

DEAB July 12, 2018

## Consolidation of Services Related to Site Development for the Building Permit Process

**Proposed Program Name:** Water, Soils, and Habitat

**Department:** Community Development

**Service Areas:**

- Wetland and habitat review, approval, and permit compliance
- Residential stormwater plan review and approval
- Residential flood hazard area review
- Erosion control compliance for building permits
- Stormwater bmp inspection
- Site development inspection during build-out
- Land use condition compliance.

**Proposed Staffing:**

Water, Soil, and Habitat												
Program Manager II												
Wetland and Habitat	Building Site Review	Building Site Inspection	Administration									
<table border="1"><tr><td>Biologist (NRS II)</td></tr><tr><td>Biologist (NRS II)</td></tr><tr><td>Biologist (NRS II)</td></tr></table>	Biologist (NRS II)	Biologist (NRS II)	Biologist (NRS II)	<table border="1"><tr><td>Building Site Development Engineer( PE) (TBD)</td></tr><tr><td>Building Site Development Specialist (TBD)</td></tr><tr><td>Building Site Development Technician (Permit Technician)</td></tr></table>	Building Site Development Engineer( PE) (TBD)	Building Site Development Specialist (TBD)	Building Site Development Technician (Permit Technician)	<table border="1"><tr><td>Lead Building Site Inspector (TBD)</td></tr><tr><td>Building Site Inspector (TBD)</td></tr></table>	Lead Building Site Inspector (TBD)	Building Site Inspector (TBD)	<table border="1"><tr><td>Office Assistant II (New)</td></tr></table>	Office Assistant II (New)
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Building Site Development Engineer( PE) (TBD)												
Building Site Development Specialist (TBD)												
Building Site Development Technician (Permit Technician)												
Lead Building Site Inspector (TBD)												
Building Site Inspector (TBD)												
Office Assistant II (New)												

**Benefits of Consolidation:**

- Responsive to Citygate report recommendations
- Integration of review and approval of required stormwater plans with the building permit approval process and improved coordination between reviewers and inspectors during construction.
- A single point of accountability for stormwater review and inspection for building permits.
- A licensed Civil Engineer dedicated to engineering issues specific to approval and inspection of building permits.
- A single resource to assist builders and land owners in meeting County Stormwater Manual requirements associated with building permits.
- Increased quality of service for the building permit review and inspection process
- Coordinated inspection of site development requirements for Land Use, Wetland and Habitat Review, and Building Safety.

**Program Funding**

This program will be funded existing revenue. Stormwater and erosion control related work will be supported by fees for erosion and stormwater review and inspection, single-family residence stormwater reviews, and re-inspection.