

COMMUNITY ACTION ADVISORY BOARD MEETING MINUTES
 DEPARTMENT OF COMMUNITY SERVICES
 1601 E Fourth Plain, Room C210C
 September 13, 2016

<u>PRESENT</u>	<u>EXCUSED</u>	<u>ABSENT</u>	<u>STAFF</u>
Lydia Sanders	Ty Stober		Michael Torres
Bridget McLeman			Rebecca Royce
Julie Rotz			Janet Snook
Sheree Thun			Kate Budd
Paula Martin			
Judith Walseth			
Mavis Nickels			

GUESTS: Peggy Sheehan (City of Vancouver); Sharon Pesut (Partners in Careers)

- I. Call to Order/Introductions
 The meeting was called to order at 8:00 a.m.

- II. Approval of July 2016 Minutes
 The minutes of the July 12, 2016, meeting were approved following a motion by Julie Rotz that was seconded by Mavis Nickels.

- III. Homeless Student Stability Program (HSSP) Grant, Lydia Sanders
 Council for the Homeless received a \$500,000 grant to prevent homelessness of students and their families in Clark County. These funds pay for a full-time housing navigator at Vancouver and Evergreen Public Schools, and a half-time navigator at Battle Ground. Funds can also be used for rent assistance and other costs necessary for families to maintain or obtain stable housing. This is a nine-month pilot program that focuses on quickly meeting the needs of students who are doubled-up or homeless.

- IV. Partners in Careers (PIC) Career Academy Program (Org. Standard 5.9), Sharon Pesut
 Career Academy offers employment readiness workshops and resources for families who are low-income. PIC staff helps people identify interests and skills leading to continuing education or to careers. To date, 95 individuals have been served. PIC works holistically with multiple generations within a family. Transportation assistance has achieved the most success, while childcare and food has enabled participation. PIC is always seeking more partners and more avenues to meet the needs of job seekers and reduce their barriers to assistance.

- V. Task Force Updates
 - Advocacy Efforts, Sheree Thun
 The Advocacy Task Force will meet on September 16, 2016.
 - Community Needs Assessment, Bridget McLeman
 The surveys have been distributed, and to date, nearly 700 have been returned. The deadline for submission is September 30. A consultant is assisting with the analysis of the data.

- VI. Legislative Update
 - Local, Peggy Sheehan
 Bring Vancouver Home is ringing doorbells to discuss the November ballot measure to support affordable housing in Vancouver. Approximately 48 percent of those who have been reached indicate interest in the measure.
 City of Vancouver's budget will be released October 1. The amount of funds to support the Homeless Day Center and the use of HB2060 funds are being discussed.

- State, Kate Budd
Advocacy groups are preparing agendas ahead of the legislative session that begins January 9, 2017. Affordable housing and homelessness are key topics. Legislators will be encouraged to extend the sunset provision of document recording fees. The fees would be eliminated in 2019 if this provision stands. It is anticipated that an increase in administrative responsibilities associated with housing and homelessness programs will be discussed, while not increasing funding to offset the costs. Expanded tenants' rights is also likely to be raised.
- Federal, Rebecca Royce
Congress is meeting in a two-week session to produce a continuing resolution for federal funding. Both houses have different proposals. David Bradley of the National Community Action Program will be conducting a webinar in November to explain how election results will influence community action.

VII. April-June 2016 Outcomes Report (Org. Standards 4.4, 4.6, 5.9, 8.7), Rebecca Royce

A summary of Program reporting through June 2016 shows all programs are on-track. The report now includes a star next to the agencies that have had a required risk assessment completed within the past three years.

VIII. January 2017 Meeting, Rebecca Royce

It was agreed the January meeting will be extended from 9:00 a.m. - 4:00 p.m. due to the amount of material to cover. Discussion will include CAAB business, a review of the CAAB orientation, and an overview of homelessness in Clark County. The meeting may be held at the Luke Jensen Sports Complex.

IX. Open Forum

No discussion at this time.

X. Other Business

- Applications are being received for a representative who lives in the eastern part of the County. Please forward any recommendations to Rebecca.
- Clark County received a Community Services Block Grant (CSBG) Innovation Grant. The grant provides funding to support the adoption of trauma-informed care for three regional Community Action Agencies. The Lower Columbia CAP, the WA Gorge Action Program and Share will each be receiving training and technical assistance from Clark County and from Meals on Wheels.
- The next meeting is November 8, 2016. It will be immediately followed by Advocacy Training conducted by Vancouver City Councilor Ty Stober. The training will be 9:40 a.m.-11:00 a.m., in the same location as the CAAB meeting.

XI. Adjourn

Meeting adjourned at 9:33 a.m.

Next meeting: November 8, 2016, 8:00 a.m. – 9:30 a.m., 1601 E Fourth Plain, Room C210 C

Mavis Nickels, Secretary

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