



Minutes: CLARK COUNTY CIVIL SERVICE COMMISSION MEETING

IN ATTENDANCE

- ☒ COMMISSIONER MARLA LUDOLPH-HEIKKALA (CHAIR)
- ☒ COMMISSIONER GARRY PRESTHUS
- ☐ VACANT (VICE-CHAIR)
- ☒ COMMISSIONER CRYSTAL KROELLER
- ☒ COMMISSIONER RICK TORRES
- ☐ SENIOR DEPUTY PROSECUTING ATTORNEY CHRISTINE COOK (COUNSEL TO THE COMMISSION)
- ☒ SECRETARY/CHIEF EXAMINER LESLIE HARRINGTON SMITH (DESIGNEE KATINA LACKEY)

MEETING DATE: **DECEMBER 17, 2019**
MEETING TIME: **3:00 P.M.**

REGULAR MEETING ☒
SPECIAL MEETING ☐

LOCATION: ☐ CONF RM. 511 ☐ CONF RM. 523 ☐ CONF RM. 433
☒ CCSO ADMIN CLASSROOM ☐ CONFERENCE CALL – 564-397-2029

The meeting was held in the Sheriff's Office Classroom and holiday treats were supplied by the Chair of the Commission. Guests included: Sheriff Atkins, Interim Undersheriff Chapman, Interim Chief Deputy Horch, Chief Deputy Schulz, Chief Deputy Bishop, Sergeant Neiman, Deputies Paulson, Brockus and Hollopeter, Lois Hickey, Keely Warren and Bre Nelson, Sheriff's Office HR.

EXECUTIVE SESSION:

Commission did not have a need to discuss personnel issues with respect to RCW 42.30.110(1)(g) including background investigations, appeals and removals.

REGULAR SESSION:

1. Commissioners reviewed and removal on 5 background investigations for the following:

Bledsoe, Thomas – Deputy Sheriff
Cabarloc, Reynold – Deputy Sheriff
Meacham, Mitchell – Deputy Sheriff
Rojas, Eric – Deputy Sheriff
Vasagem, Cavena – Sheriff's Support Specialist II

2. Commissioners reviewed and certified the following eligibility list for one year or until exhausted:

- ☒ Corrections Deputy R000035 – Nov 2019
- ☒ Corrections Deputy R000035 – Dec 2019
- ☒ Deputy Sheriff R000019 – Nov 2019

- ☒ Deputy Sheriff R000019 – Dec 2019
- ☒ Enforcement Commander R000708
- ☒ Lateral Enforcement Deputy Sheriff R000067 – Dec 2019

3. Commissioners reviewed and approved the following meeting minutes:

- ☒ September 17, 2019 Regular Meeting
- ☐ September 19, 2019 Special Meeting*
- ☒ November 19, 2019 Regular Meeting

**Commissioners unable to approve due to a lack of quorum from the meetings; will have to contact former Commissioner Senescu*

4. Other business to come before the commission:

- a. Commissioners took final action and approved the proposed rule change to 2.01 which will affect the commission meeting schedule:

2. ADMINISTRATION AND OPERATIONS

- 2.01 COMMISSION--MEETINGS--QUORUM. In the necessary conduct of its work, the Commission shall meet on the third ~~Tuesday~~-Thursday of each month, at 3:00PM ~~3:30~~, in the Clark County Administration Offices, unless there is no pending business requiring Commission action.

- b. Recruitment Updates: Sergeant Fred Neiman shared information with the commission about some recent movie theater advertising, as well as radio advertising that the sheriff's office is putting out there. The movie theater ads will be active from 12/15/19 to 1/15/2020. Also CCSO now has an Instagram account. Reminder that Sgt Neiman will be retiring effective January 30. He started as a reserve deputy with CCSO in 1980 and will have 31 years and 7 months of service.

Secretary Harrington Smith shared that interviews for the Jail Industries Manager will take place on December 18, and there will be a request for a special meeting soon after that for list certification. In addition there will be an uptick in number of backgrounds as about 2 dozen candidates will be sent the link to star their background profiles.

Keely Warren shared with the group that the Sheriff's Office hired 33 new employees in 2019.

- c. Commission vacancy – update – Commissioners requested that the Secretary send the submissions from candidates to them all at once after the deadline. The Commissioners that are available will conduct informal interviews with the candidates along with a designee from the Sheriff's Office. They will then make a recommendation to the Council that will then make the appointment.

Next regular meeting is scheduled for Thursday January 16, 2020 at 3PM

Commissioners may confirm attendance:

- ☒ COMMISSIONER MARLA LUDOLPH-HEIKKALA (VIA PHONE)

- ☒ COMMISSIONER GARRY PRESTHUS
- ☒ COMMISSIONER CRYSTAL KROELLER
- ☒ COMMISSIONER RICK TORRES

Date: 1-16-2020

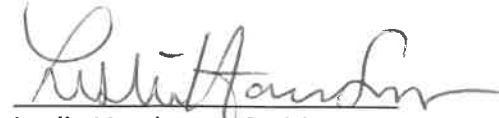

Marla Ludolph-Heikkala, Chairperson


Crystal Kroeller, Civil Service Commissioner


Garry Presthus, Civil Service Commissioner


VACANT, Vice Chair, Civil Service Commissioner


Rick Torres, Civil Service Commissioner


Leslie Harrington Smith,
Secretary/Chief Examiner

