



Clark County Commission on Aging  
1300 Franklin Street, 6<sup>th</sup> Floor  
Vancouver, Washington

## Work Session Notes

Tuesday, November 13, 2018

3:00 p.m. – 4:15 p.m.

Members Present: Marian Anderson, Ali Caley, Chuck Green, Amy Gross, Marjorie Ledell, Temple Lentz, Linda O’Leary, Donna Roberge, and Larry Smith

Absent:

Staff: Jenna Kay, Sharon Lumbantobing, and Colete Anderson

### 1. October 22 COA Work Session Notes

No revisions were made. Work session notes were approved.

### 2. Debrief of October 22 Meeting – Matt Hermen, Planning for our Transportation and Mobility Needs

Major findings/takeaways:

- There is a lot of confusion in our community about why there are sidewalks in some places and not others and why they are only on one side of the street.
- There are loopholes in the county code that allow the sidewalk to be built on one side of the street only. For instance, current code states that private roads only require sidewalks on one side of the street. There are a few court cases that concluded that sidewalk requirements could, in some cases, be disproportionate to the impact of a new development. Based on these cases, proportionality is used in road modification requests (applications to deviate from a jurisdiction’s road standards) to reduce the amount of sidewalk built for a new development.
- Pedestrian easements connecting cul-de-sacs to adjacent collector and arterial streets should be required, whether or not a bus stop is located along that street.

### 3. Transportation Summit Update

- Sponsorships: OTAK \$500; Kaiser will likely fund breakfast (pending final confirmation); RTC will contribute (pending confirmation on amount); CTRAN pending. No response yet from Uber and Lyft.
- RTC and CTRAN are happy to co-host the Summit. They will assist with summit preparation.
- WSDOT local office suggested we invite the Washington Secretary of Transportation to be a speaker; to be confirmed. One option is to put the two keynote speakers back-to-back and then have the panel.
- Jana Lynott (AARP keynote speaker) is confirmed.



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- Panel can focus on how to locally activate the ideas raised by the keynote speakers. WSDOT Director of Active Transportation (Barb Chamberlain) is willing to moderate the panel discussion. Possible panelists: Matt Ransom (RTC) and Shawn Donaghy (CTran) have confirmed availability. Green suggested to see if we can get Uber and Lyft on the panel. Jana Lynott can join the panel or we can invite Kevin Chambers. Ledell asked who can speak to urban design issues to discuss what the county would or could look like in 20 years (big picture framework). Green suggested Bill Bjerke and Kelly Punteney could speak to bike and pedestrian topics and trail plans. Allen De la Torre was suggested as a possible panelists. Staff will move forward and use these recommendations to fill out the panel.
- Save the date invitations will go out in mid-December. Lentz asked if we could invite the Planning Commission members from all jurisdictions to the Summit. There was broad agreement for this.
- Green is working on coordinating with LSW on ryd.

**4. Annual Report** – the group continued their discussion on the annual report findings and recommendations.

**Recommendations:**

- Recommendation 1: Review language and see if wording can be adjusted so that the recommendations are more countywide, and not just specific to the county.
- Recommendation 2: O’Leary stated that the recommendation needs to mention planning for access to transit and pedestrian connection. Green stated that the recommendations are missing a statement about the county coordinating/partnering with CTRAN to address these projects.
- Recommendation 3: O’Leary asked is the “development of a sidewalk maintenance program” referring to gap filling where there are missing sidewalks or the sidewalk ranking criteria? Kay explained this item is meant to refer to maintenance of existing sidewalks. O’Leary recommends adding a bullet on shifting the sidewalk ranking criteria to prioritize destination.
- Recommendation 4: O’Leary suggested to include new ideas on how to promote “mobility as a service”, not just new technologies. Technologies should be plural, not singular.
- Recommendation 5: At the end of the public meeting, the COA will convene again to discuss any changes to Recommendation 5, after they hear from the final speaker.

**Findings:**

- Gross stated that some of the findings included recommendations. Staff will cross-reference this and remove recommendation statements from findings.

**Discussion:**

- Terminology: agreed to use the word older adults instead of senior throughout the annual report.
- The annual report will be final by January and ready by the joint meeting with the County Council.
- The group clarified that the COA is a countywide commission and the recommendations can apply to all jurisdictions.
- The group discussed how the annual report is disseminated. Lentz explained it will become a beautiful document that will be shared with the county council and shared with all the city councils in a presentation. Lentz shared that most of the councils ask for more information and want to know what other cities are doing. Kay stated that the

planning staff of the cities and county hold coordination meetings and can share the COA recommendations in that forum as well.

- The group also discussed accountability on the part of the city and county councils to report back what they are doing. Lentz replied that the county council bears most of the accountability; city councils do what is appropriate for them. Ledell stated that the COA is advisory so doesn't have the authority to insist on implementation of recommendations.
- Ledell suggested that at the council work session in January, where the COA presents the recommendations, the council should discuss the recommendations. In the past, it has only been a presentation. Need more discussion with the council members.
- Anderson stated that CVTV will be back covering the COA in 2019. It's also an opportunity for the community to watch the COA meetings again. There needs to be enough background provided so that the viewing audience understands the context of the recommendations.
- Staff will advertise that CVTV will be filming in 2019, including the 2019 meeting.

#### **5. By Law Revision – Electronic Participation**

The COA bylaw subcommittee will look into the electronic participation topic in February and present to the full COA in March, together with any other by law revisions.

#### **6. Officer Elections**

- Vice-Chair Caley is not able to fill the chair role, so elections need to be held to fill the chair position from the time Lentz resigns until regular officer elections in May. COA needs to hold the election tonight or at its December meeting. Green suggested holding the election tonight as there are no other agenda items for December.
- Caley confirmed that she is willing to continue as vice-chair.
- O'Leary expressed interest in the chair position.
- The chair position will take effect in January, once Lentz is sworn in as councilor. Lentz will submit her written resignation effective January 1.
- Staff recommends that we do the normal recruitment for open seats in May, including the vacancy created by Lentz. Lentz' position will be vacant for 3-4 months until the recruitment cycle.

**7. Other Updates** - CVTV will be filming tonight because they are creating a video about volunteering on boards and commissions.

**8. Next Meeting:** January 15, 2018 at 3:30 pm.

**9. Adjournment:** The work session adjourned at 4:10 pm.

***The Clark County Commission on Aging provides leadership in community engagement and advocacy of Clark County's Aging Readiness Plan, especially for those 60 and over who plan to age in place.***