



Minutes: CLARK COUNTY CIVIL SERVICE COMMISSION MEETING

IN ATTENDANCE

- COMMISSIONER MARLA LUDOLPH-HEIKKALA (CHAIR)
- COMMISSIONER GARRY PRESTHUS
- COMMISSIONER JAMES SENESCU (VICE-CHAIR) (VIA TELEPHONE)
- COMMISSIONER CRYSTAL KROELLER (VIA TELEPHONE)
- COMMISSIONER RICK TORRES (VIA TELEPHONE)
- SENIOR DEPUTY PROSECUTING ATTORNEY CHRISTINE COOK (COUNSEL TO THE COMMISSION)
- SECRETARY/CHIEF EXAMINER LESLIE HARRINGTON SMITH (DESIGNEE KATINA LACKEY)

MEETING DATE: **SEPTEMBER 17, 2019** REGULAR MEETING
 MEETING TIME: **3:00 P.M.** SPECIAL MEETING

LOCATION: CONF RM. 511 CONF RM. 523 CONF RM. 433
 CCSO ADMIN CONF ROOM CONFERENCE CALL – 564-397-2029

Guests included: Sgt Fred Neiman, Lois Hickey and Commander Mike McCabe from CCSO; Katina Lackey from HR

EXECUTIVE SESSION:

Commission had no reason to convene an executive session to discuss personnel issues with respect to RCW 42.30.110(1)(g) including background investigations and removals.

REGULAR SESSION:

(Commission could not certify the following background investigations due to a lack of quorum)

1. Commission to review and take action on the following background investigations for certification:

- Alexander, Chad - Food Services Coordinator
- Garcia, Mauricio - Corrections Deputy
- Hulsey, Ben -Deputy Sheriff***
- Moreno, Salatiel -Deputy Sheriff
- Nylund, Laura - Food Services Coordinator
- Pallamounter, Tanner - Corrections Deputy***
- Quiggle, Chelsea - Deputy Sheriff***
- Wilkes, Jeffrey -Sheriff's Support Specialist II

**Late additions*

2. Commission to review and take action on background investigations to be removed.
(Commission could not certify background investigation removals due to a lack of quorum)

3. Commissioners reviewed and certified the following eligibility lists for one year or until exhausted:

- Deputy Sheriff Sept 2019 R000019
- Food Services Coordinator R000070
- Logistics and Evidence Manager R000604

4. Commissioners reviewed and approved the following meeting minutes:

- August 20, 2019 Regular Meeting

5. Other business to come before the commission:

- a. Commissioners passed a final motion to approve the request from Deputy Chief of Corrections Ric Bishop to eliminate the PAT requirement for lateral Corrections Deputy candidates. The Secretary will update the job posting as well as submitting the change through Public Safety Testing.
- b. After the recent edit to the civil service rule 2.15, Secretary Harrington Smith and CCSO HR personnel met to discuss the technical details involved in changing the records destruction schedule. During that meeting it was determined that the edits to Rule 2.15 did not necessarily meet the procedures necessary to properly execute the new rule. The Secretary proposed an update that would further clarify the time limit for records destruction. She will share the edit with the commission as soon as possible.
- c. Update from Recruiting Sergeant Fred Neiman. Sgt Neiman shared with the commission the schedule for the upcoming job fairs he would be attending in the next few months. The latter part of the year is generally fairly quiet for recruiting functions.
- d. Recruitment update from Secretary Harrington Smith. Due to the popularity of the last 2 days of interviews for Deputy Sheriff, 2 additional days of interviews have been set up for Deputy Sheriff on 9/30 and 10/1. The Corrections Sergeant process will also begin on 9/23 for the assessment and then on 9/24 the interviews will take place with 3 panel members from other agencies and one internal commander.
- e. Commander Mike McCabe and Lois Hickey then addressed the commission to clarify the commission's request for additional information regarding 2 removals. After some discussion, the commission asked for 1 specific point of clarification on each removal.

Next regular meeting is scheduled for October 15, 2019 at 3PM

Commissioners may confirm attendance:

- COMMISSIONER MARLA LUDOLPH-HEIKKALA
- COMMISSIONER GARRY PRESTHUS
- COMMISSIONER JAMES SENESCU (MAYBE)
- COMMISSIONER CRYSTAL KROELLER (via phone)
- COMMISSIONER RICK TORRES (phone or in person)

Date: 2-17-19



Marla Ludolph-Heikkala, Chairperson



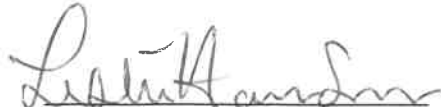
Crystal Kroeller, Civil Service Commissioner

Garry Presthus, Civil Service Commissioner

James Senescu, Vice Chair, Civil Service Commissioner



Rick Torres, Civil Service Commissioner



Leslie Harrington Smith,
Secretary/Chief Examiner

