# Urban County Policy Board Meeting Minutes

1300 Franklin Street, Room 679
Vancouver, Washington
October 8, 2018

## URBAN COUNTY POLICY BOARD MEMBERS PRESENT

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| Councilor Julie Olson | Clark County |
| Councilor Cherish DesRochers | City of Battle Ground |
| Pete Capell | City of Camas |
| Councilor Ron Onslow | City of Ridgefield |
| Councilor Malita Mosely | Town of Yacolt |

## GUESTS

Bryan Kast (City of Ridgefield); Emily Lutz (City of Battle Ground); Dawn Salisbury (Town of Yacolt); Jim Hodges (City of Camas)

## STAFF

Michael Torres, Rebecca Royce, Samantha Whitley

## CALL TO ORDER

The meeting was called to order by Chair Olson.

## I. Introductions

## II. June 11, 2018, meeting minutes

On motion and second, the minutes were approved.

## III. 2017 CAPER

Following a public hearing, the 2017 Consolidated Annual Performance Evaluation Report (CAPER) has been submitted to HUD. A provided summary displays projects completed in 2017, projects that received allocations in 2017, and outcomes from completed projects.

## IV. 2018 HUD Monitoring Visit report and County response

HUD HOME monitors suggested contracts need to be in effect for the entire affordability period and that survivability clauses and incorporated documents are not sufficient. After review by HUD counsel, it was determined Clark County meets common contracting standards. However, HUD issued a finding of inadequate repayment provisions and budget detail in the agreements. Clark County counsel supports the current contractual provisions and believes foreclosure is a valid recourse for repayment provisions. Project budget detail is included in all contracts; construction budget detail is incorporated by reference. Clark County has requested reversal of the finding.

## V. Updated CDBG and HOME application review and training

Councilor Ron Onslow made a motion to increase maximum HOME application requests to $300,000. The motion was seconded by Councilor Cherish DesRochers and carried. Revised census tract data will be released in January. The CDBG and HOME request for applications was released October 1, 2018.

## Quarterly Summary Report

Spending and progress for all current contracts is detailed in the second quarter project summary report.

## Adjournment

Meeting adjourned. The next meeting date is to be determined.