



proud past, promising future

**PUBLIC WORKS
DEVELOPMENT ENGINEERING PROGRAM**

**AGENDA
DEVELOPMENT and ENGINEERING ADVISORY BOARD**

Thursday, October 5, 2017

2:30 – 4:30 p.m.
Public Service Center
6th Floor, Conference Room

| <u>ITEM</u> | <u>TIME</u> | | <u>FACILITATOR</u> |
|---|--------------|-----------------|----------------------|
| | <u>Start</u> | <u>Duration</u> | |
| 1. Administrative Actions <ul style="list-style-type: none"> • Introductions • DEAB meeting is being recorded and the audio will be posted on the DEAB's website • Review/Adopt minutes • Review upcoming events • DEAB member announcements | 2:30 | 15 min | Wriston |
| 2. Sidewalk Program/Ranking Criteria | 2:45 | 20 min | Wilson/Derleth/Carle |
| 3. Early Grading Processing/Grading Quantities and Road Structure | 3:05 | 20 min | Nutt/Safayi/Golemo |
| 4. Project Delivery Details Group/Updates | 3:25 | 20 min | Odren/Gaither |
| 5. Plat Approval Bill | 3:45 | 20 min | Wriston/Howsley |
| 6. Public Comment | 4:05 | 25 min | All |

Next DEAB Meeting:

Thursday, November 2, 2017

2:30 – 4:30 p.m.

Public Service Center

6th Floor, Training Room

Agenda:

Title 40 Development code amendments/ADU, Cottage Housing – Anderson

Utility Engineering Plan Coordination & Approval - Shadix

Project Deliver Stakeholders Group/updates – Odren/Gaither/Howsley



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CLARK COUNTY
WASHINGTON

**PUBLIC WORKS
DEVELOPMENT ENGINEERING PROGRAM**

BOCC Work Sessions and Hearings

BOCC Work Session – every Wednesday at 9 a.m. *

BOCC Hearing – every Tuesday at 10 a.m. **

BOCC Work Session – Annexation Issues – Wednesday, October 11, 9:30 a.m.

BOCC Hearing – Developer's Agreement - Boys and Girls Club – Tuesday, October 17, 10:00 a.m.

BOCC Work Session – 2018 Docket Amendments – Wednesday, October 18, 11:00 a.m.

BOCC Hearing – CRESA Public Development Authority – Tuesday, October 24, 10:00 a.m.

BOCC Work Session – 2017 Readopt Supplemental – Wednesday, October 25, 11:00 a.m.

PC Work Sessions and Hearings

PC Work Session – Update on CPZ2017-00017 Public Facility Zone; Proposed Changes to Sidewalk Program Ranking Criteria and Biannual Code Changes – Thursday, October 5, 5:30 p.m.

PC Hearing – 2017 Annual Plan Amendments amending the 20-Year Growth Management Comprehensive Plan Map and Zone Map and Biannual Annual Code Amendments – Thursday, October 19, 6:30 p.m.

Note: Work sessions are frequently rescheduled. Check with the BOCC's office to confirm date/time of scheduled meetings.

PC – Planning Commission

BOCC – Board of Clark County Commissioners

* Unless cancelled, which some are if there are no topics

** Except first Tuesday when the hearing is typically in the evening

Development and Engineering Advisory Board Meeting
September 7, 2017
2:30 p.m.-4:30 p.m.
Public Service Center

Board members in attendance: Eric Golemo, Andrew Gunther, Don Hardy, James Howsley, Mike Odren, Steve Bacon, and Terry Wollam

Board members not in attendance: Ott Gaither, Mike Nieto, Jeff Wriston

County staff: Gary Albrecht, Jan Bazala, Susan Ellinger, Carolyn Heniges, Rosie Hsiao, Jim Muir, Ali Safayi, Greg Shafer, Marty Snell, Kevin Tyler

Public: Steve Madsen

Administrative Actions

- Introductions
- DEAB meeting is being recorded and the audio will be posted on the DEAB website.
- Review/Adopt last month's minutes: Minutes were approved and adopted after some editing by Mike Odren.
- Review upcoming events:
 - BOCC Work Session – every Wednesday at 9 a.m. *
 - BOCC Hearing – every Tuesday at 10 a.m. **
 - BOCC Work Session – Current Use & Open Space Program – Wednesday, September 13, 9:30 a.m.
 - BOCC Work Session – Transfer Development Rights – Wednesday, September 13, 10:45 a.m.
 - PC Work Session – Annual Reviews & Dockets – Thursday, September 7, 5:30 p.m.
 - PC Hearing – 2017 Annual Plan Amendments amending the 20-Year Growth Management Comprehensive Plan Map and Zone Map – Thursday, September 21, 6:30 p.m.
 - Questions about BOCC current use & open space program work session. Kevin Tyler said BOCC asked for an update. Assessor's office and he worked together to make a presentation.
 - Questions about BOCC work session for Transfer Development Rights. Snell said TDR work session is for informational purposes. There is a consulting company coming down for the TDR.
 - PC 2017 Annual Comp plan is remanded.
- DEAB member announcements
 - Don Hardy and Mike Odren attended County Tech Fest in the morning. Marty Snell did a good job on the presentation for Community Development.
 - James Howsley said he went to court in Tacoma last Wednesday to see if the comp plan appeals went to Division II or back to County superior court.
 - Marty Snell announced that the County advertised for a Consultant to evaluate permit center operations. The submittal is due on Sept 13, 2017. County will evaluate and select the top Consultant the middle of October. The County will implement the recommendations next year. Consultant will track the progress.

Project Delivery Stakeholders Group/updates

Jamie Howsley attended a meeting with the big picture group in July. Mike Odren and Susan Ellinger are working on the long list from the details group. Susan Ellinger broke up the long list to many items, such as policy items, procedure items and code items. Some items will go back to DEAB for further discussion, for example, SEPA determination. Details group will meet once a month, then bring the resolution to DEAB. Marty Snell suggested both groups share project results, and continues to work on and improve procedures and processes.

Don Hardy asked about the goal for the Stakeholders group.

Greg Shafer explained the purpose of the Stakeholder group is to work through obstacles and details to improve County procedures.

Mike Odren mentioned that private sectors and public sectors see things differently. They can work together, share thoughts, give feedback and help each other.

Marty Snell said the last Shareholder meeting focused on cultural change, how to measure culture, how to change the culture from one time to another, and look at the things within county organizations.

Jamie Howsley brought out the possibility to do job shadowing, to share ideas and understand each other better.

Susan Ellinger said the details work-plan she is working on is still draft. But it is a good work-plan; a lot of procedures can be changed and improved. She is looking for adding additional members to the group.

Mike Odren agreed it is the good way to work together for both private and public. King County is a good example. He will continue to work on it. The two groups will collaborate with each other.

Code Amendments

Jan Bazala presented proposed biannual code amendments (37 items) to DEAB. DEAB agreed with most of the items. Following are the discussions with the revisions DEAB provided.

1. Require building permits for floating homes. The current building permit is exempt for floating homes. Because State Shoreline code will change pertaining to floating homes, so the floating home language will be changed. Gary Albrecht said the building permit exemption does not apply to 75 percent replacements of the structure.
2. Unsupervised building removal within 6 months is no longer in the code amendments. Code enforcement staff received BOCC approval through other process. It is in Title 14.
3. Questions on how building envelopes and setbacks are interpreted and measured. Jan Bazala said Code has been clarified.
4. Eric Golemo questioned Item 29 section f for re-use of existing gravel parking lots in the rural area; if it triggered the stormwater requirement? Ali Safari said the spaces must meet stormwater requirements. Steve Bacon suggested using “legally” to replace “existing” parking areas in the

Rural area. So section f will be “Re-use of existing legally placed parking areas in the rural area of the county provided any new and/or ADA parking spaces be paved. “

5. On Item 30, 4b, Jan Bazala has been working on the wording for corner lot driveways and sight distance.

Eric Golemo asked to change the item of corer lots to previous comments approved by the group. He recommended using previous language adopted by the committee. Some discussion and concerns ensued among DEAB and Staff, and this item was tabled for further follow up. Greg Shafer will set up a follow up meeting.

6. Item 32 is deferring certain frontage improvements in Rural Centers via a non-remonstrance agreement.
7. Item 33 requires geo-hazard review for replacement or expansion of structures that do not meet setbacks to geo-hazard areas.
8. Mike Odren brought up item 28, RV Park standard review. Jan Bazala said it is the first time to add RV Park standards in the code. It allows people to stay in the RV Park in 60 days, not to exceed 90 days.

Mike Odren moved to recommend approval of the Land Use Code Amendments as currently written by Jan Bazala except Item 28, RV Park standards and Item 30 corner driveways. Item 29 recommended as amended. James Howsley seconded. Motion passed.

DEAB Work Plan/Review Priorities

Jeff Wriston, James Howsley and Marty Snell are working on these work plans. They met with the BOCC for general issues, work plans and policy items. Following are the discussions and updates.

1. Final Plat process improvements. Marty Snell said there were occasional timing issues with the Councilors for when to submit for the final plat. He has communicated with the Councilors and it is solved. Jeff Wriston is re-assembling the Team to follow up on issues. It will help the County to check what is working and what can be improved for the final plat process.
2. James Howsley asked about accessory dwelling units. Marty Snell shared the work session with Councilors regarding ADU's. ADU's are split into urban and rural zones. Urban ADU's are limited to one bedroom that allows a basement. Impact fees will be reduced and SIF fees will be lower. New building construction will go through site plan, but remodeling can go through building permits.
3. Streamline engineering review for Type I post decision process. There is concurrent review now with prelim and final review at the same time.
4. Early grading permit process needs some improvements, which DEAB would like in place by next spring. Greg Shafer suggested forming a subcommittee or small details group to work on that, as we did with the Stormwater ordinance. Both Mike Odren and Eric Golemo are interested in it. This will be discussed at next meeting.

5. Marty Snell pointed out the Fee Waiver timeline resolution was adopted by BOCC last Tuesday. All pre-app approved projects need to be fully completed before the end of December.

Public Comment


Steve Madsen talked about consistency issues through building process and policy.

Terry Wollam shared his trail system project, issues and experience.

Meeting adjourned: 4: 35 pm


Meeting minutes prepared by: Rosie Hsiao

Reviewed by: Greg Shafer



Clark County Sidewalk Program
2017 Evaluation and Ranking System


Development Engineering Advisory Board
October 5, 2017



Public Works Transportation Programming Group
Susan Wilson, Michael Derleth, Chris Carle

Agenda

- Questions for discussion and feedback
- Overview of Sidewalk Program
- Goals of proposed new ranking system
- Details of new ranking categories
- Applying the ranking to projects



Purpose/Questions:

- Transparency and Validation
 - Are we measuring appropriate activities?
 - Are we using the best measurements?
- Items to think about:
 - Building sidewalks in rural centers and near schools in rural areas?
 - Scoring when sidewalk exists on other side?



Sidewalk Program

- Constructs “infill” sidewalks in established parts of urban growth boundary
- Funding \$450,000 annually plus grants
 - Construction cost \$250-\$300 per linear foot
 - Constructs ¼ to ½ mile annually plus grants
- New sidewalk inventory creates new possibilities

**Effective ranking of potential projects
is key to maximizing results**



Ranking Goals:

- Improve pedestrian safety
- Connect the largest number of people to the greatest number and variety of destinations
- Align with granting agencies to increase leverage of funds (up to 100%!)



Major Ranking Categories

| | |
|--|--------------------|
| ■ Safety & Comfort | (50 points) |
| ■ Destinations (to walk to) | (20 points) |
| ■ Implementation & Constructability | (10 points) |
| ■ Health Outcomes, Quality of Life & ADA | <u>(20 points)</u> |
| Total | 100 points |



Implementation Category:

- Adequate Right-of-way
- Environmental issues
- Construction Challenges: walls, stormwater, drainage, septic systems, etc.
- Pending development along route



Safety & Comfort Category:

- Pedestrian or bicycle collisions (correctable)
- Posted speed of roadway
- Traffic volume
- Separation from vehicle travel lane
- Other Hazards & Safety concerns
 - Hills & curves, sight distance, school zone, etc.



Destinations Category:

- Comprehensive Plan, Ped-Bike Plan, ADA
- Linking people to destinations:
 - Transit Stops
 - Schools
 - Shopping
 - Office/Industrial
 - Healthcare
 - Public, Government Offices
 - Library, Civic Centers
 - Parks, Recreation



Health & Quality of Life Category:

- Economic Factors / Low income areas
- Walkability
- Near affordable housing
- Trail access



Applying the Ranking:

- Preliminary points are totaled
- Highest scoring or best-fit projects:
 - Initial project scoping
 - Develop cost estimate
 - Calculate cost-benefit
- Selected projects move forward
 - Added to 6-year Transportation program
 - Grant application(s)
 - Detailed scoping, formal design



Retuning to Questions:

- Transparency and Validation
 - Are we measuring appropriate activities?
 - Are we using the best measurements?
- Items to think about:
 - Building sidewalks in rural centers and near schools in rural areas?
 - Scoring when sidewalk exists on other side?



Any additional questions or comments?

Thank you for your time!

Public Works Transportation Programming Group

Susan Wilson, Michael Derleth, Chris Carle

