Self-Insurance Governing Board

Meeting Minutes

June 5, 2018

Attendance: Mark Gassaway, Finance Director

Kathleen Otto, HR Director

Sara Lowe, Deputy Treasurer

Mande Lawrence, Program Manager

Emily Sheldrick, Chief Civil Deputy Prosecuting Attorney

Adriana Prata, Budget Director

Maria Vergis, Scribe

Mike Berry, Mercer

**Review Mercer’s role and Statement of Work Proposal related to the medical and dental claims audit performed by Claims Technologies, Inc., (CTI)-Mike Berry**

* Mercer provides the county with all benefits related consulting services to meet day to day needs and to work directly with the insurance carriers.
* Mercer has a separate audit practice that provides the same service as CTI. They provide claims financial performance audits.
* Two auditors from Mercer’s audit practice were available by conference call to talk about their initial review of CTI’s audit and to discuss actionable items for the Self-Insurance Governing Board to consider. For example CTI’s findings report noted that Pharmacy (RX) rebates were retained by Regence.
* According to Mike, the county has a limited ability to address RX rebates in the Regence contract. The result could be some cost shifting with Regence charging higher administration fees to offset the county receiving rebates. Mike said the result would be moving around the same pot of money.

The Self-Insured Governing Board decided it needed to discuss the claims audit results with CTI before they are ready to have a conference call with Mercer’s audit practice. They want more time to digest CTI’s executive summary of the audit findings. Mark said some of the items he reviewed looked contractual. He said the board needs to look at transparency in the contract.

**Finalize audit reports-all**

* The Self-Insured Governing Board determined that an in-person presentation of the audit findings was their preferred method.
* Emily suggested they brainstorm and prepare advance questions for CTI.
* It was recommended that CTI provide a succinct presentation format, about 1.5 hours.  The Self-Insured Governing would like a summary of recommendations and a plan of focused recommendations to use in post-consulting work with CTI and the carriers.
* An in-person presentation to be scheduled with CTI the second or third week in July.

**Governing Board Bylaws-all**

* There was discussion that the Bylaws have outdated language with regards to the governing board membership. Currently there is reference to a Benefits Manager filling the Program Manager role. The current Bylaws also state the program shall be governed by a five member board. The voting rights of the Program Manager need to be clarified and consistent with the Bylaws.
* Emily suggested proposed changes be added to the July 25, 2018 meeting agenda. She will review the Bylaws and provide proposed changes for review.

**Next meeting**: Mercer will provide updated experience and 2019 renewal projections.

Meeting Adjourned.