April 17, 2018 meeting notes

Attendees:  Steve Becker, Amy Bishop-Smith, Sandra Brown, Joan Caley, Paul Childers, Mark Collier, Remy Eussen, Dave Fuller, Adrianne Fairbanks, Melanie Maiorino, Lawrence Neville, Bob Richardson, John Roth, Marla Sanger, David Scott

Absent: Sandra Mathewson, Stephanie Roise-Yamashita, Aru Undurti

Staff: Lydia Gherman, Jeff Harbison, Janis Koch, Alan Melnick, Roxanne Wolfe

Guests: Quinton Harold, Samuel Weaver

(1) WELCOME/INTRODUCTIONS/APPROVAL OF MEETING NOTES (Adrianne)
Adrianne opened the meeting and introductions. The council reviewed the meeting notes from March 2018. Bob moved and Remy seconded motion to approve the meeting notes as submitted.

(2) COMMENTS FROM THE PUBLIC
- Introductions from public guests: Quinton Harold and Samuel Weaver

(3) DEPARTMENT UPDATE (Dr. Melnick & Roxanne)
- Legislative – Dr. Melnick
  - Dr. Melnick briefly reviewed the WSALPHO handout regarding legislative updates.
    - Passed: Medication Disposal System (HB 1047) and Mobile Food Units (HB 2639)
    - Not Passed: Tobacco and vapor products age (HB 1054/SB 6048), Opioid Use Disorder (HB 2489/SB 6150), Opiate Prescriptions (HB 2272/SB 6050)

- Strategic Plan – Roxanne Wolfe
  - Roxanne Wolfe gave a brief overview of the Strategic Plan and described how it aligns with priorities, work plans and measures.

- Accreditation – Roxanne Wolfe
  - Roxanne Wolfe gave an update on accreditation; described the background and a potential timeline moving forward.

- Public Health Community Award – Dr. Melnick
  - The Nominations Committee met and reviewed the nominations received. The awards presentation and nominee recognition will take place at the beginning of the Board of Health meeting on April 25th, at approximately 8:45am. All members are invited to attend.

(4) EXECUTIVE COMMITTEE UPDATE (Adrianne)
- Motion to Amend - Bylaw proposed change: Article III: Membership, Section 3: changing language from “Members, who miss three consecutive meetings, including committee meetings if assigned, may constitute cause to recommend replacement to the Board of Health” to “Members, who have three unexcused absences per calendar year, including
committee meetings if assigned, may constitute cause to recommend replacement to the Board of Health."

- Remy moved and Joan seconded motion to amend Article III: Membership, Section 3, with members in favor. Motion is adopted.

- **Bylaw proposed change: Article V: Meetings, (Add Section 3):**
  
  “Section 3: The presence of a majority of the members of the Council shall constitute a quorum. The vote of a majority of the members of the Council present at any meeting at which a quorum is present shall be the act of the Council. If a quorum of the members is not present at a meeting, a vote by email shall be considered on the approval of the Executive Committee.”

  - Members reviewed proposed amendment to Article V: Meetings, to add Section 3; will vote at the May meeting.

- **PHAC meeting dates:**
  
  2018 – go dark in June and will consider November and December date at the May meeting.

- **PHAC members update:**
  
  Vacant spots
  - Legacy Salmon Creek Hospital Rep; Public Health is working with Clark County Legacy Hospital to fill position.
  - Clark County federally recognized tribe member; Public Health is working with the Clark County tribal community to fill position.

- **PRESENTATION (Jeff & Janis)**
  
  **EPH Fees:**
  - Janis Koch presented on Environmental Public Health Fees and the process involved. An element considered into the fee schedule is the daily time activity data (DTA). After the data is entered into the system, models and scenarios are developed and presented to managers. Thereafter the Technical Advisory Committees provide feedback. Around November the fee service table is presented to the County Councilors at Board Time for public comment and approval.

  **Budget:**
  - Jeff Harbison gave a brief update on the budget. The County is facing budget deficits with the General Fund Revenues on a downward trajectory. June 8th is the deadline for budget submissions.

- **COUNCIL MEMBER UPDATE (Discussion)**
  
  - (Joan) ACEs Action Alliance selected the book, *Becoming Ms. Burton*, as the focus for the Community Conversation series and will meet on June 18 from 6 to 8 pm at the Cascade Park Community Library. All members are welcome to attend.
  - (Amy Bishop-Smith) The Youth Commission may potentially be available next year to present.

- **ADJOURN**
  
  The meeting adjourned at 8pm.