Development and Engineering Advisory Board Meeting
March 7, 2019
2:30pm – 4:30pm
Public Service Center

Board members in attendance: Steve Bacon, Eric Golemo, Don Hardy, Mike Odren, Terry Wollam and Jeff Wriston

Board members not in attendance: Andrew Gunter, Jaime Howsley, Don Russo, and Dan Wisner

County Staff: Matt Griswold, Mitch Nickolds, Dean Shadix, Greg Shafer, Rod Swanson, and Melissa Tracy

Public: Houston Aho, Steve Madsen, Seth Halling, and Ryan McKinstry

Call to Order: 2:36pm

Administrative Action:

- DEAB meeting is being recorded and the audio will be posted on the DEAB website.
- Review / adopt last month's minutes: minutes from February 7, 2019
- Review upcoming events: County Council piloting bi-weekly evening work sessions only for March and April.. Refer to County website for specific topics and schedules.
- DEAB Member Announcements: Parks Board and DEAB recommendations will be on agenda for April 11th.

Functional Oversight Team Updates:

- Refine permit timeline from application to issuance – template for all permits; pending results of test projects, go live April 1st rural lots. All commercial construction over 4,000 square feet July 1st.
- Performance measures are part of the next step – will need input from both stakeholders and staff.
- Clear and concise understanding of submittal process through pre-application process.

Truck Turning Standards and Code Updates:

- Matt Griswold distributed two handouts and provided details on proposed changes.
- DEAB members requested clarifications, edit and updates.
- Matt will complete these changes and recirculate to DEAB.

2018 Annual Report and 2019/2020 Work Plan:

- DEAB members provided minor edits, updates and input.
- Process changes: case management (item seven) keep on work plan
- First engineering meeting participation needs to be raised.
- Expediting reviews may need to be added to the work plan, such as retaining wall, single family residential.

Public Comments:

- New NPDES Manual updates due in July 2019, expect permit requirement updates. (Swanson)

Meeting adjourned: 3:55pm
Meeting minutes prepared by: Melissa Tracy
Reviewed by: Greg Shafer