



proud past, promising future

CLARK COUNTY HISTORIC PRESERVATION COMMISSION
MINUTES

Meeting Held: October 6, 2015

Member Present:	Robert Hinds, Sarah Fox, Roch Manley, Shell McKedy
Members Excused:	Alex Gall
Staff Present:	Jacqui Kamp (Clark County) and Jan Bader (City of Vancouver)
Volunteers:	
Guests:	Greta Sutton, Katie Anderson (CCHM)

- I. **Roll Call & Introductions - Everyone in attendance introduced themselves.**
- II. **September 1, 2015 Minutes Approved:**
Roch made a motion to approve the Sept. 1, 2015 meeting minutes with edits on the motion for the nomination. The motion was seconded by Sarah. The approval of the minutes passed unanimously.
- III. **Old Business & Updates**
 - **Mobile app update:** Jacqui informed the group that the developer is working on the second release of the app that will fix the issues that were noted with the first release including the ability to load on a tablet. A few more issues were brought to staff's attention, such as the app not syncing. Jacqui will notify the developer to look in to that issue for a resolution. Once the 2nd release is out, a news release and other marketing efforts will be launched. Jacqui will inform the HPC of the 2nd release's completion.
- IV. **New Business & Announcements**
 - **Sivinski Grants opening:** Jacqui briefly explained the Sivinski Grants offered through the Washington Trust for Historic Preservation. The deadline is Oct. 7 and is mostly small grants for bricks and mortar projects.
 - **Other business:** Sarah informed the commission that the stone house in Camas that they had spoken about previously (a Roffler House) was reviewed regarding questions on development opportunities as the house is up for sale. As a city planner, she had questions regarding its status on the Cultural Resources Inventory and the review process. She questioned the commission about possibly doing some outreach to cities regarding overlays. Further discussion included information and workshops with city staff to talk about the historic preservation program and how the interlocal agreements were set up and how some of the codes may be outdated.
- V. **Public Comment –**
 - Katie Anderson, Executive Director of the Clark County Historical museum updated the commission on the open houses at the Covington House that were coordinated by the museum and the Vancouver Women's Club. The open houses were very successful and attracted many people to visit the site. Many people had never been inside the house. The commission was very happy to hear that the site was opened to the public.

VI. Adjournment

WORK SESSION

2016 Work Plan and Budget

The commission began their discussion on their 2016 work plan and budget. The HPC has \$20,938 in their budget. Staff provided a list of ideas for projects and outreach initiatives for the commission to consider. Other ideas that the commission members proposed for their bucket list included:

- Incentivize nominations
- Funding nominations
- Providing information on historic preservation specialist (for people to hire to assist them with nominations, design work, etc.)
- Workshops on how to nominate your property (coordination with museum who already does this – HPC to sponsor free workshops)
- Coordination with cities: Organizing a workshop/training to bring city staff and HPC together to discuss historic preservation and how to best coordinate, code information (including food for meeting)
- Lecture on historic properties and nominating properties – at Library
- Economic forecast breakfast – historic theme?
- Digitizing Hillborn archives
- 2017 is the 100 year anniversary of the Historical Society – Museum is planning an exhibit
- RevitalizeWA – HPC members can attend for training

The commission will continue this discussion at their next meeting.