Complete this section using the table provided below.

Please note the requirements for partner contractors. Clark County welcomes proposals from multiple contractors acting as partners. The County requires the contractor submitting the proposal to act as a lead contractor. The lead contractor is responsible for the completeness and accuracy of all information. The lead contractor is responsible for including all costs associated with partners in the cost section of the proposal. If selected, the lead contractor proposer becomes the primary point of contact and party responsible for implementation and support for the entire system. Clark County will not contact partner contractors for support or maintenance. Use the Maintenance and Implementation Section of the proposal to discuss these relationships in detail.

|  |  |  |
| --- | --- | --- |
| Proposing Contractor and Software Information | | |
| 1 | Contact Information | |
|  | Company Name |  |
|  | Doing Business As (DBA) Name |  |
|  | Name and Title of Contact Person |  |
|  | Company Address |  |
|  | Phone |  |
|  | Email Address |  |
|  | Company Website |  |
| 2 | Regional Offices and Staff | |
|  | Location of office responsible for this engagement |  |
|  | Number of employees in this office |  |
| 3 | Company Information | |
|  | Year founded |  |
|  | Describe parent company’s relationship to the proposing party |  |
|  | Genealogy of Organization (changing business, name changes, acquisitions, mergers, etc.) |  |
|  | Are acquisitions or mergers planned for the next 24 months? If yes, please explain. |  |
|  | Disclose recent (5 years) litigation and outcomes. Also disclose any litigation currently underway. |  |
|  | Provide details of all contracts terminated for default or terminated before full contract completion in the past five (5) years. Termination is defined as a client initiated notice to stop performance.  Include the following:   * Client name/contact information * Reason for default * Date * Outcome or current status |  |
| 4 | Number of Contractor Employees | |
|  | Total number of employees by functional area (i.e., developers, QA, trainers, project managers, help desk, etc.) |  |
| 5 | Project Team | |
|  | Provide a resume for each proposed project team member. Include:   * Project related work experience * Project roles and responsibilities * Technical Skills and Knowledge * Project experience with contractor (include all positions person has held)   **Note:** The County requires at a minimum, the following qualifications for all proposed team members:   * Project manager must be PMI certified or equivalent * Strong written, verbal and interpersonal skills * Ability to meet deadlines as demonstrated by prior project history and references |  |
|  | The County requires information and authorization required to conduct an extensive personal history and background investigation (which at a minimum includes fingerprints, full names, date of birth and references) of all Contractor and sub-contractor staff and personnel that will have access to confidential information and criminal justice information systems (e.g., ACCESS, WACIC, NCIC, medical information etc.). |  |

|  |  |  |
| --- | --- | --- |
| Additional Questions for Proposed Implementation Partners  (If you are partnering with another company for this implementation, this section must be completed for each partner). Clearly identify the contractor supplying the application, implementation services, training, maintenance and support and any other services. | | |
| 1 | Contractor Relationship and Implementation Model | |
|  | Describe your contractual relationship with the software contractor |  |
|  | Describe partner contractor’s role in the implementation |  |
| 2 | Products and Services | |
|  | What products are you providing to the overall proposal? |  |
|  | What services are you providing to the overall process? |  |
|  | Describe your proposed support model when you operate as a partner in this joint proposal |  |
| 3 | Experience | |
|  | How many installations of the proposed software have you completed with this contractor? |  |
|  | Provide references where you have partnered with the proposing contractor on implementations of their product. |  |
| 4 | Contact Information | |
|  | Company Name |  |
|  | Doing Business As (DBA) Name |  |
|  | Name and Title of Contact Person |  |
|  | Company Address |  |
|  | Phone |  |
|  | Email Address |  |
|  | Company Website |  |
| 5 | Regional Offices and Staff | |
|  | Location of office responsible for this engagement |  |
|  | Number of employees in this office |  |
| 6 | Project Team | |
|  | Provide a resume for each proposed project team member. Include:   * Project related work experience * Project roles and responsibilities * Technical Skills and Knowledge * Project experience with contractor (include all positions person has held)   **Note:** The County requires at a minimum, the following qualifications for all proposed team members:   * Project manager must be PMI certified or equivalent * Strong written, verbal and interpersonal skills * Ability to meet deadlines as demonstrated by prior project history and references |  |
|  | Provide three (3) references for each proposed project team member. Include the following:   * Organization Name * Contact Name/Phone/Email Address of someone who has worked with this person (that person must still be employed by the reference organization) |  |
| 7 | Customers | |
|  | Provide a list of all existing customers. Include the following:   * Name of organization * Year implemented * Contact name/email |  |