



## Minutes: CLARK COUNTY CIVIL SERVICE COMMISSION MEETING

### IN ATTENDANCE

- COMMISSIONER MARLA LUDOLPH-HEIKKALA (CHAIR)
- COMMISSIONER JANE LARKIN (VIA TELEPHONE)
- COMMISSIONER GARRY PRESTHUS
- COMMISSIONER JAMES SENESCU (VICE-CHAIR)
- COMMISSIONER CRYSTAL KROELLER (VIA TELEPHONE)
- SECRETARY/CHIEF EXAMINER LESLIE HARRINGTON SMITH

MEETING DATE: JUNE 20, 2017

REGULAR MEETING

MEETING TIME: 3:00 P.M.

SPECIAL MEETING

### LOCATION:

CONF RM. 523

**CONF RM. 511**

CONF RM. 678

CONF RM. 623

TELECONFERENCE 360-397-2029

### **EXECUTIVE SESSION:**

Commission discussed personnel issues with respect to RCW 42.30.110(1)(g), specifically background investigation reports.

### **REGULAR SESSION:**

1. Commission took action on the following background investigations:

- Gallegos, Jordan- Entry Level Deputy- **Certified**
- Kackman, Michael - Corrections Deputy - **Certified**

2. Commission reviewed and certified the following eligibility lists for 12 months or until exhausted:

- Corrections Deputy IRC14926-2 -**Certified**
- Corrections Deputy IRC14926-Lateral - **Certified**
- Enforcement Sergeant IRC15063 - **Certified**

3. Commission reviewed and took action on the following meeting minutes:

- May 16, 2017 Meeting - **Approved**
- May 31, 2017 Special Meeting - **Approved**

4. Business to come before the Commission

- a. Recruitment update - Secretary Harrington Smith shared with the commission the upcoming recruitment events will include testing for Corrections Sergeant on

Wednesday June 21<sup>st</sup> and Sheriff's Support Specialist Supervisor interviews will be on Thursday June 22<sup>nd</sup>.

- i. Also she informed the commission that there will be additional background investigation reports available for their review in the next 2 weeks that the Sheriff's Office has requested to be certified outside of the normal meeting schedule, so the Secretary will be requesting Special meetings. Commission Chair Ludolph-Heikkala reminded the Secretary that the commissioners need an adequate number of days to review the backgrounds prior to a special meeting and reminder her that last minute additions to the agenda are not ideal.
  - b. Sgt Duncan Hoss visited the public meeting, introducing himself to the commissioners present and on the phone. He mentioned that he is one of two candidates competing for the newly created "Recruitment Sergeant" specialty at the Sheriff's Office.
5. Next regular meeting is scheduled for July 18, 2017 at 3PM

Commissioners to confirm attendance:

- COMMISSIONER MARLA LUDOLPH-HEIKKALA
- COMMISSIONER JANE LARKIN
- COMMISSIONER GARRY PRESTHUS
- COMMISSIONER JAMES SENESCU (SCHEDULE CONFLICT, WILL SEND PROXY VOTE)
- COMMISSIONER CRYSTAL KROELLER

Date: 7-18-17

Marla Ludolph-Heikkala  
Marla Ludolph-Heikkala, Chairperson

Leslie Harrington Smith  
Leslie Harrington Smith,  
Chief Examiner/Secretary

Crystal Kroeller by mel h  
Crystal Kroeller, Civil Service Commissioner

Jane Larkin by mel h  
Jane Larkin, Civil Service Commissioner

Garry Presthus  
Garry Presthus, Civil Service Commissioner

James Senescu by proxy mel h  
James Senescu, Vice Chair, Civil Service Commissioner