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CLARK COUNTY  
WASHINGTON

## Minutes: CLARK COUNTY CIVIL SERVICE MEETING

### IN ATTENDANCE

- COMMISSIONER MARLA LUDOLPH-HEIKKALA
- COMMISSIONER RITA PAKENEN (VIA PHONE)
- COMMISSIONER JAMES SENESCU
- COMMISSIONER GARRY PRESTHUS (VIA PHONE)
- COMMISSIONER JANE LARKIN
- CHIEF EXAMINER/SECRETARY LESLIE HARRINGTON SMITH

MEETING DATE: MARCH 17, 2015      REGULAR MEETING   
 MEETING TIME: 3:30 P.M.              SPECIAL MEETING

LOCATION:                       CONF RM. 511       CONF RM. 523       CONF RM. 678  
     CONF RM. 623       TELECONFERENCE

### **EXECUTIVE SESSION:**

There were no appeals for the Commission to hear.

Commission Counsel Emily Sheldrick discussed issues with respect to RCW 42.30.110(1)(i).

### **REGULAR SESSION:**

1. Commission reviewed and took action on the following meeting minutes:

February 17, 2015 - **Approved**

2. Business to come before the Commission: Secretary Harrington Smith brought forward the proposed rule change to further codify the change that was requested by Sheriff Atkins to return the background review to the Civil Service Commission prior to the Rule of 3 final interviews. The Commissioners unanimously approved the following change to the following:

a. Proposed rule change for **Civil Service Rule 7.05 (a.)** as outlined below:

#### 7.05 SPECIAL REQUIREMENTS

a. The Secretary may prescribe such limits and such other specific requirements, physical or otherwise, as in the Secretary's judgment are required by and related to the ~~work to be performed.~~ position or pre-employment examinations.

b. Recruitment Update for March 2015 – Secretary Harrington Smith presented the group with the monthly update and discussed with special guests, Chiefs Chapman, Shea and Bishop, the steps of the process that can be easily 'fixed' in terms of providing interview panels in a more timely fashion. The commissioners also made it clear that they are willing to conduct special meetings whenever they are needed to assist with the process.

3. Next regular meeting is scheduled for April 21, 2015. (3<sup>rd</sup> Tuesday in the month) Commissioners to confirm attendance. Commissioners agreed that moving the starting time to 3PM would be acceptable for the time being, and it was also agreed that the April meeting would be held in the Sheriff's Office.

Date: 4-21-15



Marla Ludolph-Heikkala, Chairperson



Leslie Harrington Smith,  
Chief Examiner/Secretary

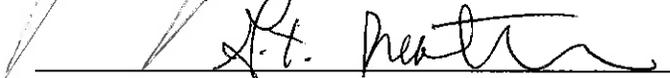
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Rita Pakenen, Civil Service Vice-Chairperson



Jim Senescu, Civil Service Commissioner



Jane Larkin, Civil Service Commissioner



Garry Presthus, Civil Service Commissioner