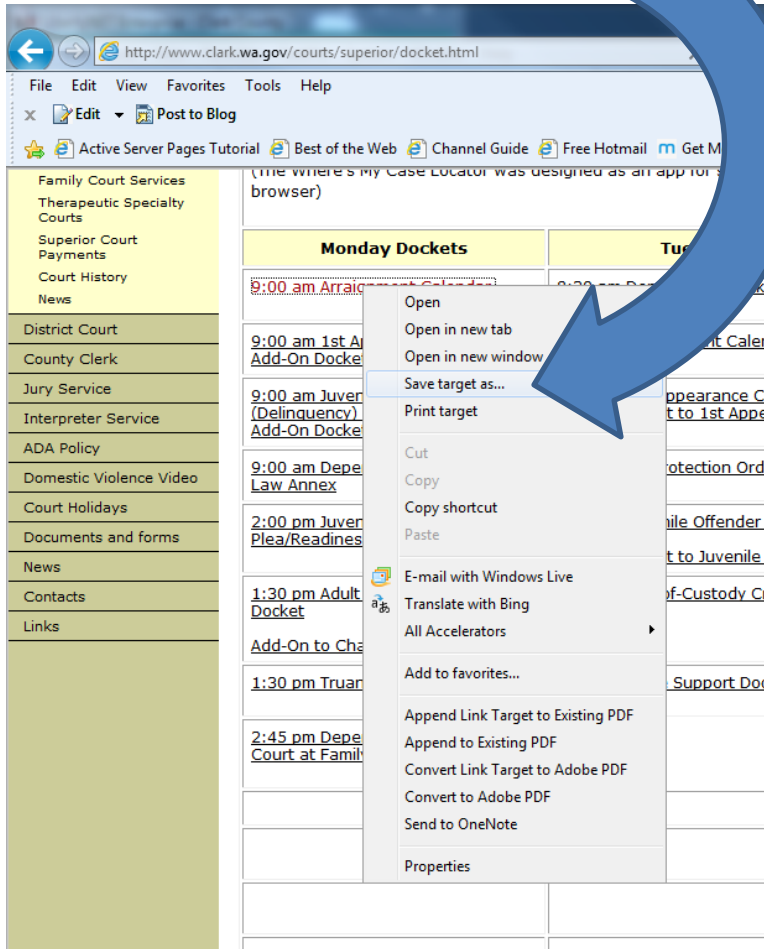


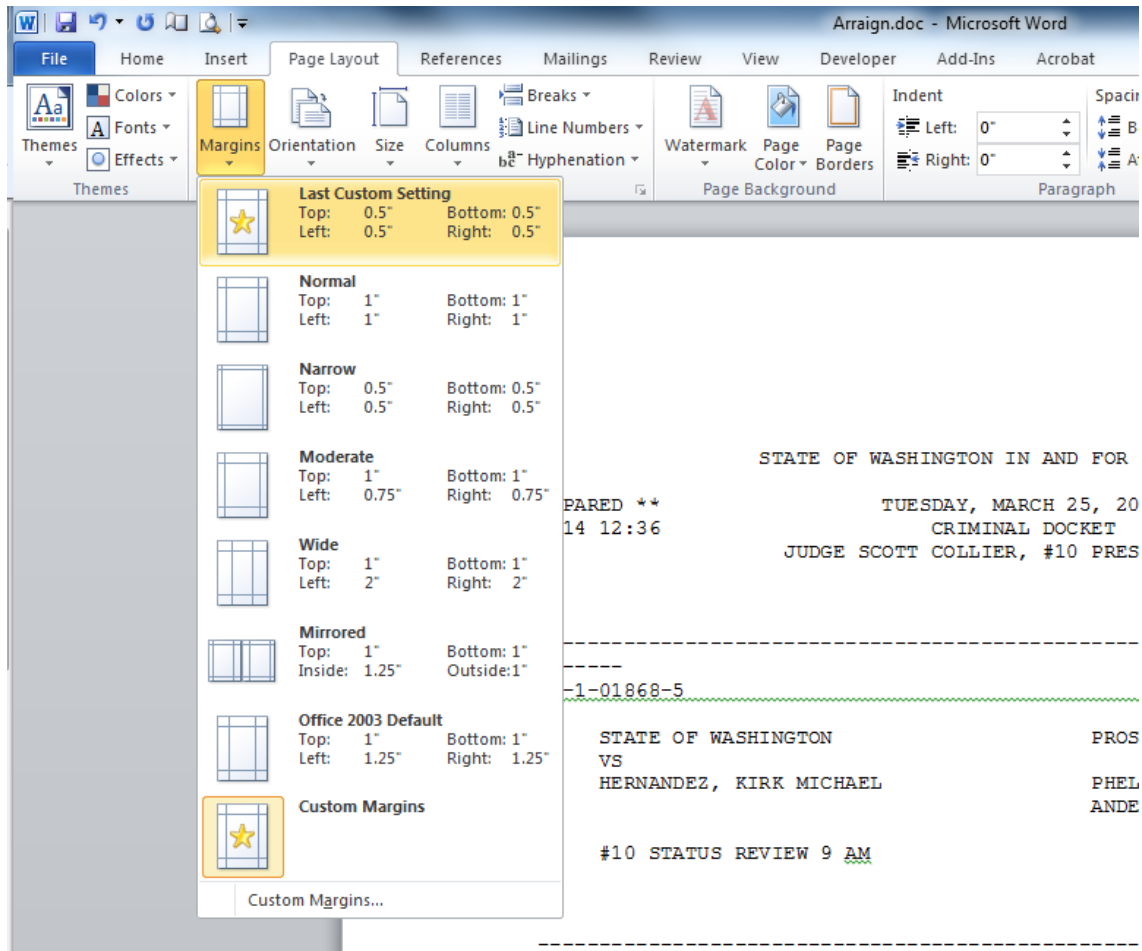
To download calendar to printable format.

1. Right-click on URL
2. Click "Save Target as"

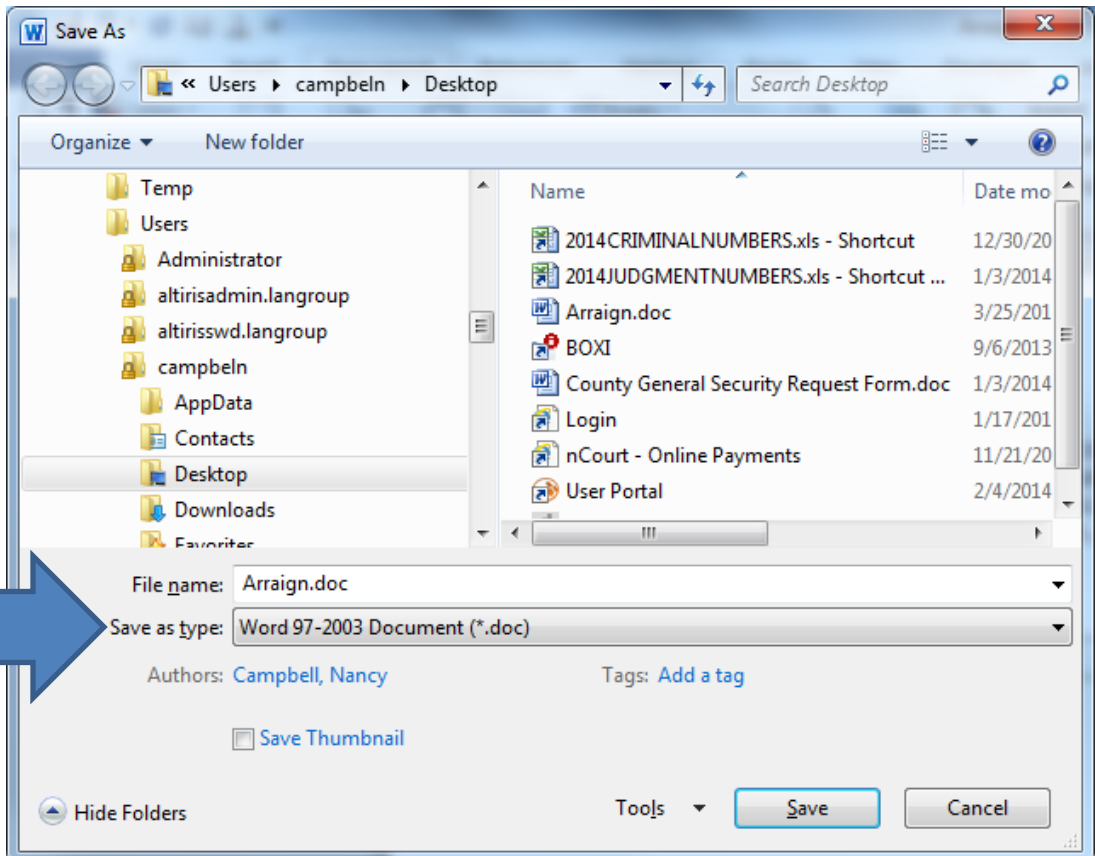


3. When the dialog box opens click on the Drop-down arrow and change to All Files.
4. Rename to File name with extension .doc
5. Save to a location/folder on your computer where you can easily find it.
6. Open the file you just saved by double clicking on it. (Note: if you name it with a file extension of .docx, it probably will not automatically open in Word.)

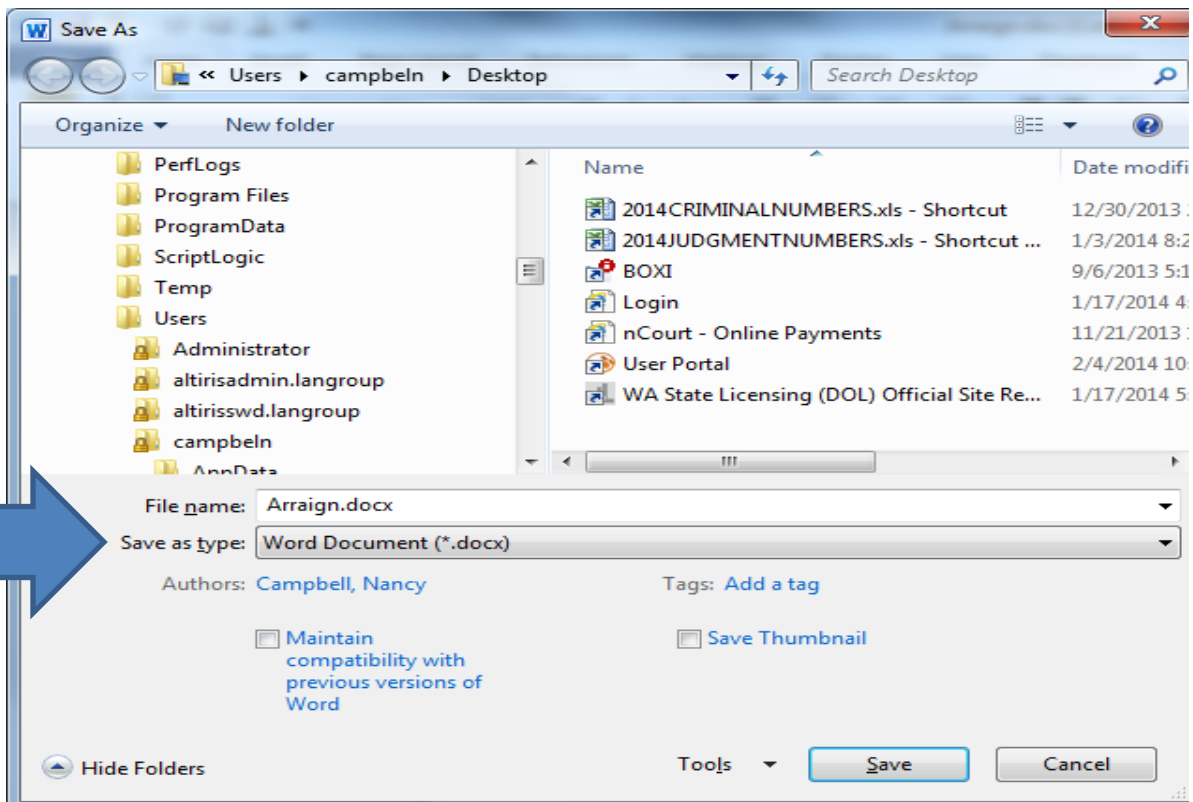
7. Click on "Page Layout"



- 8. Click on a margin setting to set all margins at 0.5 Top, 0.5 Bottom, 0.5 Left, 0.5 Right.
- 9. Next scroll through the document and delete any blank pages.
- 10. Click on the File tab and click Save As



Change the "Save as Type: to Word 97-2003 Document (*.doc) or Word Document(*.docx)



Now that document formatting is fixed you can Print the calendar.